



To: Board of Education

From: Corrina Horton

Re: Board Report

Date: June 9, 2025

As we close out the 2024–2025 school year, I am pleased to provide a summary of progress, accomplishments, and key staffing updates within the Transportation Department.

Staffing and Leadership Updates

- We are excited to announce that **Brenda Jones** has been hired as the **Transportation Administrative Assistant**. Brenda is currently undergoing training and will officially begin her new role on **July 1, 2025**. Her addition will strengthen administrative support and enhance communication and coordination within the department.
- We also welcomed a new **Head Mechanic** earlier this year, which has already brought noticeable improvements in fleet maintenance and operational oversight.

Operational Successes

- **No Regular Route Cancellations:** We are proud to report that we completed the entire school year without canceling any regular bus routes due to driver shortages or mechanical issues.
- **Route Expansion and Reintegration:**
 - Established a **new Special Education route** to meet growing student needs and ensure timely, accessible transportation services.
 - Successfully **reintegrated a previously outsourced route**, bringing it back under district management for greater control and cost efficiency.



System Improvements

- Several **behind-the-scenes upgrades** have been implemented this year, including improved workflows and documentation practices. These changes were designed to increase **efficiency, transparency, and accountability** across all transportation operations.

Looking Ahead: Summer and Beyond

As the regular school year concludes, we are now **gearing up for our summer school programs and camps**. Planning and coordination are already underway to ensure transportation is in place to support these extended learning opportunities without disruption.

The department continues to focus on proactive planning, staff development, and modernization efforts to ensure the safe and reliable transportation of our students. With strong foundational staffing and operational momentum, we are well-positioned for continued improvement in the 2025–2026 school year.

Respectfully,

Corrina Horton, Transportation Supervisor
Chelsea School District