

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Regular</b>	<input type="checkbox"/>	<b>Special</b>
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(A)  **Report Only**  **Recognition**

**Presenter(s):** ISMAEL MIJARES, ASSISTANT SUPERINTENDENT FOR BUSINESS AND FINANCE  
LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the subject of the report or recognition presentation.**

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

(B)  **Action Item**

**Presenter(s):**

**Briefly describe the action required.**

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**



*Marked for Excellence*

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## MEMORANDUM

**To:** Ismael Mijares, Assistant Superintendent for Business and Finance

**From:** Luis Vélez, Purchasing Director

Digitally signed by Luis A. Vélez  
Date: 2014.06.26 12:50:26  
-05'00'

**Date:** June 11, 2014

**Subject:** Report on management fees for state purchase contracts, interlocal agreements and purchasing cooperative for 2012-2013

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Section 44.0331 of the Texas Education Code requires that we annually document and present a written report as an agenda item in an open meeting to the board of trustees regarding management fees for state purchase contracts, interlocal agreements, and purchasing cooperatives.

Please note that by participating in these agreements, the list of available resources from which to procure from is not only expanded, but also ensures compliance with competitive bidding requirements at reduced costs.

Please contact me at the Department of Purchasing should you need any further information regarding this matter.

**MANAGEMENT FEES REPORT - 2012-2013**

	<u>Description</u>	<u>Fee paid:</u>
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC)	\$ -
2	Interlocal Agreement - Texas Department of Information Resources (DIR)	\$ -
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN)	\$ -
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance	\$ -
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE)	\$ -
6	Interlocal Agreement - Education Service Center Region 20 - 2013 Purchasing Cooperative	\$ 3,272.00
7	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)	\$ 7,348.87
8	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative	\$ 12,435.79
9	State of Texas Cooperative Purchasing Program	\$ 100.00
<b>Total management fees paid:</b>		<b>\$ 23,156.66</b>

Information on fees paid.

1	No fee paid.
2	No fee paid.
3	No fee paid.
4	No fee paid.
5	No fee paid.
6	Fee of \$3,272.00 compensates the cooperative for the services and functions performed under the cooperative.
7	Fee of \$7,348.87 enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.
8	Fee of \$12,435.79 compensate the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The interlocal participation agreement executed by Eagle Pass I.S.D. allows the cooperative to collect an aggregation fee of \$0.0015/kWh.
9	Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.

	<u>Description</u>	<u>Refund received:</u>
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)	\$ 2,674.00
2	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative	\$ 2,435.79
<b>Total refunds received under cooperatives:</b>		<b>\$ 5,109.79</b>

Information on refunds received.

1	By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive an approximate of 1% cash back on annual purchases made through this cooperative. For 2012-2013 the district received a check in the amount of \$2,674.00.
2	TASB energy cooperative fees are capped at \$10,000. Any payments over \$10,000 were refunded back to the district through a check. The refund check number 2176 received for 2012-2013 was in the amount of \$2,435.79.

Total management fees paid:	\$ 23,156.66
Total refunds received under cooperatives:	\$ (5,109.79)
<b>Net expense to EPISD for 2012-2013:</b>	<b>\$ 18,046.87</b>