

Belmond-Klemme Community School District
Minutes of the Organizational Meeting of the Board of Directors

Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Tuesday, November 15, 2022

The Board of Directors for the Belmond-Klemme Community School District met for a organizational board meeting at the above date in the Belmond-Klemme Highschool Library at 7:27 P.M. The meeting was called to order by Board Secretary McKenna Pentico.

Board Secretary McKenna Pentico called the roll. Present for the meeting were Sharon Barkema, Gary Berkland, Rick McDaniel, Michelle Murphy, Heather Ridgway, and Jim Swenson. Absent was Ryan Meyer. Also, present were Superintendent Dan Frazier, and Board Secretary McKenna Pentico. Board Secretary determined that a quorum was present.

Setting of New School Board

Board Secretary McKenna Pentico asked for a nomination for President. There was a nomination for Michelle Murphy by Director Ridgway. The board voted as follows: Gary Berkland, Sharon Barkema, Rick McDaniel, Michelle Murphy, Heather Ridgway, and Jim Swenson voted for Michelle Murphy. Board Secretary McKenna Pentico administered the Oath of Office to newly elected Board President Michelle Murphy.

President Murphy proceeded with the meeting

President Murphy asked for a nomination for Vice-President. There was a nomination for Heather Ridgway by Director Berkland. The board voted as follows: Sharon Barkema, Gary Berkland, Rick McDaniel, Michelle Murphy, Heather Ridgway, and Jim Swenson voted for Ridgway. President Murphy administered the Oath of Office to newly elected Board Vice-President Heather Ridgway.

Determination of Time and Place of Regular School Board Meetings

Regular board meetings for the 2022-2023 school year will be the third Thursday of each month at 7:00 P.M. in the Belmond-Klemme High School Library. Superintendent Frazier recommended moving the February meeting from the 16th to the 23rd due to superintendent's national convention. He also recommended moving the March meeting from the 16th to the 23rd due to spring break overlap. Lastly, he recommended moving the November meeting from the 16th to the 14th due to the Iowa Association of School Boards conference. Moved by Swenson; seconded by Barkema. Motion carried 6/0.

Resolution to Adopt Rules and Procedures that will be Followed in Conducting Meetings

WHEREAS, for the orderly conduct of business, a public body should adopt some basic rules for conducting its meeting; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is the guide preferred by most professional parliamentarians for being fair and complete; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is familiar to many people, having already been used by many other societies.

NOW, THEREFORE, be it resolved by the board"

That the rules contained in the current edition of *Robert's Rules of Order, Newly Revised* and the rules the Board of Directors has identified in Board Policy Number 210.7R1 shall govern the Belmond-Klemme Board of Directors in all cases to which they are applicable and in which they are not inconsistent with school board policy or the *Code of Iowa*.

PASSED AND APPROVED this 15th day of November, 2022.

Michelle Murphy, President of the Belmond-Klemme Board of Directors

Attest: McKenna Pentico, Board Secretary

Director McDaniel moved to approve the Resolution to Adopt Rules and Procedures that will be Followed in Conducting Meetings; seconded by Swenson. Motion carried 6/0.

Appoint Board Secretary and Board Treasurer

Director McDaniel moved to appoint McKenna Pentico as Board Secretary and Theresa Greenfield as Board Treasurer; seconded by Swenson. Motion carried 6/0. Board President Michelle Murphy administered the Oath of Office to newly elected Board Secretary McKenna Pentico and to newly elected Board Treasurer Theresa Greenfield on November 15, 2022.

Resolution to Authorize the Interim Payment of Bills Pursuant to Policy 705.3

BE IT THEREFORE RESOLVED by the Board;

That the board authorizes the board secretary and business manager, upon approval of superintendent to issue payment for verified bills, for reasonable and necessary expenses, when the board is not in session. The board secretary will examine the claims and verify bills. The board will approve the bills at its next regular meeting.

PASSED AND APPROVED this 15th day of November 2022.

Michelle Murphy, President of the Belmond-Klemme Board of Directors.

Attest: McKenna Pentico, Board Secretary

Moved by Barkema; seconded by Berkland. Motion carried 6/0.

Resolution to Authorize the Activities Director to Sign Game Officials' Contracts

WHEREAS, Iowa Code 291.1 assigns the duty of signing all contracts to the school board president, and

WHEREAS, Iowa Code allows the board of directors to designate an individual to sign documents as determined by the school board, and

WHEREAS, game officials can change very rapidly with games rescheduled with short notice with new officials, and

WHEREAS, the contracts of game officials are not transmitted electronically,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby authorizes the district's activities director to sign the contracts of game officials.

PASSED AND APPROVED this 15th day of November, 2022.

Michelle Murphy, President of the Belmond-Klemme Board of Directors

Attest: McKenna Pentico, Board Secretary

Moved by Berkland; seconded by Swenson. Motion carried 6/0.

Resolution Designating Official Newspaper

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby designates the *Belmond Independent* as the official news publication for notices for the school district.

PASSED AND APPROVED on the 16th day of November, 2022.

Michelle Murphy, President of the Belmond-Klemme Board of Directors.

Attest: McKenna Pentico, Board Secretary.

Moved by McDaniel; seconded by Barkema. Motion carried 6/0.

Superintendents report

Superintendent Frazier reported on hacking and how it effects schools. He stated that Belmond-Klemme will be implementing a two-factor authentication step. Superintendent Frazier stated that Colts Corner Daycare Center is now open, Belmond-Klemme is helping bus students back and forth from the daycare to school. Superintendent Frazier reported on the salaries compared to neighboring schools around us and similar sized schools in the state of Iowa.

Principal Jensen reported that each teacher had an average of 40 parents attend conferences. Jensen also reported on how more restrictions on open campus has brought down the dropout rate of NIACC classes by 39%. National Honor Society recently donated 2,400 dollars to Colts Corner Daycare Center.

Principal Young reported on the Read-A-Thon raised 4,000 dollars. Belmond-Klemme PTO and First State Bank each donated half to buy the book vending machine in the Elementary school.

Committee Assignments

Wright County Conference Board- Jim Swenson

Hancock County Conference Board- Sharon Barkema

School Improvement Advisory Council- Gary Berkland and Heather Ridgway

Wellness Committee- Ryan Meyer

Compensation (Contract Bargaining) with Education (Teacher) Association- Sharon Barkema and Gary Berkland

Compensation (Contract Bargaining) with service (Support Staff) Association- Rick McDaniel and Heather Ridgway

IASB Annual Convention

Board discussed the IASB Annual Convention. Directors Berkland, Murphy, Swenson, and Superintendent Frazier attended the convention on November 17, 2022.

Set School Board Action Calendar

Superintendent Frazier presented the board action calendar. Principal Jensen stated that National Honor Society would like to come speak in March.

Application to the School Budget Review Committee

Superintendent Frazier recommended the board move to approve the district's application to the SBRC for \$202,356 for open enrolled out students not included in fall 2021 certified enrollment count and \$24,907.68 for providing an English language learner program for students who have exceeded five years of weightings. Moved by Swenson; seconded by McDaniel. Motion carried 6/0

Advocacy to the State Legislature

Board discussed the new Legislature.

Board Comments and Future Agenda Planning

Board discussed the next month agenda.

Adjourn

President Murphy asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Barkema; seconded by Swenson. Meeting adjourned at 8:14 P.M.