



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: July 22, 2019 Personnel Report
 DATE: July 15, 2019

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/19/19	Aiello, Lisa	WAS	Learning Behavior Specialist	1.0
8/19/19	Brejcha, Stephen	GHS	English-TV Production	1.0
8/19/19	Callahan, Julia	GHS	Speech Language Pathologist	1.0
8/19/19	Elsebaie, Jennifer	FES/GMSS	Art	.3
8/19/19	Gurgone, Frank	GHS	Industrial Technology- Science	1.0
8/19/19	Polender, Jodi	GMSN	Language Arts	1.0
8/19/19	Potsic, Troy	WAS	Grade 3	1.0
8/19/19	Raymond, Michelle	GMSN	Language Arts	1.0
8/19/19	Simko, Alexandra	GMSN	Family and Consumer Science	1.0
8/19/19	Sommerfield, Kathleen	GMSS	Social Worker	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Barr, Christine	HSS	Librarian	6/7/19	1.0
Kane, Kim	FES	Physical Education	6/7/19	1.0
McEachern, Lindsay	WAS	Learning Behavior Specialist	6/7/19	1.0
Santo, Jason	GHS	English-TV Production	6/7/19	1.0
Santo, Stephanie	GMSS	Social Worker	6/7/19	1.0

III. Reappointments

Name	School	Subject/Grade	2018-2019 FTE	2019-2020 FTE
Chrusciel, Karna	GHS	English	.40	1.0

IV. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Mondul, Mary	GHS	Social Studies	8/19/19 – 11/12/19	1.0
Stegenga, Alexandra	GHS	Librarian	11/21/19 – 2/26/20	1.0
Austin, Maggie	MCS	Grade 2	10/28/19 – 12/20/19	1.0
Kastel, Ryan	MCS	Music	9/25/19 – 10/18/19	1.0

V. Leave of Absence

Name	School	Subject/Grade	Dates	FTE
Klos, Julia	GMSN	Language Arts	2019-2020 1 st year	1.0
Mondul, Mary	GHS	Social Studies	11/13/19 – 12/20/19	1.0

VI. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/20/19 - 9/23/19 Intermittent	Madden, Shannon	GHS	Math	1.0

VII. FTE Adjustments- Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/19/19	Rojas, Lucas	GHS	Social Studies	.90	1.1
3/2/19	Tatar, Jonathan	GMSS	Music	1.0	1.17 3rd Trimester

Due to our inability to retain a teacher who is willing to teach one Social Studies class a day, I am recommending that Lucas Rojas, who already teaches Social Studies at GHS, assume the teaching responsibility for one additional class during one semester in the 2019-2020 school year.

Due to our inability to retain a teacher who is willing to teach one Music class a day, I am recommending that Jonathan Tatar, who already teaches Music at GMSS, assume the teaching responsibility for one additional class during the third trimester in the 2019-2020 school year.

SUPPORT STAFF

18. New Hires

Start Date	Name	School	Position	School Year
8/19/19	Baier, Courtney	GMSN	Special Education Assistant-SLC	19-20
8/19/19	Cerrone, Natalie	GMSN	Special Education Assistant-SLC	19-20
7/22/19	Davis, Fred	All	District Painter	19-20
7/22/19	Estrada, Christina	GHS	Administrative Assistant	19-20
8/19/19	Goulding, Tanya	FES	Special Education Assistant	19-20
8/19/19	Grijalba, Kathia	GELP	Special Education Assistant	19-20
7/15/19	Heck, Jay	All	Skilled Maintenance	19-20
8/19/19	Hogan, Kelli	GMSN	Special Education Assistant-SLC	19-20
7/8/19	Kelley, William	Trans	Bus Monitor	19-20
8/19/19	Kusek, Kathy	WAS	Special Education Assistant-SLC	19-20

II. Resignations

Name	School	Position	Effective Date	School Year
Bastin, Brian	CO	Building Services Coordinator	7/12/19	19-20
Browne, Laura	GMSS	Special Education Assistant	6/7/19	18-19
Clark, Thomas	CO	Maintenance	6/28/19	18-19
Gajsiewicz, Gary	GHS	2 nd Shift Campus Manager	6/28/19	19-20
Hamilton, Andrew	TRANS	Bus Driver	6/20/19	19-20
Marchello, James	TRANS	Bus Mechanic	7/19/19	19-20
McCloud, Nicole	GELP	Special Education Assistant	6/7/19	18-19
Navigato, Brandon	GHS	Study Hall Supervisor	6/7/19	18-19
Price, Amy	GMSN	Special Education Assistant	6/7/19	18-19
Primdahl, Kyle	CO	2 nd Shift Painter	6/14/19	18-19
Rinne, Kristin	GHS	Administrative Assistant	7/19/19	19-20
Schaper, Wendy	HSS	Reading Tutor	6/7/19	18-19
Serra, Alexandra	MCS	Special Education Assistant	6/7/19	18-19

III. Reappointments/Reclassifications

Name	School	Position	School Year
Adams, Susan	WAS	Classroom Assistant (WAS) to Special Education Assistant 30hrs/wk (WAS)	19-20
DeGuzman, Melissa	FES	Lunchroom Supervisor (MCS) to Special Education Assistant 30hrs/wk (FES)	19-20
Hecker, Julie	WAS	Kindergarten Assistant 3hrs/day (WAS) to Kindergarten Assistant 29.75hrs/wk	19-20
Nuchow, Paola	HSS	Lunchroom Supervisor (HES) to Special Education Assistant 15hrs/wk	19-20
Zeeck, Jessica	GELP	Lunchroom Supervisor (WAS) to Special Education Assistant 16.25hrs/wk (GELP)	19-20

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
10/17/11	9/6/19	Downing, Sue	CO	Benefits Specialist	19-20
8/28/95	8/2/19	Hradek, Karen	CO	Administrative Assistant - Learning and Teaching	19-20

ADMINISTRATORS

I. Reclassifications

Name	School	Position	School Year
Nosalik, Kylee	GMSN	Learning Behavior Specialist (GHS) to Dean (GMSN)	19-20

II. Resignations

Name	School	Position	School Year
Bjork, Mary Anne	GELP	Student Services Divisional Coordinator	18-19

GELP ESY

July 8 – August 1, 2019	Status	Course
Kelly, Elena	current employee	Learning Behavior Specialist