

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
February 12, 2018**

Vice President Burton convened the meeting at 6:30 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Bonifield, Bradford, Burton, Centers, Frank, Jarvis

Members Absent

Johnson

Principals' Week Resolution

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the resolution below, establishing the week of February 11-17, 2018, as Principals' Week in Livonia Public Schools.

PRINCIPALS' WEEK RESOLUTION

WHEREAS, Principals' Week is dedicated to recognizing the significant contributions of Livonia Public Schools school principals and the commitment to providing quality educational experiences and guidance for their students; and,

WHEREAS, energetic and inspiring school leadership is essential if schools, teachers, and support staff are to implement college and career-ready standards and assessments; and,

WHEREAS, school principals play a vital role in the success of students and act as the liaison between the school and the community it serves; and,

WHEREAS, we join with educators, parents and students to raise awareness of the importance of educational leadership;

NOW, THEREFORE, BE IT RESOLVED, the trustees of the Livonia Public Schools Board of Education recognize the week of February 11-17, 2018 as

SCHOOL PRINCIPALS' WEEK

and encourage all citizens to thank and support the efforts of school principals in our community.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,

Nays: None

LPS Points of Pride – Niji-Iro Japanese Immersion Elementary School

Lawrence DeLuca, Lead Administrator of Niji-Iro Japanese Immersion Elementary School, presented information about the unique program at Niji-Iro, which offers students curriculum and cultural experiences in both American and Japanese. A parent and her fifth grade student shared information about the strong curriculum and many positive experiences at Niji-Iro.

**District Update
from the
Superintendent**

Superintendent Oquist shared the following:

- The District truly appreciates LPS bus drivers, maintenance, and grounds crew staff for the tremendous job they have done during our challenging weather circumstances.
- Congratulations to three Churchill students, who were among the top 100 finalists of the extremely rigorous Michigan Mathematics Prize Competition: Yajvan Ravan, Pranhav Sundararajan, and Christopher Jarvis.
- Thank you to Stevenson and Churchill for hosting the Western Wayne Skill Center basketball games. The students and staff were very welcoming and the WWSC Sharks and cheerleaders were amazing!
- Sports News and Congratulations:
 - Franklin Pom team placed second in Division 1 state competition
 - Franklin wrestling won Districts and will compete in Regionals
 - Stevenson hockey team is District Champ
 - Individual students at Churchill, Franklin, and Stevenson will be moving on to individual regional competitions
- 48 events from Stevenson participated in the Instrumental Music Solo and Ensemble Festival at Franklin. Out of the 48 events representing Stevenson, 34 received 1's and 13 received 2's. Of the 34 events receiving 1's, 13 events received all A's. All events receiving a 1 qualify to compete in the State Solo and Ensemble Festival on March 17 at South Lyon High School.
- 40 of Stevenson's vocalists participated in the District Solo and Ensemble Festival as a soloist or part of an ensemble. 16 of those events qualified to move on to State Solo and Ensemble Festival.
- Emily DeMers and Catherine Miller were accepted into the Michigan Youth Arts Festival All-State Honors Choir.
- Kindergarten registration opened up at K-4 schools. This year we will host a Saturday kindergarten registration on February 24 at Riley Upper Elementary School. Information and required documents are available on the District website.

The Board recessed at 7:16 p.m. to visit with guests and reconvened the meeting at 7:24 p.m.

**Written
Communication**

None

**Audience
Communication**

None

Response to

Vice President Burton noted that staff is meeting with individuals

Prior Audience Communication

who addressed the Board previously regarding Webster transportation concerns.

Consent Agenda

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of January 22, 2018
- V.B. Minutes of the Special Meeting of January 22, 2018
- V.C. Minutes of the Special Meeting of January 29, 2018
- V.D. Minutes of the Closed Session of January 29, 2018
- V.E. Minutes of the Special Meeting of February 5, 2018

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Approval of Bid Results for Abatement Projects - 2013 Bond

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to award the contract for abatement at Webster Elementary, Jackson Early Childhood Center, and the Livonia Career Technical Center to Global Green Service Group, Dearborn Heights, Michigan, for a cost of \$466,060, plus \$56,000 in project contingency, for a total cost of \$522,060 and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Approval of Change Order for Security Projects - 2013 Bond

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Security Designs as the Security Firm for the Summer 2018 Projects at Jackson Early Childhood Center, Buchanan Elementary, Webster Elementary, and the Livonia Career Technical Center for a cost of \$65,020, plus \$13,000 in project contingency costs, for a total cost of \$78,020 and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Approval of Change Order for

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's

Commissioning Services – 2013 Bond & Sinking Fund

Representative, Plante Moran CRESA, to appoint Sellinger Associates as Commissioning Agent for the Summer 2018 Projects at Jackson Early Childhood Center, Buchanan Elementary, Webster Elementary, and the Livonia Career Technical Center for a cost of \$45,500 plus \$4,550 in project contingency, for a total cost of \$50,050 and authorize the superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Teachers for Approval

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2017-18 school year to the teachers listed below:

Melissa Baker	1.0 Teacher of Austically Impaired, Coolidge Elementary School
Allison Boike	1.0 English/Language Arts Teacher, .4 Frost M.S.; .6 Emerson M.S.
Erin Horback	1.0 English Language Learner Teacher, Academic Services Dept.
Julia Newman	1.0 Grade 6 Teacher, Cooper Upper Elementary School
Casey Voisin	1.0 Social Studies Teacher, .4 Frost M.S.; .6 Stevenson H.S.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Resignation

As authorized in the Board of Education motion of June 26, 2017, a resignation has been accepted by the superintendent for the person listed below:

<u>Name</u>	<u>Date Effective</u>
Jennifer Shankland	February 8, 2018

Retirements

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Cindy Peltó

Retired from the district on January 31, 2018, and devoted 11.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Coolidge Elementary, Riley Upper Elementary, Buchanan Elementary, Garfield Elementary, and Rosedale Elementary.

Carla J. Wrobbel

Retired from the district on February 2, 2018, and devoted 15.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a transportation driver.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

**First Reading of
Board Policies:
HA & HB
(removal of
policies)**

The Policy Committee has reviewed the following policies for potential removal:

**BOARD POLICY
PROFESSIONAL PERSONNEL
NEGOTIATIONS**

**HA
June 20, 1988**

See Individual Master Agreements

HAA Legal Status - Master Agreements: LEAdS
 HAC Scope of Professional Negotiations - Master Agreements: LPA
 HAD Board Rights and Duties - Master Agreements: LEAdS; LEA; LPA
 HAG Professional Staff Rights and Responsibilities –
 Master Agreements: LEAdS; LEA; LPA
 HAH Professional Staff Negotiating Organization –
 Master Agreements: LEAdS; LEA; LPA
 HAHB Professional Staff Negotiating Organization Privileges –
 Master Agreements: LEAdS
 HAI Bargaining Meeting Procedures - Master Agreements: LEAdS; LEA; LPA
 HAIA Bargaining Meeting Procedures Time and Place –
 Master Agreements: LEAdS
 HAII Bargaining Meeting Procedures Payment of Costs –
 Master Agreements: LEAdS
 HAK Ratification and Implementation Procedures –
 Master Agreements: LEAdS; LEA; LPA
 HAM Impasse Procedures - Master Agreements: LEA; LPA
 HAN Professional Personnel Job Actions - Master Agreements: LEA; LPA

**BOARD POLICY
NONPROFESSIONAL PERSONNEL
NEGOTIATIONS**

**HB
JUNE 20, 1988**

See Individual Master Agreements

HBA Legal Status - Master Agreements: SEALS
 HBC Scope of Nonprofessional Negotiations - Master Agreements: AFSCME; LSA
 HBD Board Rights and Students - Master Agreements: SEALS; AFSCME; LSA
 HBG Nonprofessional Staff Rights and Responsibilities - Master Agreements:
 SEALS; AFSCME; LSA
 HBH Nonprofessional Staff Negotiating Organization - Master Agreements:
 SEALS; AFSCME; LSA
 HBHB Nonprofessional Staff Negotiating Organization Privileges - Master
 Agreement: LSA
 HBI Bargaining Meeting Procedures - Master Agreements: SEALS; AFSCME;
 LSA
 HBII Bargaining Meeting Procedures Payment of Costs - Master Agreements: LSA
 HBK Ratification and Implementation Procedures - Master Agreements: SEALS;
 AFSCME; LSA
 HBM - Impasse Procedures - Master Agreements: SEALS; AFSCME;
 LSA
 HBN - Nonprofessional Personnel Job Actions - Master Agreements:
 SEALS; AFSCME; LSA
 HBO - Amendment and Renegotiations Procedures - Master
 Agreements: SEALS; AFSCME; LSA

**First Reading of
Board Policy
JGCA –**

The Policy Committee has reviewed the following policy:

Physical Examinations for Athletic Participation

BOARD POLICY STUDENTS

JGCA MARCH 16, 2015

PHYSICAL EXAMINATIONS FOR ATHLETIC PARTICIPATION HEALTH EXAMINATIONS

No student shall be allowed to participate in athletic tryouts, practices, scrimmages, or contests until a current year physical examination with all required signatures has been completed and is on file with the school administration.

A medical examiner's (M.D., D.O., Physician's Assistant, or Nurse Practitioner) signature on the LPS-approved physical form attests that the student-athlete is physically able to begin participation.

A parent and student's signature on the physical form certifies:

- Consent for disclosure to the MHSAA of information otherwise protected by FERPA and HIPAA for the purpose of determining eligibility for interscholastic athletics
- Acknowledgement and assumption of risk of serious injury by the student and the parent or guardian or the 18-year-old student
- Acknowledgement of concussion awareness and concussion protocols

In cases of serious injury or extended illness, including concussion or symptoms of concussion and symptoms of sudden cardiac arrest, there must be a statement signed by the medical examiner (M.D., D.O., Physician's Assistant, or Nurse Practitioner) that the student has been examined and is physically able to return to athletic participation. In all cases of student injury through athletic participation, health care costs shall be the responsibility of the student's parent or guardian.

First Reading of Board Policy JGFF – Driving and Parking

The Policy Committee has reviewed the following policy:

BOARD POLICY STUDENTS

JGFF JUNE 20, 1988

DRIVING AND PARKING AUTOMOBILE USE

~~Only licensed motor vehicles which have been authorized by the building principal shall be permitted on school property. No student is permitted to park any motor vehicle off the student parking area in order to evade this policy.~~

~~The administration shall develop regulations and a parking application form to be signed by the student, parent and administration.~~

Student driving and parking at any school parking lot is a privilege and responsibility. Vehicles must be properly registered and insured with the State and drivers must possess a State of Michigan license. While prudent efforts will be made to maximize student parking on campus, not every student driver is entitled to park their vehicle in a school lot.

The school administration shall develop rules and regulations promoting safe driving and building-level registration for parking privileges. Student vehicles are subject to search by school or law enforcement officials and students in violation of school rules may have their parking privileges permanently revoked. Parking fees may be assessed by the school administration.

Second Reading of

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School

Board Policy

District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**KC – Board/
Community
Relations**

**BOARD POLICY
GENERAL PUBLIC RELATIONS
BOARD/COMMUNITY RELATIONS**

**KC
FEBRUARY 12, 2018**

It is the policy of the Board of Education that the community be regularly informed about the objectives, achievements, value, and condition of the School District. The Board of Education shall promote public confidence in the School District.

Board members shall:

- Act in the interests of the entire community.
- Maintain a cooperative working relationship with professional and community groups and others interested in public schools.
- Communicate to the community the result of formal Board action.
- Communicate to other Board members and the superintendent expressions of public reaction to Board policies and school programs.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,

Nays: None

**Second
Reading of
Board Policy
EF –
Accessibility of
Online Content**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
BUSINESS MANAGEMENT
ACCESSIBILITY OF ONLINE CONTENT**

**EF
DATE**

The District recognizes the importance of making its digital content available to the largest possible audience and has attempted to design its website, including its web pages available under www.livoniapublicschools.org and/or any domain name through which the District provides online content, to be accessible by everyone. To that end content on the District's website will maintain compliance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990. In order to ensure compliance, the District will:

- a) Adopt specific technical standard(s) that the District will use to determine whether online content is accessible. (see associated Administrative Procedure).
- b) Designate Web Accessibility Coordinator charged with the implementation of this policy and associated rules and procedures.
- c) Implement procedures to ensure that online content and information obtained through third parties does not create a barrier to access to the District's online educational benefits and opportunities for persons with disabilities.
- d) Provide annual training for staff responsible for creating or distributing information with online content. Training will occur by an individual with sufficient knowledge, skill, and experience to understand and employ technical standard(s) adopted by the District (Communication and Video Broadcast Specialist). These trainings will include "Alt-Texts" and "Tooltips" for images and links, editing title headers and assuring all tables and paragraphs are organized and labeled properly.
- e) Perform an accessibility audit at regular intervals to access whether information provided by the District through its online content complies with

the technical standards adopted by the District (see (a) above) and will remediate issues identified by the audit within a reasonable period of time.

- f) Notify employees, guests, visitors, students, and prospective students that they may report violations of the technical standard(s) used by the District, file a formal complaint through its Section 504 and Title II grievance procedure, and/or contact the Web Accessibility Coordinator with any accessibility concerns. The Web Accessibility Coordinator can be contacted at:

Livonia Public Schools
 Web Accessibility Coordinator
 15125 Farmington Road
 Livonia, MI 48154

Or by calling 734-744-2525 x 42138

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
 Nays: None

Second Reading of Board Policy JDAA – Physical Restraint (removal of policy)

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and remove the policy listed below, as this information is already included in Policy JDAAA, Emergency Use of Seclusion and Restraint:

~~BOARD POLICY STUDENTS JDAA JUNE 20, 1988
 PHYSICAL RESTRAINT~~

~~Physical restraint is distinguished from corporal punishment and is permitted.~~

~~When dealing with a student, a staff member may use necessary physical force when it is essential for self-defense, the protection of other persons, the safeguarding of public school property, or the preservation of order.~~

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
 Nays: None

Second Reading of Board Policy JAA – Equal Educational Opportunities

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

~~BOARD POLICY STUDENTS JAA FEBRUARY 12, 2018
 EQUAL EDUCATIONAL OPPORTUNITIES~~

~~The school district prohibits unlawful discrimination on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, handicap, or disability in any of its education programs or activities.~~

~~Students and other persons will not be denied participation in or the benefit of any educational program or activity, or discriminated against in any manner that violates state or federal law, on the basis of race, color, religion, sex, national origin, age, height, weight, marital status, or handicap/disability.~~

The Director of Student Services is appointed the Civil Rights Coordinator regarding complaints of disability/handicap discrimination involving educational services, programs, and activities. The Director of Human Resources is appointed the Civil Rights Coordinator regarding all other complaints of discrimination. These individuals are responsible for coordinating the implementation of the school district's obligations under state and federal laws that prohibit conduct also prohibited by this policy. A student or other person who believes that the school district or its board of education has not complied with the law or this policy may file a written complaint with the school district's civil rights coordinator within ten calendar days of the alleged violation. The coordinator will meet with the person who filed the complaint and conduct a reasonable investigation into the facts and circumstances surrounding the complaint. If the coordinator determines that a violation has not occurred, the coordinator shall, in writing, so advise the person who filed the complaint and the school district's superintendent. If the coordinator determines that a violation has occurred, the coordinator shall put a determination in writing, propose a fair resolution of the complaint, and deliver the determination to the person who filed the complaint and the superintendent.

The person who filed the complaint or the school district may appeal the coordinator's determination to the superintendent by so notifying the superintendent within ten calendar days of the coordinator's determination. The superintendent shall affirm or reverse the coordinator's determination and, if warranted, implement the coordinator's proposed resolution or a modification thereof. The superintendent's decision shall be final.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

**Second
Reading of
Board Policy
JCDBA –
Prohibiting
Gang Activity**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
STUDENTS**

JCDBA

PROHIBITING GANG ACTIVITY

FEBRUARY 12, 2018

The Board of Education enacts the following regulation in order to ensure a safe and productive learning environment and to be able to protect the students from fear, intimidation, or distraction in school. No student on or about school property or at any school-related activity:

1. Shall dress or groom in a manner which, in the judgment of the building principal, is unsafe to the student or others or disruptive to the educational process;
2. Shall wear or possess any clothing, jewelry, symbol, or other things that may reasonably be perceived by any student, teacher, or administrator as evidence of membership in or affiliation with any gang;
3. Shall commit any act, verbal or nonverbal (gestures, handshakes, etc.), that may reasonably be perceived by any student, teacher, or administrator as evidence of membership in or affiliation with any gang;
4. Shall commit any act, verbal or nonverbal, in furtherance of the interest of any gang or gang activity, including, but not limited to:
 - a. Soliciting others for membership in any gang or gang-related activity;
 - b. Requesting any person to pay protection or otherwise intimidating or

- threatening any person;
- c. Committing any other illegal act or violation of school district rules or policies; or
- d. Inciting other students to act with physical violence on any person.

5. The term "gang," as used in this policy, means a group of two or more persons whose purposes or activities include the commission of illegal acts or violation of school district rules or policies.

The rule against gang activity shall be included as a "prohibited act" under the School District's "Procedures Governing Violation of School Rules," and the penalty for violation of this rule shall range from warning to expulsion.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

**Selection of
Candidate for
MASB Board of
Directors**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District designate Birgit McQuiston as the Region 8 candidate for the MASB Board of Directors and designate the Executive Assistant of the Board of Education to cast that vote accordingly.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

**Approval for
Board Members
to Take MASB
Classes**

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the participation of Board trustees in MASB CBA classes at Wayne RESA in March 2018, for a total final cost of **\$405**, as shown below:

Mark Johnson will take Session 1 (March 8, 2018) and Session 2 (March 22, 2018) of the Board President Workshop. The cost is \$360. Wayne RESA will refund 50% of the cost, bringing the final total to **\$180**.

Tammy Bonifield, Karen Bradford, Colleen Burton, Liz Jarvis, and Crystal Frank will take CBA 310: Anatomy of a School Budget on March 8, 2018. Cost is \$90 per person, for a total of \$450. Wayne RESA will refund 50% of the cost, bringing the final total to **\$225**.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis,
Nays: None

Adjournment

Vice President Burton adjourned the meeting at 8:04 p.m.

Off/Supt/jw