

**School Board of Trustees  
Monthly Session Meeting Minutes  
December 17, 2007**

The regular monthly board meeting which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho was called to order by Chairman Brian Duncan.

**Board Members Present**

The following trustees were present: Brian Duncan, Chairman; Greer Copeland, Vice Chairman; George MacDonald, Trustee; Doyle Price, Trustee, and Tammy Stevenson, Trustee. The Clerk of the Board reported a quorum was present.

**First Executive Session**

A motion was made by Trustee George MacDonald and seconded by Trustee Doyle Price to go into Executive Session. Executive session began at 5:23 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan-Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes. Vice Chairman Copeland arrived after roll call.

Trustee Tammy Stevenson moved to close the Executive Session and return into Open Session. Trustee Doyle Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 6:58 p.m.

**Open Session**

At 7:08 p.m., Chairman Duncan called the Regular Board Meeting to order.

**Poll of the Board**

The poll of the trustees follows: Duncan-Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes. (Vice Chairman Copeland only attended Executive Session.)

**Others Attending**

The following were also present: Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Michael Tribe, School Counsel; and Betty Miller, Board Clerk. Others attending were: Building Principals: Sandra Miller, Suzette Miller, Kevan Vogt, Assistant Principal, Karen Skeen; Business Manager, Michelle DeLuna, and MCEA Co-Presidents, Teresa Lowder and Helen Wyant. Rich Greene was present from South Idaho Press.

**Pledge of Allegiance and Welcome to Meeting**

The Pledge of Allegiance was led by West Minico Middle School student, David Borden who placed second at the District Wrestling tournament. Following the pledge, Chairman Duncan welcomed staff and patrons.

### **Agenda Approved**

George MacDonald, Trustee, moved to approve the agenda with the addition of the termination of the A & E and energy contracts with Chevron. The motion was seconded by Trustee Price and unanimously approved.

### **Good News Report**

Edde Petrowsky, Special Ed teacher for the self-contained class at Minico High School, discussed the Life Skills program which includes: academics, social, and occupational training. Mrs. Petrowsky introduced students Samuel Parker and Matt Brady who shared ways they are participating and benefiting from the program. The Life Skills Program prepares Special Ed students to work and transition into independent lives after graduation and become contributing citizens to our community. A copy of Life-Skills Program report is hereby incorporated into these minutes by reference to exhibit #1.

### **Student Representative Report**

Student Council Representative, Melanie Fennell, reported that seventeen clubs have participated in the Gift of Green and have raised approximately \$2200 which will benefit 25 families in the community. Minico is also competing with Declo and Burley in a toy drive with Declo only a few toys behind. Miss Fennell announced that Students of the Month will be announced at the Renaissance assembly for each grade and that a drawing for an Ipod for students with gold cards will also take place. She reported that the Burley/Minico Girls' Basketball game is scheduled for tomorrow and the Boys' Wrestling game is scheduled with Jerome for Friday.

### **Annual Accountability Report & Student Achievement/Learning**

The Annual Building Accountability Report for West Minico Middle School was given by Principal, Sandra Miller. Mrs. Miller introduced the West Minico Band which played three pieces for the Board and patrons. Mrs. Miller's presentation focused on the philosophy of success through Rigor, Relevance, and Relationships. NCLB & AYP scores were reviewed which shows growth. The following goals were discussed: 1) Increase number of students proficient on Spring ISAT 2008 from Spring 2007 in the areas of Math, Reading, and Language to achieve state goal levels; 2) Increase the number of students scoring proficient on the Direct Math Assessment and Direct Writing Assessment in November; 3) Maintain a culture of literacy. Mrs. Miller then discussed how these goals are to be met on each level. A copy of the PowerPoint presentation is hereby incorporated into these minutes by reference to exhibit #2.

### **Patron Comments**

There were no patron comments.

### **Consent Agenda**

The board moved to adopt the Consent Agenda with a unanimous consent.

### **Minutes of Previous Board Minutes Approved**

Minutes of previous board minutes were unanimously approved for:  
November 19, 2007, Regular Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills and payroll for payment:  
Accounts Payable: \$ 631,520.19  
Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs.

### **Correspondence and Information**

Michelle DeLuna, Business Manager, reported that Minidoka Schools is experiencing the lowest levy rate in Minidoka County School District history due legislation laws and that patrons should see even more decrease next year. A copy of the report entitled “Tax Levies for Local School Districts” is hereby incorporated into these minutes by reference to exhibit #3.

The Board chose not to make a contribution to ISEEO regarding litigation for funding of Idaho’s schools. A copy of the letter of request from ISEEO is hereby incorporated into these minutes by reference to exhibit #4.

### **Business:**

#### **Petition to Change District Boundaries Denied**

Dr. Scott Rogers, Superintendent, reported that the district has received a petition from patrons in the Jackson area which wish to be annexed into the Cassia School District. The petition involves eight households and a total of nine children. Dr. Rogers explained that if we begin to do this, it will set precedence, we will not be able to maintain the district boundaries, and it will lower the district’s market value, thus having an adverse effect for the district. It was requested that this item be moved to the Business Section. A motion was then made by Trustee MacDonald to refer the request to Mike Tribe, Legal Counsel, to write a letter to deny the request. The motion was seconded by Trustee Price and unanimously approved. A copy of the petition to change district boundaries, including maps, and reasons for submitting the petition, is hereby incorporated into these minutes by reference to exhibit #5.

### **Bus Stop Change Denied**

An appeal to extend the bus route from 950 West another mile was denied as the turn around was not big enough for the bus to make a safe and clean turn. The motion to deny the appeal was made by Trustee Stevenson, seconded by Trustee Price and unanimously approved. A copy of the request is hereby incorporated into these minutes by reference to exhibit #6.

### **Pre-school Cancellation for January 3, 2008 Approved**

Preschool teachers proposed that the children not come back for just one day on Thursday, January 3, 2008, after the long Christmas break. Instead, the teachers will have intense training with the aides on data and curriculum and progress monitoring. A motion was made by Trustee Price, seconded by Trustee MacDonald and unanimously approved for the cancellation of preschool on January 3, 2008. A copy of the request is hereby incorporated into these minutes by reference to exhibit #7.

### **West Minico High School Special Olympics Account Approved**

A motion to approve a request from Sherry Eggleston to open a Special Olympics account at West Minico was made by Trustee MacDonald, seconded by Trustee Stevenson and unanimously approved. Money will be raised through fundraisers and donations and will be used for expenses such as uniforms, equipment, registration fees, travel, etc. A copy of the request is hereby incorporated into these minutes by reference to exhibit #8.

### **Blue Bear Financial Software Approved for Secondary Schools**

Trustee Stevenson moved to approve the Blue Bear financial software for a cost of \$14,050.00 to update the accounting packages for secondary schools. The program will replace the current EPES program which does not have the study body activity module or online payment capabilities. This program also has internal control and serious security issues. The Board requested further analysis to include online payment for school lunches. The motion was seconded by Trustee Price and approved with one opposing vote from Trustee MacDonald. Information regarding the Blue Bear Program is hereby incorporated into these minutes by reference to exhibit #9.

### **Construction Updates**

Dr. Scott Rogers reviewed construction updates with the Board and patrons. His PowerPoint presentation was entitled "Where Are We and What Got Us Here?" Starting out with a tight budget from the Advisory Committee, bad advise from Chevron, delays due to site selection and Chevron, escalating construction costs, and unforeseen expenses have all contributed to delays, the need for value engineering, and still falling short \$3 million for construction costs. Dr. Rogers reviewed possible options which included: 1) Cut more from schools; 2) More revenue; 3) Change from new construction to remodeling and additions at Acequia or Heyburn or both; 4) Start building one school and multi-purpose room; 5) Move Acequia site to Utility Grid; 6) Survey votes – community meetings; and 7) Patron Advisory Committee input. A copy of the PowerPoint presentation is hereby incorporated into these minutes by reference to exhibit # 10.

### **Termination of A & E and Energy Contracts with Chevron Approved**

A motion was made by Trustee Stevenson, seconded by Trustee Price and unanimously approved to terminate the A & E and energy services contracts with Chevron and direct Michael Tribe, Legal Counsel, to write the appropriate letters to Chevron.

### **Disposition of Fixed Assets Approved**

A motion to approve all Disposition of Fixed Assets was made by Trustee MacDonald, seconded by Trustee Price, and unanimously approved. Copies of the forms are hereby incorporated into these minutes by reference to exhibit #11.

### **Second Executive Session**

A motion was made by Trustee Tammy Stevenson and seconded by Trustee George MacDonald to go into Executive Session. Executive session began at 9:32 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a), (b), labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan-Yes; Price-Yes; MacDonald-Yes; Stevenson-Yes.

### **Return to Open Session**

Trustee MacDonald moved to close the Executive Session and return into Open Session. Trustee Doyle Price seconded the motion which was unanimously approved. Brian Duncan, Chairman of the Board, declared the Executive Session closed at 9:56 p.m.

### **Business**

#### **Dr. Rogers Directed to Write Letter to Cassia Co. Commissioner/Sheriff & Highway Department**

A motion was made by Trustee Tammy Stevenson to direct Dr. Rogers to write a letter to Cassia County Commissioner/Sheriff and the Highway Department regarding a bus accident and the excessive time that was taken to respond, and the confusion and lack of ability to identify the location of the accident. Due to safety concerns for students and patrons, the Board also recommended that the Jackson area addresses be changed back to Minidoka County coordinates and that the 911 dispatch come through Minidoka County. It was also counseled that training should be held, open telephone lines should be used rather than cell phones when responding to emergency calls, and incidents should be run by code. The motion was seconded by Trustee Doyle Price and unanimously approved.

### **Personnel**

Trustee Stevenson made a motion to move the positions of Payroll and Accounting Assistants from G-0 back to F-5 at the rate of \$12.44. The motion was seconded by Trustee MacDonald and approved. There with one abstaining vote from Trustee Price due to a pecuniary interest.

A motion to deny the requests from Theo Schut and Margery Sneddon regarding changes in the Classified Salary Schedule with no further requests or appeals until June of 2008 was made by Trustee Stevenson, seconded by Trustee MacDonald and was approved with one abstaining vote from Trustee Price due to a pecuniary interest.

A motion was made by Trustee Stevenson, seconded by Trustee Price and unanimously approved to deny a request for leave without pay for employee #12170701.

Trustee MacDonald moved to approve all personnel recommendations and requests as hereby incorporated into these minutes by reference to exhibit "December 17, 2007" with the exception of the items already acted upon. The motion was seconded by Trustee Stevenson and unanimously approved.

### **Lighthouse Training Meetings Set**

In June 2007, the Board approved participation in the Idaho Lighthouse Project which requires a commitment to a five year collaboration, training sessions, and annual data reports. In return, the school district will have access to research based or best practice tools and processes that will improve board/superintendent leadership skills for improving student achievement. The Board set these training sessions to be held on the following Thursdays: January 24, February 28, (Tuesday) March 25, May 1, and May 29, 2008. The sessions will be held at the District Office and will last for 3-4 hours beginning at 5:00 p.m.

### **Meeting Adjourned**

A motion to adjourn the regular board meeting was made by Trustee George MacDonald at 10:25 p.m. Trustee Doyle Price seconded the motion which was approved unanimously. Brian Duncan, Chairman, declared the meeting adjourned.

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Brian Duncan, Chairman of School Board

Attest: December 17, 2007, bkm

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Betty Miller, Board Clerk