



# Naukati School

100 Heather Street P.O. Box NKI  
Naukati, Alaska 99950  
907.629.4121



## Advisory School Council Meeting Agenda

Tuesday, January 6th, 2025

### NKI ASC Meeting MINUTES

- I. Call to order at: **Meeting called to order at 4:19pm by Cari Jones (Committee Meeting, 3:45-4:15)**
- II. Roll Call: **Mackenzie Denham, Sharlet Collins, Casandra Christopherson, Jay Mihal, Debbie Fehr, Robbin Perkins and Cari Jones**
- III. Approval of agenda: **motion by Cassandra Christopherson, Second/Debbie Fehr, Motion Carried**
- IV. People to be Heard/Public Comment: **No Public Comments**
- V. Approval of minutes from prior meeting: **Motion by Mackenzie Denham, Second/Sharlet Collins Motion Carried.**
- VI. Administrative Reports
  - A. Lead Teacher Report **First day back after the Christmas/New Year's holiday, a volunteer stepped forward to go through the SISD process of authorization in order to provide supervision for an OPEN GYM on Wednesday nights. Later this month Teachers and their Support Staff will attend an RTI Conference, the plan is to keep the school open with a certified Teacher on site, in order for there not to be a make-up day required.**
  - B. Coaches Reports: **Sharlet Collins – NYO-01/09/2025, is in Ketchikan for a three days, include the weekend, there are 7 students x's three days with perhaps a meal a day provided. The students we in need of meal support money. The schedule is in March there will be a District met on POW, one in Juneau, with State being in Anchorage. Wrestling is over and each student has shown improvement in their weight classes. Volleyball students have also shown great improvement. There was an archery tournament over the holiday for 5 students.**
  - C. Administrative Report (Principal/Superintendent): **Robbin Perkins stated the SISD would be going through TITLE Audits, Staff is having SPED assessment training.**
  - D. Treasurer: **approx.: \$26,008.05, new signers met at bank to sign signature cards. They were unable to move the account to Tongass FCU initially, so while they wait for information from the SISD there was a \$5K withdraw, with a partial payment to Sharlet Collins in the amount of \$1200 toward Taekwondo reimbursement, Sharlet will present the rest of her receipts at the next meeting in February. The remaining balance was to open an account at Tongass FCU, however, it was placed in the Tongass FCU account of Principal**

**Nixon, frozen until it can be transferred. The SISD is still owed \$3880.00 for Archery Travel, from 2024.**

- F. ASC President: Cari Jones – The children going to the NYO in Ketchikan needed to be supported by the ASC with meal money. It was stated by Sharlet that last year the children that went were allowed \$60/day. After discussion, understanding perhaps one meal a day would be provided a motion was made by Debbie Fehr to provide the 7 students with \$30/a day per student for the three-day event, and Sharlet Collins would be monitoring their spending. The motion was seconded/Cari Jones and the motion carried.**

**VII. Old Business:**

- A. Taekwondo Reimbursement: \$1200 to Sharlet Collins, to gather all her additional receipts.**
- B. School Improvement: Tabled**
- C. Hollis Check Never Cashed-we must remember Hollis to return an old check they have never cashed, so we can then provide them with a new, current check from our new Tongass FCU Bank account, as ASC are all new bank business signers for 2025.**

**VIII. New Business:**

- A. NKI School Board Meeting: Minutes to be emailed to the district office once approved for December. Cassandra Christopherson volunteered to this email task.**
- B. Sharlet Collins- We need to replenish our cupboard of afternoon snacks for kids. Trying to limit waste and cost of individual snack containers. Debbie Fehr suggested using coffee filters to hold a student size serving of snacks, allowing snacks to be purchased in bulk. Cassandra Christopherson motioned for the ASC to allow \$120/per month for the Teachers to purchase afternoon snack items for students, Second/Debbie Fehr, the motion carried.**
- C. Advance Planning of Events:  
Discussion for February: Additional discussion about the fund raiser and Silent Auction for A Valentines Dinner, 02/14/2025, Friday, at 6pm, to follow with a Movie and popcorn/punch at 7pm. Discussion about a Theme, "A Moment in Time" Teachers will look for decorations while they are in Anchorage, understanding profit is after expenses. So Far Chicken Fettucine (chicken noodle dish with butter and parmesan cheese, no sauce), Salad, Bread with a Cake dessert is the menu. Debbie Fehr offered skinless, boneless chicken breasts from the Food Bank as a donation, and she offered to fund a professionally decorated sheet cake for the Valentine's Day. It will be cut into scored individual pieces, each with its own flower decoration. It will feed 90, so the left-over cake will be shared with the Naukati Church for their Sunday Luncheon Dessert. There was additional discussion about dining in at the school for the "Dinner and A Movie", but then also providing a Dine Out/Pick-up option. Who will set up the Movie, what movie, and do we buy popcorn and punch mix? Next Committee Meeting on 01/13/2025 at 3:45**
- D. Fundraising Ideas: March – Flower Bulb Sales, April –Spaghetti Feed/Pie Sale?, May- Ideas?**
- E. New Taekwondo Reimbursement: Sharlet Collings to bring her receipts on 02/03/2025**
- F. District Archery Nationals Reimbursements: Tabled/discuss after Bank signature card signed**
- G. Schedule Next Meeting: 02/03/2025 from 4:00-5:00pm**
- H. Adjournment: 5:05pm**