



Item	Description
Date	10/22/2020
Time	3:00 pm
Location	Blackboard Collaborate

Attendees

Role	Name
Chair	Theresa West Spillers
MinuteTaker	Wendy Tamayo
Attendees	Marsha Brown, Anthony Corbett, Michelle Smith, Cassee Strickland, Lacey Barbre, Lori Baumgarten, Vicki Hudson , Alyssa Cabrera, Monica Cortez, Rebecca McKnight, Selena Schmidt, Theresa Wappel, Shirley Bonewald, Rosie Rios, Meghan Dylla-Stade, Stephanie Witzkoski, Rhonda Clayton, Gloria Vela, Lani Flores, Jana Guest, Veronica Garcia, Lindsey Shimek, Christina Vela, Leticia Castillo, Angela Manna

Approval of Previous Committee Meeting Minutes (October 1, 2020)

	Description
Motion by:	Wendy Tamayo
Seconded by:	Vicki Hudson
Vote:	Minutes were approved in the October Board Meeting

Information Items

	Description
1.	Extended Cabinet Meeting – <ul style="list-style-type: none"> Sugar Land Parking Issues – Students informed Faculty members of parking issues. President McCrohan was unaware of any unresolved parking issues.
2.	Board of Trustees Meeting – <ul style="list-style-type: none"> The board packet was approved as it was presented
3.	Old Business – <ul style="list-style-type: none"> Employee Banquet: was cancelled this year due to unforeseen circumstances Employee of the year award: Victor Mata received the SSO Employee of the Year Award. It was announced and pictured in The Pioneers WCJC e-Newsletter, June 2020 issue, emailed from WCJC Marketing and Communications on June 29, 2020 SSO Shirt Order: Theresa is working with vendors on shirt quality and pricing Door Prizes: Marsha will be coordinating the door prizes for each meeting. Please get with her if you would like to donate a door prize for a specific month. Secret Pal: has been placed on hold for the remainder of this year or until circumstances change
4.	New Business – <ul style="list-style-type: none"> Approval of Events: <ul style="list-style-type: none"> Christmas Party: Unless the current situation changes, we will not have our annual party. Instead, we will have a no contact ornament exchange

	<ul style="list-style-type: none"> ○ Ornament Exchange: Emailing of information is projected for Nov. 2nd on how the exchange will work, everyone has until Nov. 9th to sign up with Wendy, names will be drawn online on Nov. 12th, and all ornaments must be received by Dec. 10th ● Suggested Speakers for Upcoming Meetings: Speaker suggestions were made and will be scheduled upon acceptance and availability.
5.	<p>Announcements:</p> <ul style="list-style-type: none"> ● Blue Santa Fundraiser: Nov. 12th, 11am-2pm, \$10 per plate must be purchased ahead of time; they are also accepting monetary or toy donations (Drop-off sites: Wharton PD or Wharton City Hall are just a couple, you can contact one of the following people for more information: Ben at 979-532-3131, Johnny at 979-618-6344, or Makyla at 979-453-0990) ● Toys for Tots: Drop-off sites in Wharton: Alamont Vet, Radio Shack, Wharton Sheriff Department are just a couple, view the complete list here: https://el-campo-tx.toysfortots.org/local-coordinator-sites/lco-sites/donate-toys.aspx or you can donate to their virtual location https://yougivegoods.com/whartoncountytoysfortots ● Senior Citizen BBQ Fundraiser: Nov. 13th, 4pm – 7:30pm LaDieu parking lot drive-thru only, tickets \$12.00 per plate ● Senior Citizen Donations: <ul style="list-style-type: none"> ○ Needing recycled grocery bags for their drive-thru fundraiser on Nov. 13th (box located at the service center in the Administration Bldg) ○ Scissors, quart/gallon zip lock bags to store projects, liquid glue, colors/crayons, yarn, and varieties of colors of; pipe cleaners, tissue paper, wooden embroidery hoops, embellishments, scotch tape, construction paper, and tulle fabric, etc. Additionally, any other art products and/or donated gifts for the Senior Citizen project winners, is greatly appreciated. ● Employee Changes: will be included in the minutes and not announced during the meetings ● Meetings: will continue to be held virtually until further notice ● Next Meeting: Thursday, November 19th from 3:00 – 4:00 pm. ● Halloween Guessing Jar – The total amount was 123 and the following are the winners with their guesses: <ul style="list-style-type: none"> ○ Lori Baumgarten, 123 ○ Deborah McGraw, 120 ○ Steven Fojtik, 114 ● Door Prize Winner: <ul style="list-style-type: none"> ○ Meghan Dylla-Stade
8.	<p>New Employee</p> <ul style="list-style-type: none"> ● Thersa Krobot, Temporary Distance Education Media Support Specialist - Wharton Campus, Room DE-101, email krobott@wcjc.edu, extension 6402, effective 10/12/2020 ● Rae Otradovsky, Human Resources Technician, Wharton Campus, A-206, extension 6947, email OtradovskyR@wcjc.edu, effective 10/13/20 ● Megan Bubela, Accounting Clerk - Wharton Campus, Room A-103, email

	<p>bubelam@wcjc.edu, extension 6410, effective 10/28/2020</p> <ul style="list-style-type: none"> Ayesha Kadri, Counselor, Richmond Campus, TC-118, extension 1527, email KadriA@wcjc.edu, effective 11/02/20 <p>Change in Title/Assignment</p> <ul style="list-style-type: none"> Amanda Wetz, Part Time EMS Program Lab Assistant - Wharton Campus, email wetza@wcjc.edu, changing to Instructor of EMS - Wharton Campus, Room J-147, extension 6518, email wetza@wcjc.edu, effective 10/05/2020 <p>Separation of Employment</p> <ul style="list-style-type: none"> Obie Adkins, Instructor of EMS, Wharton Campus, J-146, extension 6518, email adkinso@wcjc.edu, effective 09/17/20
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Adjournment

Time:	3:45 pm
Motion by:	Wendy Tamayo
Seconded by:	Marsha Brown
Next Meeting:	November 19, 2020