

## Mid-Year Formative Director Performance

Tuesday, December 14, 2021 5:00 PM Central  
Crosslake Community School  
Commons Area  
35808 Co Rd 66  
Crosslake, MN 56442

### 1. **Call Meeting to Order**

Meeting called to order at 5:04 p.m.

### 2. **Roll Call and Establish a Quorum**

Kysa Corbett, Cinda Jensen, Heidi O'Brien, Amy Scheuman, Ronda Veit, Jennifer Miller (video technician), Cheryl Cole (recorder)

Lance Swanson will join the meeting when the Board of Education proceeds into closed session.  
Corbett will leave the meeting when the Board of Education reconvenes.

### 3. **Agenda**

3.A. Discuss Directors' Mid-Year Formative Performance Evaluations

Jensen motioned to close the meeting under MN Statute 13D.05, Subdivision 3(a) to evaluate the performance of both Holly Amaya, Online Director and Annette Klang, Interim Seat-Based Director; Veit seconded.

Roll Call: Corbett Y; Jensen Y; O'Brien Y; Scheuman Y; Veit Y.

Motion passes 5-0.

Jensen motioned to reopen the meeting; O'Brien seconded.

Roll call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y.

Motion passes 5-0.

Jensen motioned to take roll call to establish a quorum.

Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y;

Motion passes 5-0.

Jensen made the statement, We just conducted a closed meeting under MN Statute 13D.05, Subdivision 3(a) to evaluate the performance of both Holly Amaya, Online Director and Annette Klang, Interim Seat-Based Director. In accordance with our agreed upon process, the Board conducted a Mid-Year Formative Performance Evaluation on Holly Amaya, Online Director and Annette Klang, Interim Seat-Based Director. The formative evaluation is based on the board-approved Director job description. This meeting was productive and positive. The Board reviewed Director performance, Director Self- Evaluations, and CCS Staff Survey feedback. Strengths and opportunities for continued professional growth and development were reviewed. The Board would like to seek approval of the Mid-Year Formative Performance Evaluations so that we can share these evaluations with each Director, separately, in the very near future.

Cinda Jensen motioned to add two agenda items: 1) To Approve the Online Mid-Year Formative Director Performance Evaluation for Holly Amaya and 2) To Approve the Seat- Based Mid-Year Formative Director Performance Evaluation for Annette Klang; Veit seconded.

Roll call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y.

Motion passes 5-0.

Jensen made a motion to Approve the Online Mid-Year Formative Director Performance Evaluation for Holly Amaya; O'Brien seconded.

Roll call: Swanson Y; O'Brien Y; Veit Y; Jensen Y; Scheuman Y.

Motion passes 5-0.

Jensen made a motion to Approve the Online Mid-Year Formative Director Performance Evaluation for Annette Klang; Swanson seconded.

Roll call: Jensen Y; O'Brien Y; Scheuman Y; Swanson Y; Veit Y.

Motion passes 5-0.

#### **4. Adjourn the Mid-Year Formative Director Performance Evaluation Meeting**

Jensen motioned to adjourn the meeting at 7:50 p.m. Veit seconded.

Roll call: Jensen Y; O'Brien Y; Swanson Y; Veit Y; Scheuman Y.

Motion passes 5-0.