

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL OF 2016 INSURANCE ROOF REPAIRS AND REPLACEMENT FOR HAYS STEAM ACADEMY**
DATE: October 17, 2017

Submitted under separate cover is the request for approval of recommendation for Hays STEAM Academy Roof Repairs and Replacement.

It is recommended that the Board of Trustees approve the proposal as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

David Morris
Chief Operations Officer