



**Texas Association of School Boards**

P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222  
12007 Research Blvd. • Austin, Texas 78759-2439 • [www.tasb.org](http://www.tasb.org)

*Serving Texas Schools Since 1949*

September 3, 2010

To: Board Presidents and Superintendents  
from Districts without Certified Delegates and Alternates

From: James B. Crow, TASB Executive Director

Subject: TASB Delegate Assembly, September 25, 2010

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Please find enclosed the *2010 Delegate Assembly Handbook* and a “Frequently Asked Questions” document. A copy of the 2010 Nominations Committee Report will be mailed to you following the September 11 Nominations Committee meeting. As an Active Member of TASB, your board should make every effort to have your interests represented at this year’s TASB Delegate Assembly. Your board’s involvement in the Delegate Assembly process determines the direction TASB will take through its leadership programs, services, and interaction with state and federal officials and other organizations.

Our records indicate that we have not received the names of the Delegate and alternate from your district. If your board has officially designated representatives from your school district, please complete and fax the enclosed form to Anisa Pope at 512.467.3554; call her at 800.580.8272 or 512.467.0222, extension 6120; or e-mail [anisa.pope@tasb.org](mailto:anisa.pope@tasb.org) to provide your designated representatives.

To facilitate registration, a ribbon and numbered button (with your TASB Region number) will be mailed directly to Delegates and alternates. With these materials in hand, your Delegate and alternate will not need to go through on-site registration; they may report directly to their respective regional caucuses Saturday, September 25, at 12:30 p.m. **Again this year, time has been allowed for the regional caucuses, and lunch will be provided. Their Delegate or alternate ribbon will be their admittance to the caucus luncheon.** The lunch/caucuses will be set up in assigned rooms in the George R. Brown Convention Center. A list of the room numbers is included on the agenda in the *Delegate Assembly Handbook*.

If your Delegate and alternate get to Houston—but their materials don’t—please be sure they check in at on-site Delegate/alternate registration in the George Bush Grand Ballroom of the Convention Center Friday, September 24, from 2:30 to 3:45 p.m. (just prior to the First General Session) or Saturday, September 25, beginning at noon. Last-minute changes in Delegate and alternate designations also can be made with the Credentials Committee at these times.

We have prepared an orientation video for Delegates and alternates who want additional information about the Delegate Assembly processes. A link to this video can be found on the Delegate Assembly home page ([www.delegate.tasb.org](http://www.delegate.tasb.org)).

If you have questions regarding any of the enclosed materials or if we can assist you in any way, please call Mary Ann Briley at 800.580.8272, extension 3594, or e-mail her at [maryann.briley@tasb.org](mailto:maryann.briley@tasb.org). We look forward to seeing you in Houston.

Enclosures

# Official Delegate Designation

**Please note:**

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Director, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

**Delegate** \_\_\_\_\_

Board Title \_\_\_\_\_ E-mail \_\_\_\_\_

Send Delegate Assembly materials to the delegate at this address:

\_\_\_\_\_

**Alternate** \_\_\_\_\_

Board Title \_\_\_\_\_ E-mail \_\_\_\_\_

Send Delegate Assembly materials to the alternate at this address:

\_\_\_\_\_

**Name of school district** \_\_\_\_\_

**County-district number** \_\_\_\_\_ **TASB (ESC) region number** \_\_\_\_\_

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2010 TASB Delegate Assembly in Houston, Texas, on September 25, 2010 (as provided by the TASB Bylaws).

**Board president's signature** \_\_\_\_\_

**Date** \_\_\_\_\_

*Please return your board's designations by September 10, 2010, to the following address:*

**Credentials Committee**

c/o Anisa Pope  
Texas Association of School Boards  
P.O. Box 400  
Austin, Texas 78767-0400

or fax this completed form to:

Anisa Pope  
512-467-3554