

Pana Community School District #8

Pana Educational Foundation Committee Minutes  
(Regular Monthly and Annual Meetings)

Date: November 19, 2014

Time: 7:07 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Rosemary Carlson, Rebecca Carter-Beeson, James Downs and Al Stupek.

Members Absent: Jay Dunseth, Dennis Ishmael and Rhonda Weideman

Superintendent Present: Yes

Visitors: None

**Approval of Minutes:** Downs made a motion to approve the minutes from the PEF October 15, 2014 meeting seconded by Carlson. All Yes.

**Treasurer's Report:** Jim Downs reported that the PEF regular checking account balance as of October 31, 2014 was \$28,226.30.

1. We still have a \$15 check written to the Illinois Charity Bureau fund.
2. Dr. Lett reported that we owe \$104 for 6 new donor board name plates purchased from MD Designs.
3. Dr. Lett will check on the high school's request of \$1,000 for the Max and Zona Sahr nursing scholarship won this past year by Kylee Buerk. Our records show that it has been paid.

Stupek made the motion to approve the Treasurer's report, seconded by Carlson. All Yes.

**Old Business**

**Committee Reports:**

1. Scholarship – Nothing new to report.
2. Courtyard – Nothing new to report
3. Mini Grant – After further review Dr. Lett recommended the funding of the 3 mini grants that had been tabled at the last PEF meeting. Those mini-grants include:
  - a. \$3,700 for a Bullying presentation by Mike Donahue.
  - b. \$1,075.97 for landscaping and gardening outside of the Junior High.

- c. \$500 for the Moon Buggy program. (Initial request of \$5,800 was a mistake.)

Total mini-grant requests approved in all totaled \$11,708.97. Motion for approval of the additional 3 requests was made by Carter-Beeson and seconded by Carlson. All Yes. We will set the check presentation date at the December PEF meeting.

- 4. Publicity – Our fall fundraiser for the Google Chrome Book raffle grossed \$1,048 and netted \$749 after \$239 for purchase of Chrome Book and \$60 for ticket printing.
  - a. It was also noted that the Amazon Smile program was not viable for us at this time.
  - b. Dr. Lett will confirm quotes, including number of, type of paper and scope of mailing from Lakeland College, Pana News and Roseland Printing for the upcoming PEF newsletter and will bring back to the December PEF meeting.
  - c. Downs suggested that we publicize the use of the Ruby Munzenmeir donation in the upcoming newsletter.

#### **New Business:**

- 1. Scoring for Education: First National Bank of Pana won the regular season bid for both boys' and girls' home varsity basketball games. Winning bid was \$35 per 3 point shot made. Peoples Bank won the 6 specialty bids on both boys' and girls' home varsity basketball games at \$60 per 3 point shot made. For the specialty games, First National Bank's bid will increase to \$60 per 3 point shot made. Downs made a motion to accept the 2 bids, seconded by Carlson with Stupek abstaining. All Yes.
- 2. The PEF donor solicitation letter will be mailed out prior to Thanksgiving.
- 3. Donor Memory Board: Dr. Lett reported that our Memory Board does not have any more donor spots available. We have 26 blanks left on the Century Board. Dr. Lett will bring back a quote for adding a new wing to the Memory Board at the December PEF meeting.

Next PEF Board meeting is set for Wednesday, December 17, 2014 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Stupek seconded by Carlson. All Yes.

Meeting adjourned at 8:00 AM.

