

Mid-Valley Special Education Cooperative
 Administrator Meetings/Staff Evaluations
 From August 22, 2015 through December, 2015 (82 days)

Type of Meeting	Linda Koch	Maura Burns	Tim Stoudt (.5)	Melissa Jackson
IEPs, Reevaluations, Intakes, 30 day reviews	72	80	47	51 11 Parents
District Student Observations, Program Visits	14	9	12	5
Department Meetings	26	15	--	22
Team Meetings (IEP preparation, problem-solving)	33	35	12	28
Committee Meetings	11	4	2	8
Staff Evaluation Meetings (Pre-post-observations)	24	28	14	15
Miscellaneous Meetings	9	Lots	8	--
# of Supervised Programs	6	1	1	5
# of Licensed Staff –Tenured	12	3	6	10
# of Licensed Staff-- Probationary	9	11	2	15
# of Support Staff	25	14	7	26
# of Students (as of December)	85	66	48	69

- Does not include Board meetings, Liaison meetings, Leadership meetings
- Does not include providing/attending professional development for assigned staff; hosting network meetings; STEP family training, attending professional development for professional improvement; Institute Days
- Does not include screening/hiring of staff (August through December; interviewed and hired 1 therapist, 1 secretary, 7 certified teachers, 6 job coaches, 9 teaching assistants, 1 nurse. 25 total staff)