

Minutes of Regular Board Meeting

Board Approved _____

The Board of Trustees

Corbett School District

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, March 11, 2020, beginning at 7:00 PM in the MPB/Board Room. Board members present were; Todd Mickalson, Board Chairman; Cless Woodward, Vice Chairman; Bob Buttke; David Gorman and Todd Redfern. Katey Kinnear and Michelle Vo had excused absences. Also present were Administrators Randy Trani, Ed.D, Superintendent and Robin Lindeen-Blakeley, Deputy Clerk and Doana Anderson, Business Manager. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS

Presenter: Todd Mickalson - Board Chairman

1. 1. Call to Order / Flag Salute

Presenter: Todd Mickalson - Board Chairman called the meeting to order and led the pledge of allegiance to the flag.

Time: 7:07 p.m.

1. 2. Review and Acceptance of Agenda

Presenter: Todd Mickalson - Board Chairman announced a change to resolution item 11.6 and to include a new handout adding changes to items 11.5 and 11.6.

1. 3. Board Chairman Report

Presenter: Todd Mickalson - Board Chairman- none at this meeting.

2. Approval of Minutes Action Item

Todd Redfern noted that the minutes reflected the date of January 15 and should be changed to February 19, 2020 in the opening paragraph.

RESOLUTION NO. 3.136-20- RESOLVED that the Board approve the minutes of the Regular Board meeting of February 19, 2020 with the amended date on the minutes.

The vote of the Board was 5-0.

3. Introduction and Comments of Guests and Representatives

Chairman Mickalson read the procedures aloud. More discussion under item 5.0 regarding item 3.2.

7:11 p.m. Susan McElmurry, parent, spoke to the board and requested that siblings of current students that attend CSD be able to attend Corbett schools next year.

7:14 p.m. Nicole Dandrea, parent, spoke to the Board about COVID-19 preparations and concerns and planning for next year's lottery.

3. 1. Principal / Director/ Supervisor Reports – no information at this time in the meeting.

3. 2. Mental Health Services and Support

SSA – Dr. Trani and Cless Woodward met with a group of people regarding

this topic and two presented at the meeting. Handout was given to Board via email.

Presenters: Sarah Selden/Patron/Parent and Vanessa Lyon, patron/parent- Ms. Selden has trained expertise in the area of mental health services and support and feels it should be a funding priority. Students are not able to achieve if basic needs are not met. The strong ties and caring community in Corbett has provided to parents, and should continue given headlines in Oregon regarding the problems around mental health and suicide. They knew this before SSA of the behavioral health needs and the increase in academic achievement that follows when it is provided. She thanked CSD for their great outreach survey in the fall and follow-up in January with stakeholders, students and parents. Lack of school counselor is a problem. The priorities for SSA should be to integrate sound emotional learning. Funding is low now, but propose a 1.0 FTE in budget.

Ms. Lyon added that suicide among teenagers shows a need for supports and building infrastructures. There should be a counselor for every 250 students, as there is a 150% increase in special needs teachers not able to handle disruptive behavior. The importance of counselors and social workers to put out fires now impact emergency responses. She suggested adding 2.0 FTE counselors/social workers, as it is critical.

4. FINANCIAL REPORTS / MATTERS

Time: 8:00 p.m.

4. 1. Report Information Item

Presenter: Randy Trani, EdD - Superintendent and Doana Anderson, Business Manager- Ms. Anderson directed the Board to page 12 of the board packet and summarized the financials ending February 29, 2020.

Dr. Trani warned we are dipping into budget for IEP students that we weren't expecting. Hired three teachers more than budgeted so far this fiscal year.

4. 2. Budget Committee Applicant Interviews Action Item

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 3.137-20-RESOLVED that the Board appointed Rebecca Stewart to Budget Committee Position No. 5, term expires December 31, 2022.

The Board interviewed two candidates for this open budget committee position, Rebecca Stewart and Leah Fredericks.

Questions from Todd Mickalson about why do you want to be on the budget committee and what do you see yourself as doing on this committee.

David Gorman believed that both candidates extremely qualified, but weighed towards Ms. Stewart regarding communicating with community on application.

Todd Mickalson added that Ms. Stewart has reached out in past with good questions, but either candidate is fine, saying it is majorly crazy for school budgeting.

Board discussion regarding alternate candidate.

The vote of the Board was 5-0.

Welcome to Rebecca Steward as our newest Budget Committee member.

4. 3. Approval of SIA Grant Application Action Item

David Gorman moved and Bob Buttke seconded:

RESOLUTION NO. 3.138-20 - RESOLVED that the Board approved the SIA Grant Application for fiscal year 2020-2021 as attached in the Board packet.

Dr. Trani thanked Holly Elvins-Dearixon, Curriculum Coordinator, for hundreds of hours of work towards this grant application given a super aggressive timeline. The drop dead date is April 15, 2020. Board saw the application on pages 23 forward. Page 49 is a critical page and shows compromise in lots of directions regarding mental health, facilities, class sizes, etc. There were 30 questions on the second survey that was sent out with needs to consider, balances and board decisions. Pages 50-52 shows total population and subgroups with priority areas. Funding is lagging by two years, with ODE daily rolling data. We are down 32 kids and funded at about 36 kids at \$8,500.00 each. Spending more than \$300,000 this year due to smaller class size. If we pass a G.O. Bond we can use for other things.

Cless Woodward asked if have to allocate like it is.

The SIA is new plan.

Cless Woodward expressed 81 kids, buying FTE's cost sustained over years, permanence goes away. We will generate revenue for 13 years and we don't have that, won't reduce class sizes. 400 students, don't have money to spend unless we get to size.

Ms. Elvins-Dearixon, understood this money by law has parameters, and has been vetted through site council, administration, etc.

Dr. Trani explained that this gives us time, as we need money now to benefit students.

Todd Mickalson asked if this is for 2021 and go through this all again next year.

Bob Buttke suggested that it is a matter of reducing work forces. Dollars are used for specific purposes.

Todd Redfern wondered then if we don't have money for next year.

Ms. Elvins-Dearixon explained it is for this year and then next year we project all over again and propose for following projections.

Todd Redfern mentioned the presentation regarding matriculation and the shrink recommendation. Don't spend on things you don't need. This is a Band-Aid, not going to be permanent budget item.

Ms. Elvins-Dearixon said heard last meeting regarding CTE teacher. Excel spreadsheet shows, not on permanent things.

David Gorman said the decision is simple. Approve to get money. If not, won't have to go into one of four categories.

Cless Woodward spoke about blindsiding community. \$350,000.00 permanent fixed costs and \$650,000.00 discretionary.

Bob Buttke suggested \$900,000.00.

Todd Redfern asked Dr. Trani to explain.

Dr. Trani set 1181 kids is about \$900,000.00. Taking 13 years to go down to 1050 students is 88%. If all else is the same we will have lost about 12% while retaining some teachers using \$300,000 on 13-year trajectory. \$350,000 for siphoning off.

Todd Mickalson asked what is not the loan dollars.

Dr. Trani said we make decisions yearly about what to cut.

Cless Woodward said dialing down to \$350,000.00 spending of \$900,000 or upwards on current level.

Dr. Trani said if loan goes away, now have \$600,000.00 of \$900,000.00 for 13 years.

Ms. Elvins-Dearixon summarized that CTE, counselor and SPED Learning Specialist are being added.

Cless Woodward added as we go down in student population not cutting enough teachers.

Not necessarily new teachers, as this is a syntax, language problem. Without this money we are eliminating three positions.

Bob Buttke said it equates to line items, class size.

Ms. Elvins-Dearixon suggested one or all four. Money ties back to activities. Not asking for SIA dollars in our regular budget.

Cless Woodward suggested scary what we presented, this is backfill. Wished for CTE and allocated suggestion for mental health.

Dr. Trani added academic support with SPED Learning Specialist.

Ms. Anderson confirmed this is how community wants to spend money and is safe space for students. Will be reevaluating at least every two years and there will be shortages, needs will change,

Todd Mickalson thought we were adding back in past positions. Wording was strange. We need to provide quality but address community needs.

Bob Buttke wished to verify if new positions.

Dr. Trani said yes.

Bob Buttke and Todd Mickalson suggested hiring .5 FTE in another category.

Dr. Trani said we hire through MESD Service plan folks using .5 FTE. A half time counselor is hard to fine, so easier this way.

Bob Buttke would assume same theory on Learning Specialist.

Dr. Trani said yes, integrated and harder to find, as in high demand. We did an emergency hire earlier this year.

Todd Redfern added it is like trading in a half for a whole.

Bob Buttke suggested another half into a counselor.

Dr. Trani said he wouldn't take it out of counseling or CTE or considering loan.

Bob Buttke OK with that.

Cless Woodward asked about Contingency.

Ms. Anderson said not using this year but could budget for next year.

Todd Mickalson suggested hiring two counselors K-12.

Ms. Elvins-Dearixon said thought that could work.

A friendly amendment was moved by Todd Mickalson that would change the allowable use category under Health and Safety for approximate SIA budget

2020-21 counselor amount on page 49 (second line) to be \$150,000.00 and the renovation loan on page 49 (sixth line) to be \$270,000.00, with all other lines staying the same to total \$920,000.00.

Todd Redfern seconded.

The original Resolution No. 3.138-20 also passed with a vote of 5-0.

David Gorman thanked the staff for extra work involved.

Dr. Trani suggested that our staff made it possible so that our response rate was much better compared to other districts.

13. RECESS – The Board recessed for a break at 8:28 p.m.

RECONVENE – The Board reconvened at 8:35 p.m.

5. Superintendent Trani's Report Information Items

5. 1. Enrollment Update and Inter-District Transfers – we are down about two students from a month ago.

5. 2. Evaluation of the Superintendent – current form is attached to the board packet. Renee Sessler from OSBA should have information on March 16 for this process at Special School Board meeting.

5. 3. Corbett School District campus upgrades and/or grants
see also item 9.0

The Reynolds School District property on Woodard Rd. is ours. It is in our school district boundaries. Working on rekeying and transferring water and electric utilities. Steve Salisbury is working on a crew for blackberry removal. March 13 to send OSCIM grant, even though we are probably about middle in the state's priority list and won't be able to get it. Lottery process from 8:00 a.m. to noon for first batch and second batch is in the afternoon.

Todd Redfern inquired if Reynolds removed their stuff.

Dr. Trani replied yes, hauling seven 15-yard dump trucks, not counting vehicles. Refrigerator and washer and dryer saved. Made a remarkable difference with stuff out.

Todd Mickalson suggested we schedule a tour.

Ms. Lindeen-Blakeley provided information that there is insurance coverage.

Cless Woodward requested we send out an email blast.

Bob Buttke asked if it is alarmed.

Dr. Trani said that the three main buildings are and three smaller shops are not.

Todd Mickalson asked if this required switching security.

Dr. Trani said yes, our alarm company for security and fire have been out.

RFQ went out March 6 with walk through scheduled for March 13.

5. 4. Future Planning/Strategic Planning – Renee Sessler from OSBA on March 16 and agenda on BoardBook.

Todd Mickalson suggested IT plan a Skype meeting.

Dr. Trani said he is in a daily Corona-virus county wide meeting at 1:00 p.m. to coordinate in unison with CDC and OHA. More news on March 12 with end to anything extraneous anticipated and probably a closing of school.

Debbie Schneider, Business Office Assistant, has led the charge for cleaning

and we hired two temporary employees to squirt kids hands with sanitizer before entering the lunch line. Staff has two days of Google Classroom stuff with K-12 instructions. Food is 20% of calories for week, so we are looking to see if two people can make deliveries by bus to Free & Reduced students. Disinfecting computers too, all for pandemic protocol.

Bob Buttke asked if they will be trial next week for online or can we buy a couple of more days.

Ms. Elvins-Dearixon suggested we still have about five more days of snow days.

Dr. Trani said we will try to avoid extension of year and make sure we have curriculum instruction and keep students engaged and our people employed. It is bad timing for AP tests.

Bob Buttke suggested checking with Comcast for bandwidth.

Dr. Trani said there are unanticipated problems, but we are planning with a possible teacher work day on Monday, March 16.

Todd Mickalson had thoughts regarding strategic planning committee of GS, MS and two HS teachers and Dr. Trani, two board members, three community members including Brad Scott for CTE experience and two others. Should be a Superintendent committee.

Bob Buttke agreed it should be a Superintendent committee and a couple more administrators.

Dr. Trani said that 10 is good for management.

Todd Mickalson suggested more teachers.

Dr. Trani deferred saying Renee Sessler from OSBA would cover expectations for strategic planning. May see if that can be on ZOOM or Skype.

Cless Woodward asked if could get recommendation by then.

Dr. Trani will reach out.

6. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

6. 1. **Consent agenda **Resolution items 3.139-20** through 3.150-20** Action Items**

11.2RESOLUTION NO. 3.139-20** - RESOLVED** that the Board confirmed the hire of .83 FTE 3rd-12th Grade Temporary Music Teacher, Elizabeth Allen, effective February 25, 2020.

11.3RESOLUTION NO. 3.140-20** - RESOLVED** that the Board approved the extra period daily for Hannah Lambert, 1.00 FTE MS Learning Specialist, effective December 12, 2019.

11.4RESOLUTION NO. 3.141-20** - RESOLVED** that the Board approved the resignations of Marleen Carroll, 1.0 FTE ELD / Intervention Specialist; Jennifer DiMaggio, 1.0 FTE Intermediate Teacher; Kathryn Jacobson, .50 FTE STEM Secondary Teacher and Lauren Collins, 1.00 FTE Primary Teacher effective on June 2, 2020 at the end of their leaves of absence.

11.5RESOLUTION NO. 3.142-20** - RESOLVED** that the Board

awarded probationary contract teacher status and offer a one-year contract from July 1, 2020 - June 30, 2021 to the teachers and occupational therapist listed on the attachment in the Board packet.

11.6RESOLUTION NO. 3.143-20** - RESOLVED** that the Board awarded initial contract teacher status and offer a two-year contract from July 1, 2020 - June 30, 2022 to the teacher and SLP listed on the attachment in the Board packet.

11.7RESOLUTION NO. 3.144-20** - RESOLVED** that the Board awarded two-year contracts from July 1, 2020- June 30, 2022 to the teachers listed on the attachment in the Board packet.

11.8RESOLUTION NO. 3.145-20** - RESOLVED** that the Board offered one year probationary individual contracts to supervisory/confidential employees as listed in the Board packet from July 1, 2020-June 30, 2021.

11.9RESOLUTION NO. 3.146-20** - RESOLVED** that the Board offered one year individual contracts to the confidential/supervisory employees from July 1, 2020- June 30, 2021 as listed on the attachment in the Board packet.

11.10RESOLUTION NO. 3.147-20** - RESOLVED** that the Board offered a one year probationary administrative individual contract to Secondary Administrator, Kathleen Childress, from July 1, 2020- June 30, 2021.

11.11RESOLUTION NO. 3.148-20** - RESOLVED** that the Board offered a three-year initial administrative contract from July 1, 2020 - June 30, 2023 to Student Services Director, Jeanne Swift.

11.12RESOLUTION NO. 3.149.20** - RESOLVED** that the Board awarded, extended and offered three-year administrative contracts from July 1, 2020-June 30, 2023 to the Administrators listed on the attachment in the Board packet.

12.1RESOLUTION NO. 3.150-20** - RESOLVED** that the Board approved the school year calendar for 2020-2021.

http://policy.osba.org/corbett/I/C_ICA%20D1.PDF

The vote of the Board was 5-0 for ****Resolution items 3.139-20** through 3.150-20****.

7. CURRICULUM – Dr. Trani explained that we did not get the grant for CTE. We're too small to get to the money, but too big now for threshold priority list. Not a revitalization grant.

Todd Redfern inquired about possibility of a smaller grant.

Dr. Trani said he didn't know as this was a \$10,000.00 straight ADM grant.

8. STUDENTS- Ms. Elvins-Dearixon reported that there were about 30 absences on March 11, and usually around 25. 50 on March 9.

Bob Buttke wondered if there were sick or scared.

Kathy Childress, Secondary Principal, suggested she is getting calls.

Dr. Trani wondered if conflicting advice of CDD and ORHA is making the difference.

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE – Todd Mickalson asked about the electric bus.
Dr. Trani said we are not qualified for the grant.
Cless Woodward reported long wait for bus on Corbett Hill Rd. on blind corner is a problem.
Todd Redfern also has heard complaints about signage around traffic at CAPS.
Bob Buttke asked about flying a flag at CAPS.
Dr. Trani said the pole was going to be fixed.

10. CO-CURRICULAR ACTIVITIES

11. PERSONNEL

11. 1. Vacant Positions Information Item – Chair Mickalson read aloud:
We have vacant positions open for the 2019-2020 school year for: Substitute Bus Driver and Substitute Custodian. Also there is an opening for Assistant Track coach for spring season 2020.

11. 2. See 6.1

11. 3. See 6.1

11. 4. See 6.1

11. 5. See 6.1

11. 6. See 6.1

11. 7. See 6.1

11. 8. See 6.1

11. 9. See 6.1

11. 10. See 6.1

11. 11. See 6.1

11. 12. See 6.1

12. POLICY

12. 1. See 6.1

13.0 – see after item 4.3.

14. EXECUTIVE SESSION - ORS 192.660...not held at this meeting.

RECONVENE TO PUBLIC SESSION FOLLOWING EXECUTIVE SESSION-
N/A

15. ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION- none at this meeting.

16. COMING EVENTS

16. 1. Monday, March 16, 2020 - Special School Board Meeting, 7:00 p.m.
Menucha Retreat and Conference Center, Ballard Hall
16. 2. Spring Break, Friday, March 20-Friday, March 27, 2020 - no school
16. 3. Thursday, April 9, 2020 - Midterm

16. 4. Wednesday, April 15, 2020 - Regular School Board meeting, 7:00 p.m. MPB Board Room
16. 5. Thursday, April 16, 2020 - HS Conferences in the eve
17. MATTERS FOR THE GOOD OF THE ORDER
Presenter: Board of Directors
Dr. Trani had talked to SERVPRO and they can help us if need hiring for Corona-virus.
Dr. Trani appreciated all in attendance here tonight.
18. ADJOURNMENT – The Board adjourned at approximately 9:00 p.m.

Minutes (9)