

VICKSBURG COMMUNITY SCHOOLS

Board of Education

June 8, 2015

VMS Library – 7:00 pm

MINUTES

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Carol Lohman, Tina Forsyth, Virgil Knowles

Secretary Amy Manchester

Members Absent: None

Administrators Present: Charles Glaes, Steve Goss, Ruth Hook, Laura Kuhlman, Adam Brush, Matt VanDussen, Keevin O'Neill, Tonya Nash, Maureen Ouvry, Ric Beers

Guests Present: Nancy Irving, Steve Thomas, Liz Ratashak, Kristen Hossink, Rick Place, Dave Linton

I. SUPERINTENDENT'S REPORT

A. Board Meeting Dates for the 2015-2016 School Year

Dates have been added to the school calendar.

B. Legislative Update

The conference committee report has passed the legislature and was on the way to the governor for his signature. Asst. Supt. Goss will provide more information about this in his report.

II. REPORTS AND PUBLIC INQUIRY

A. Instructional Report - Charles Glaes

1. Advanced Placement Human Geography Proposal

Daryl Zartman proposed adding another AP elective to the high school curriculum which would most likely be a humanities college credit. Mr. Zartman answered questions from the Board regarding the class content.

2. Project Lead The Way Proposal

Principal Laura Kuhlman and Mary Burke requested approval to add a beginning elective PLTW course at the middle school. KRESA is highly involved and supportive of this concept. Automation and robotics are a big piece of this curriculum and would roll right into what the high school is doing now with PLTW.

3. WAY Program Update - Steven Fryling

WAY Director, Steven Fryling, gave an update on student numbers for the WAY program and the graduation rate. There are two diploma types, a VHS or a WAY diploma. Graduation rates are increasing. Mr. Fryling believes it is because WAY gives students what they need, when they need it, at a place and a pace that works for them.

B. Food Service Update

1. Dairy and Bakery Bid Report

Food Service Director, Maureen Ouvry reported that Prairie Farms and Aunt Millie's had the lowest bids and it is her recommendation that the district uses them for Food Service products during the 2015-2016 school year.

C. Financial Report - Steve Goss

1. May Budget Progress Report

Budget Progress Report for the Month Ending April 30, 2015: Asst. Supt. Goss reviewed the budget progress report for May, 2015 showing total revenues of \$17,940,548; total expenditures of \$18,621,942; and deficiency of revenues over expenditures of - \$681,394.

2. Custodial Contract

Asst. Supt. Steve Goss gave an update, highlighting relevant terms. Administration is still determining pricing and which building(s) will be transitioning over to GRBS. The price will be fixed once the scope of their services is determined.

The following audience members expressed questions/concerns:

Steve Thomas

Liz Ratashak

3. Summer Bond Project Update

Asst. Supt. Steve Goss gave a list of dates of when the bond improvements will be started in each of the buildings.

4. Resolutions to Amend the 2014-15 Budgets and Adopt the 2015-16

Budgets for the Following Funds: General Fund, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund)

Asst. Supt. Steve Goss reviewed the financial figures and answered questions from the Board pertaining to this year's upcoming budget and about the amendments that were made to the June budget.

D. ANNUAL PUBLIC HEARING to Consider the District's 2015-16 Budgets and Proposed Property Tax Millage Rate

President Knowles opened the meeting for discussion at 9:43. There being none, the public hearing was closed.

E. Audience

No one addressed the board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes: A motion was made by Emmert and supported by Forsyth for approval of the May 6, 2015 special meeting minutes, May 11, 2015 regular meeting minutes, and June 1, 2015 special meeting minutes. Motion carried unanimously.

- B. Approval of the Following General Fund Invoices totaling \$200,395.11 - ROLL CALL VOTE. A motion was made by Lohman and supported by Callen for approval of the following invoices totaling \$200,395.11.
Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried.
- C. Approval of Purchase Card Disbursements totaling \$43,210.18 - ROLL CALL VOTE. A motion was made by Forsyth and supported by Lohman for approval of purchase card disbursements totaling \$43,210.18.
Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried.
- D. Approval of Appropriations Resolution to Amend the 2014-15 Budgets and Adopt the 2015-16 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund) - ROLL CALL VOTE. A motion was made by Forsyth and supported by Emmert for approval of Appropriations Resolution to Amend the 2014-15 Budgets and Adopt the 2015-16 Budgets for the following funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund).
Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried.
- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2015-16 - ROLL CALL VOTE. A motion was made by Emmert and supported by Lohman for approval of Truth in Budget on Proposed Property Tax Millage Rate for 2015-16.
Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried.
- F. Approval Enter into Custodial Contract with Grand Rapids Building Services - ROLL CALL VOTE. A motion was made by Lohman and supported by Callen for approval to enter into custodial contract with Grand Rapids Building Services.

Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried.

- G. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2015 through July 31, 2016
A motion was made by Forsyth and supported by Emmert for approval to renew membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2015 through July 31, 2016.
Motion carried unanimously.
- H. 1st Reading - Approval to Award the 2015-16 Dairy Bid to Prairie Farms for \$46,187.20 and Bread Bid to Aunt Millie's Bakeries for \$7,840.00 -
ROLL CALL VOTE. A motion was made by Emmert and supported by Forsyth for approval to award the 2015-16 Dairy Bid to Prairie Farms for \$46,187.20 and Bread Bid to Aunt Millie's Bakeries for \$7,840.00
Ayes: Emmert, Schriemer, Callen, Lohman, Forsyth, Harsha, Knowles
Nays: None
Absent: None
Abstain: None
Motion carried.
- I. Approval of Retirement Request of Pam Garrett, MS English/Counselor, 16 Years of Service. A motion was made by Forsyth and supported by Lohman for approval of retirement request for MS English/Counselor Pam Garrett.
Motion carried unanimously.
- J. Approval of Tenure for the Following Teachers: Shanna Page, Anna Lacey, Katherine Kay, Nichole Wisinski. A motion was made by Emmert and supported by Schriemer for approval of tenure for the following teachers: Shanna Page, Anna Lacey, Katherine Kay, Nichole Wisinski.
Motion carried unanimously.
- K. Approval of a Fourth Year of a Five-Year Probation for the Following Teachers: Margo Staunton, Stacy Jancasz, Gayle (Perkins) Moise, Emily Proctor, Zachary Wierenga, Sarah King, Emily Kirk, Leslie Trayers, Amy Stauffer, Audrey Fleet, Sarah Prince, Krista Wilson. A motion was made by Emmert and supported by Lohman for approval of a fourth year of a five-year probation for the following teachers: Margo Staunton, Stacy Jancasz, Gayle (Perkins) Moise, Emily Proctor, Zachary Wierenga, Sarah King, Emily Kirk, Leslie Trayers, Amy Stauffer, Audrey Fleet, Sarah Prince, Krista Wilson.
Motion carried unanimously.
- L. Approval of a Third Year of a Five-Year Probation for the Following Teachers: Erin Guerrero, Carolyn Gundy, April Zapata. A motion was made by Forsyth and supported by Callen for approval of a third year of a

five-year probation for the following teachers: Erin Guerrero, Carolyn Gundy, April Zapata.

Motion carried unanimously.

- M. Approval of a Second Year of a Five-Year Probation for the Following Teachers: Mary Zemlick, Greg Mills, Emily Foster, Tasha Bowers, Andrea Porter. A motion was made by Emmert and supported by Forsyth for approval of a second year of a five-year probation for the following teachers: Mary Zemlick, Greg Mills, Emily Foster, Tasha Bowers, Andrea Porter.

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:49 pm.

President Virgil Knowles
Date: June 8, 2015

Secretary Amy Manchester