



Temple Independent School District

Board Agenda Item Summary Sheet

Agenda Item Title: Approval of Awarded Vendors – RFP 003-25 (A) Supplemental Proposal for TISD Promotional Items, Spirit Apparel, Signage, and Related Items

Meeting Date: November 11, 2025

Department: Finance / Purchasing

Purpose

To obtain Board approval for the list of vendors recommended for award under RFP 003-25 (A) Supplemental, for the purchase of promotional items, spirit apparel, signage, and related materials used across Temple ISD campuses and departments.

Background

Temple ISD issued Request for Proposal (RFP) 003-25 (A) to identify qualified vendors capable of supplying promotional and spirit-related products that support district programs, student and staff recognition, and community engagement efforts.

The solicitation was conducted in accordance with Texas Education Code §44.031 and Board Policy CH (Legal) and CH (Local). Proposals were evaluated using established criteria, including competitive pricing, quality of products, delivery timelines, customer service, and vendor reliability.

Based on evaluation results, multiple vendors are recommended for award to provide flexibility, ensure product availability, and maintain competitive pricing across district departments. Establishing an approved vendor list under this RFP streamlines future purchases, eliminates redundant quote requests, and ensures consistency with TISD branding standards.

Rationale

Approval of the awarded vendor list will:

- Ensure compliance with state and local procurement policies.
- Provide a competitive, efficient purchasing mechanism for promotional and spirit-related materials.
- Support timely ordering for district events and recognition programs.
- Encourage participation from local and regional vendors, fostering community partnerships.

Fiscal Impact

Expenditures under this RFP will be made on an as-needed basis from campus and departmental budgets throughout the fiscal year.

Recommendation

Administration recommends that the Board of Trustees approve the list of awarded vendors under RFP 003-25 (A): TISD Promotional Items, Spirit Apparel, Signage, and Related Items, as presented, for the designated contract term with renewal options per bid specifications.