



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Michael Hautala, Director of Student Services MH

DATE: April 18, 2025

SUBJECT: Contract \$50K and Over –
Stevenson Enterprises / Paul Stevenson

Memo No. SB25-171
(Action Item)

NSBSD Policy Manual:

Board Policy 3311, Bids: The district shall purchaseservices on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

NSBSD Strategic Plan Summary:

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Financial & Operational Stewardship

Goal 7: Standardize high-functioning, efficient, student-focused operations

Issue Summary:

Paul Stevenson, Stevenson Enterprises, has worked with NSBSD for 5 years. He provides assessment for students that determine eligibility for special education. These initial and three-year reevaluations use a variety of instruments to determine academic, cognitive, behavioral, and social emotional needs which provide the specific education needs found in each student's Individual Learning Program (IEP). Mr. Stevenson provides services to all NSBSD sites and Qargi Academy.

Background:

Based on State and federal law, NSBSD is required to have a school psychologist to determine the educational needs of students with disabilities. School psychologists are needed to implement and interpret the results of educational assessments. The assessments determine educational (reading, writing, math) needs, adaptive (skills required for a person to meet their basic needs for self-care, decision-making, communicating, and learning), and social-emotional needs of students. The school psychologist provides assessment for initial evaluations and 3-year evaluations to determine continued special education needs.

Length of Contract:

FY 26





Funding Source and Contract Amount:

NSBSD will fund this MOA through general fund and the VI-B Special Education Grant. The Contractor will be paid **\$720/day for up to 190 days (\$136,800.00)**. Mr. Stevenson will be reimbursed for up to 3 tickets from Rush, New York to NSBSD school sites. Travel expenses are not to exceed **\$8,000.00**. This MOA is not to exceed **\$144,800.00**. There are no NSBSD benefits associated with this MOA.

Grant Funding:

This MOA is funded through the Title VI-B Special Education grant (285.200.220.000.410) and the NSBSD general fund (100.200.220.000.410).

Compliance with BP 3311.

Mr. Stevenson has successfully fulfilled his MOA requirements and families are pleased with the services he provides. Based on Mr. Stevenson's arctic experience and willingness to travel, this rate is within the acceptable range of rates paid across the state of Alaska. In support of the approval of a sole-source MOA, this contractor will require no training and no adjustment period to provide and schedule pre-evaluation meetings and follow-up assessments. The continuation of Mr. Stevenson will provide continuity of services, familiarity for students and parents, pro-active planning, and immediate implementation of evaluation needs. For compliance with BP 3311, the continuation of Mr. Stevenson's contract meets exemption E. specialized services where the District has established a need for standardization of services of 2 CFR 200.320.

Recommendation:

The Student Services Department recommends approving this MOA. Services are state and federally mandated under IDEA and are required to meet the educational needs of students with a disability.

Proposed Motion:

"I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for **Paul Stevenson, Stevenson Enterprises**, in the amount of **\$144,800.00** as described in this memo and related attachments."

Moved by _____ Seconded by _____

Vote _____

Signature: DsVadiveloo
DsVadiveloo (Apr 21, 2025 09:09 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: Michael Hautala
Michael Hautala (Apr 19, 2025 14:37 AKDT)

Email: michael.hautala@nsbsd.org

