

# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

☐ Information ☐ Discussion

☐ Action

Item Type:

☐ Curriculum & Instruction

HumanResources

Business Services

Staff Responsible:

\_\_\_\_\_  
*Signature of Requester(s)*

\_\_\_\_\_  
*Signature of Presenter(s)*

*CPulley*  
*Business Services Approval (Initials)*

\_\_\_\_\_  
*Date*

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S): ☐





## FINANCIAL SERVICES

### CANUTILLO A Premier District

TO: Board of Trustees  
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: May 2, 2025

SUBJECT: Budget Amendments for April 2025

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration  
All Expenses

**BC #346990** -This amendment will re-allocate funds for additional tutoring for at risk students through the remaining school year. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.11.6396.00.106.24	Software License/Sub	\$ 9,089	\$ (450)	\$ 8,639
185.11.6399.00.106.24	General Supplies	\$ 7,949	\$ (221)	\$ 7,729
185.13.6411.00.106.24	Employee Travel, Training & Subsistence	\$ -	\$ (2,827)	\$ (2,827)
185.11.6117.05.106.24	Extra Duty-Professional	\$ 21,077	\$ 3,116	\$ 24,192
185.11.6141.05.106.24	Medicare	\$ 321	\$ 46	\$ 367
185.11.6143.05.106.24	Workers Comp	\$ 112	\$ 16	\$ 128
185.11.6145.05.106.24	Unemployment Compensation	\$ 22	\$ 3	\$ 25
185.11.6146.05.106.24	Teacher Retirement	\$ 1,731	\$ 257	\$ 1,988
185.11.6149.05.106.24	TRS Entity Contribution	\$ 346	\$ 60	\$ 406

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For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division:  
(915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.