

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, December 12, 2019**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

1. Mahtomedi Paraprofessionals' Contract Negotiations – Katherine Voda
2. Mahtomedi Education Association Contract Negotiations/Budget - John Arlandson

2. CALL TO ORDER

Meeting called to order at 7:10 p.m. by Chair Lucy Payne

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Barbara Duffrin, ex-officio. Not Present: Clare Fritsch, school board student representative.

4. APPROVAL OF THE AGENDA

Donovan moved, Stout seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #13 for Consent Agenda Items

School Board Director Judy Schwartz noted the \$10,290.45 in donations and expressed the school district's formal thank you. McGraw moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$10,290.45

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Minneapolis & St. Paul Foundation - Murphy Charitable Fund to Mahtomedi High School Soccer Programs - \$3,025.00

2. From Carol Ludington to Mahtomedi Middle School Drum Kit - \$450.00
3. From Mahtomedi Parent Teacher Organization to O.H. Anderson Elementary 4th Grade Base Camp - \$3,574.00
4. From Anonymous Donor to Mahtomedi Middle School Ski Team - \$150.00
5. TKDA Engineering Firm to District-wide Engineering Fund - \$500.00
6. Linda Schumann - Mahtomedi Middle School 8th Grade Trip to Washington D.C. - \$100.00
7. Mark and Kim Duea - Mahtomedi Middle School 8th Grade Trip to Washington D.C. - \$100.00
8. Lifetouch Inc. - Mahtomedi Middle School Student Needs - \$2,391.45

6. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following staff and community members were recognized by the school board and administration:

- Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST): Trish Haugh
- Mahtomedi Teacher of the Year: Ann Garry
- Mahtomedi Parent Teacher Organization (PTO) Fun Run: Kate Krampe
- Mahtomedi Parent Teacher Organization (PTO) Hospitality: Amanda Moore
- Mahtomedi Parent Teacher Organization (PTO) Book Fair: Sarah Hackworthy and Kelly Whitman

B. Community Education Update

Cathy Wyland, Mahtomedi Community Education Director, updated school board members on: the 2018-2019 Annual Report submitted to the MN Department of Education (MDE), Fiscal Year 2019 Community Education Fund 04 audit results, a new preschool playground at Wildwood Elementary and new MN Department of Human Services rules for childcare providers. Wyland also reported on the many ways Mahtomedi Community Education is working with other community groups and hosted the Mahtomedi Farmer's Market, PumpkinMania and the Wildwood Library at the District Education Center.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. There was no student representative report this month.

8. DISCUSSION/INFORMATION ITEMS

A. Board Member Calendar

The Board Member Calendar was reviewed.

B. 2019-2020 Revised Budget

Bill Menozzi, Director of Business Services, discussed the revised 2019-2020 General Fund Budget with school board members, which includes a 2% increase in the general education state aid funding formula, the special education cross-subsidy reduction aid and special education cap adjustments. Menozzi reviewed the budget process, student enrollment, the District's fund balance policy and compared the previous year budget, current year preliminary budget and the revised budget. The revised budget estimated revenue is \$41,850,006 and estimated expenditures are \$41,554,373, with a projected surplus of \$295,633. The June 30, 2019 unassigned fund balance was 4.2% and the June 30, 2020 unassigned fund balance is projected to be 4.6%. Menozzi stated 85% of expenditures are student based. The school board will vote to approve the revised budget at the February 27 school board meeting.

9. ACTION ITEMS

A. Truth-in-Taxation Presentation

Bill Menozzi, Director of Business Services, presented information regarding the proposed property tax levy payable in 2020 and the tax impact for residents. Menozzi reported on: the levy comparisons for all funds from 2018 pay 2019 to the proposed 2019 pay 2020 amounts; revenues and expenditures for all funds for the 2019-2020 budget; the variables that cause tax increases or decreases; the referendum market value 15 year history; and property tax comparisons of pay 2019 versus pay 2020, with a total increase of .82% or about \$120,000.

1. Truth-in Taxation Public Comment

None.

2. Approval to Certify 2019 Pay 2020 Levy

Schwartz moved, Donovan seconded, approval to certify 2019 Pay 2020 Levy. Total certified levy amount is \$14,834,065.51. Carried 6-0.

B. Approval of the 2019-2020 North Suburban Summer Academy Joint Powers Agreement (JPA)

Superintendent Duffrin reviewed the 2019-2020 North Suburban Summer Academy JPA with school board members. Stout moved, Chevalier seconded, approval of the 2019-2020 North Suburban Summer Academy Joint Powers Agreement. Carried 6-0.

10. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Barbara Duffrin reported on the last AMSD meeting which included a presentation on the legislative session by Senator Paul Anderson and Senator Greg Clausen. Superintendent Duffrin encouraged board members to attend the February 7 AMSD Legislative Session Preview Meeting and reported the Mahtomedi Zephyr Wellness Program was highlighted in the December AMSD Connections Publication.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported there was not a MAEF meeting in December. School Board Director Kevin Donovan reported the Fall Fund Drive is wrapping up and MAEF is starting to focus on the April 4 Legacy Night Gala.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Vice Chair/Clerk Julie McGraw and School Board Director Kevin Donovan reported on the December MSBA Delegate Assembly where delegates reviewed and voted on legislative resolutions to send/recommend to State legislators. School Board Chair Lucy Payne stated MSBA staff researches and provides information on the resolutions to the delegates. The results can be found on the MSBA website. Payne also reminded board members about the MSBA Annual Leadership Conference and professional development on January 16 & 17.

D. Northeast Metro 916 Board

Kevin Donovan, School Board Director, reported five N.E. Metro 916 board members were also at the MSBA Delegate Assembly. The Minneapolis and St. Paul School Districts presented a resolution allowing school districts to levy the costs for N.E. Metro 916 services, instead of using General Fund revenue. The Quora Education Center's conference room is being used by AMSD and others for events, which is causing staff to park farther from the building, so the district is working with the city to be sure sidewalks are cleared during the winter months to ensure staff safety. Donovan encouraged school board members to attend the N.E. Metro 916 School Leader Equity Seminar on January 22.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

None.

11. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin recognized the following students and staff: Jean Oswald & Beth Erlenborn, Elementary Media Specialists, for their fabulous *Hour of Code* event; Alice Seuffert, Communications Specialist, Tony Pierce, Director of Student Support Services, Terry Trautman, Mental Health Resource Coordinator, Kael Bacon, Restorative Practices Facilitator, and Dan Kizaur, Science Teacher, for coordinating the student wellness conversations on social/emotional wellbeing at Mahtomedi High School and reported the students' input will be used to drive programing supported by MAEF; and Advance Placement Language Arts students who wrote letters to the school board and superintendent advocating for various changes, which resulted in improvements in both the boys and girls bathrooms. Superintendent Duffrin also reported on the recent White Bear Lake Magazine article on the Zephyr Wind Turbine, which highlights the partnerships between Mahtomedi students and the surrounding communities.

12. ADJOURNMENT

McGraw moved, Stout seconded, adjournment. Carried 6-0. Meeting adjourned at 8:24 p.m.

13. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. APPROVAL OF MINUTES

1. November 14, 2019 - Regular Meeting

B. Approval of Treasurer's Report

None.

C. Approval to Pay Bills

1. AP Check Register - Check No. 406132 to 406420 and 9800011048 to 9800011124

D. Approval of Wire Transfer Transactions

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Brittney Bruzek - Girls Softball Head Coach - Mahtomedi High School (3/1/2020)
- b. Laurie Hirsch - Custodian - Mahtomedi High School (12/2/2019)
- c. Dominic Schneider - Custodian - Wildwood Elementary (12/2/2019)

- d. Andria Warner - Girls Lacrosse Head Coach - Mahtomedi High School (3/1/2020)
- 2. Approval of Resignations/Retirements/Terminations
 - a. William Menozzi - Director of Business Services - Mahtomedi District Office (1/10/2020)
 - b. Mary Rogers - Preschool Associate - Mahtomedi Community Education (12/20/2019)
- F. Center for Effective School Operations (CESO) - Financial Management Services Contract

JULIE MCGRAW, CLERK