

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 8/14/2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 7/24/2018

To: **Corrina Guardipee-Hall ED.S.**
 Superintendent

From: Tonia Tatsey
 Title: KW Vina Principal

Subject: **Extended Contract: for Kelly Sharp, Instructional-Coach Planning**

Description: Kelly Sharp is a teacher that we would like to join leadership week for July 30, 2018 – August 3, 2018. Kelly was listed on the original request, however as an alternate, therefore the request did not get processed. We apologize for the misunderstanding. The building principal is asking that the board approve this request after the fact for the work Ms. Sharp has done during leadership week. The District pays for 4 certified staff members from each building and each of the building principals' use their discretionary budget for any additional staff.

KW/VC	DAILY RATE	# OF DAYS	TOTAL FOR 4 DAYS	FRINGE	FUNDING SOURCE
Kelly Sharp	\$ 255.44	4	\$ 1,021.76	\$ 183.92	126.10.120.2410.120
TOTAL			\$1,021.76		

Funding Source (Budget/grant, etc.): 126.10.120.2410.120

Attachment(s): none

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____