

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 8/31/16



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 8/23/16

To: **John Rouse**
 Superintendent

From: Jeri Matt
Title: Curriculum Coordinator

Subject: **COURSE/UNIT ORGANIZER PROFESSIONAL DEVELOPMENT**

Description: Sherri Stock will provide course/unit organizer training for BNAS staff

Justification (District Goals): increase student achievement in NAS domains and teacher effectiveness with instructional delivery

Financial Impact: \$ 225.00

Funding Source (Budget/grant, etc.): 115.90.494.2213.330.116

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: August 23, 2016

Board Approval: _____

Contractor: Sherri Stock

Phone: 338-2725

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide professional development on course and unit organizers as well as GIST to the BNAS staff.

Contracted Dates: 9/12/16 and 9/13/16 from 4pm-7pm each day

Rate per hour/per day: \$225.00 for 6 hour PD per board approved schedule = \$225.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$225.00

Contract to be paid from:

115.90.494.2213.330.116

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jeri Matt
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office