

Regular Meeting

Wednesday, February 12, 2025 5:30 PM

SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849

1. GENERAL FUNCTIONS

1.A. Call Meeting to Order

Meeting was called to order at 5:30 p.m.

1.B. Roll Call

The following Board of Trustees were present:

Mr. Eduardo Chavez, Board President
Ms. Myrna Hernandez, Board Vice-President
Ms. Sandra Licon, Board Secretary
Mr. Axel Lopez, Board Trustee
Ms. Guadalupe Caro, Board Trustee
Mr. Lorenzo Luevano, Board Trustee

The following Board of Trustees were absent:

Ms. Monica Chavez, Board Trustee

Dr. Jeannie Meza-Chavez, Superintendent,
was also in attendance.

1.C. Establish Quorum

1.D. The Pledge of Allegiance

1.E. Texas Pledge of Allegiance

1.F. San Elizario ISD Mission Statement

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

2. OPEN FORUM (three-minute limit per speaker, unless otherwise noted)

No Items.

3. DISTRICT RECOGNITIONS

3.A. Recognition of TEA 2024-2025 Educator Committee Attendee - Mr. Josue Palomino

Dr. Jeannie Meza-Chavez and Ms. Blanca Cruz recognized Mr. Josue Palomino for his

continued support and representing San Elizario ISD.

3.B. Proclamation of School Breakfast Week

Ms. Aggie Reyes read the Proclamation of School Breakfast Week and SEHS Cheerleaders performed a School Breakfast Proclamation Cheer.

4. **NEW BUSINESS / BOARD ACTION ITEMS**

4.A. Book Study Discussion on: *The Governance Core*

Board of Trustees and Dr. Jeannie Meza-Chavez discussed and shared thoughts on the chapters read.

- 4.A.1. Appendix I: Template for Creating Board Protocols
- Appendix II: Three Comparisons of Effective Governance Principles

4.B. Discussion and possible Board action to approve the Targeted Improvement Plan for San Elizario High School

Ms. Blanca Cruz and Mr. Troy Enriquez presented the Targeted Improvement Plan for San Elizario High School. Mr. Eduardo Chavez stated the Board Members will support the staff as they complete the Targeted Improvement Plan.

Motion to approve the Targeted Improvement Plan for San Elizario High School. This motion, made by Sandra Licon and seconded by Guadalupe Caro, Passed.

4.C. Discussion and possible Board action to approve the San Elizario ISD Balanced Scorecard Key Strategic Actions (inputs)
Dr. Jeannie Meza-Chavez presented the Strategic Plan.

Mr. Lorenzo Luevano asked how they can implement student internship opportunities within the San Elizario independent School District.

Ms. Blanca Cruz provided different options on how the district can implement these opportunities.

Mr. Lorenzo Luevano asked if local business partnerships can be included in priority 3.3.

Mr. Cesar Morales and Ms. Aggie Reyes

provided options on how they will expand partnerships as mentioned on priority 3.3.

No Action Taken.

4.D. Discussion and possible action on the approval of an order calling an Election to be held on Saturday, May 3, 2025, for the purpose of electing Board Trustees to at-large Places One, Two, and Three.

Mr. Juan Cruz, Legal Counsel, presented the order calling an election to be held on Saturday, May 3, 2025, for the purpose of electing Board Trustees to at-large Places One, Two, and Three.

Motion to approve the order calling an election to be held on Saturday, May 3, 2025, for the purpose of electing Board Trustees to at-large Places One, Two, and Three. This motion, made by Myrna Hernandez and seconded by Axel Lopez, Passed.

4.E. Discussion and possible Board action on the approval of a Resolution to enter into a joint Election contract with El Paso County for the May 3, 2025, Board of Trustee Election

Mr. Juan Cruz, Legal Counsel, presented the Resolution to enter into a joint Election contract with El Paso County for the May 3, 2025, Board of Trustee Election

Motion to approve Resolution to enter into a joint Election contract with El Paso County for the May 3, 2025, Board of Trustee Election. This motion, made by Guadalupe Caro and seconded by Sandra Licon, Passed.

5. **CONSENT AGENDA** - Consider and possible Board action on

Motion to approve the Consent Agenda as Presented. This motion, made by Lorenzo Luevano and seconded by Myrna Hernandez, Passed.

5.A. Financial Reports

5.A.1. Tax Report

5.A.2. Financial Statements

5.A.3. Investment Report

- 5.B. Resolution Stating Review of Investment Policy and Review of Investment Strategies and Designation of Investment Officer
- 5.C. Resolution for Selection and Approval of Authorized Investment and Financial Institutions
- 5.D. Resolution Approving Independent Sources for Investment Training
- 5.E. Consider and possible Board action to approve final payment to AREDI Enterprises, LLC., for modifications to 200 hall restrooms at Sambrano Elementary PO# 52319
- 5.F. Consider and possible Board action to approve final payment to the Excel Energy Group, Inc., for LED Retrofits at Loya (Non-SECO grant), Borrego and Alarcon PO# 51438
- 5.G. Consider and possible Board action to approve Engagement Letter with Gibson, Ruddock, Patterson LLC for Financial Audit for Fiscal Year Ending June 30, 2025
- 5.H. Consider and possible Board action to approve revisions to the 2024-2025 District Calendar
- 5.I. Consider and possible Board action to approve the 4-Day District Calendar for School Years 2025-2026 and 2026-2027
- 5.J. Consider and possible Board action to approve Project Vida Health Center MOU
- 5.K. Consider and possible Board action to approve the San Elizario Independent School District Artificial Intelligence Guidebook

Mr. Juan Cruz, Legal Counsel, recognized San Elizario Independent School District for starting an Artificial Intelligence Guidebook.

Mr. Horacio Hernandez recognized his colleagues for helping create the Guidebook.
- 5.L. Consider and possible Board action to approve the San Elizario Independent School District Proclamation of School Breakfast Week
- 5.M. Resolution for Compensation related to district closure on January 8, 2025
- 5.N. Policy Update 124

5.N.1. (LEGAL) Policies - Review Only

5.N.2. (LOCAL) Policies - adopt, revise, or repeal
CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS
CDA(LOCAL): OTHER REVENUES - INVESTMENTS

CY (LOCAL): INTELLECTUAL PROPERTY
DH (LOCAL): EMPLOYEE STANDARDS OF
CONDUCT
EHB (LOCAL): CURRICULUM DESIGN - SPECIAL
PROGRAMS
EHBB (LOCAL): SPECIAL PROGRAMS - GIFTED
AND TALENTED STUDENTS
FFG (LOCAL): STUDENT WELFARE - CHILD
ABUSE AND NEGLECT
GKA (LOCAL): COMMUNITY RELATIONS -
CONDUCT ON SCHOOL PREMISES

5.O. Consider approval of minutes for the
following:

5.O.1. January 15, 2025 - Regular Board
Meeting

5.P. Consider disposal of surplus property
declared obsolete and unnecessary by
Superintendent or her Designee, to include
disposal of broken furniture and technology
equipment according to Administrative
discretion and by any reasonable means.

5.P.1. Technology Department

5.P.2. Support Services Department

6. **PRESENTATIONS / REPORTS / INFORMATION**

6.A. Presentations

6.A.1. Project Vida - Scavenger Hunt -
Financial Literacy Education at San
Elizario High School

Ms. Sandra Garcia presented
the Scavenger Hunt - Financial Literacy
Education activity they provided at San
Elizario High School.

Dr. Jeannie Meza-Chavez asked what
other Financial Literacy Education
activities are available for students.

Ms. Sandra Garcia, stated they will be
implementing this activity once every
school year. They also provide
presentations on Financial Literacy to
students.

6.B. Reports

6.B.1. 2023-2024 Texas Academic
Performance Reports (TAPR)

6.B.1.a. TAPR - District

6.B.1.b. TAPR - San Elizario High
School

6.B.1.c. TAPR - Ann M. Garcia-Enriquez
Middle School

6.B.1.d. TAPR - Lorenzo G. Alarcon
Elementary School

6.B.1.e. TAPR - Alfonso Borrego, Sr.
Elementary School

6.B.1.f. TAPR - Josefa L. Sambrano
Elementary School

6.B.1.g. TAPR - Lorenzo G. Loya
Primary School

6.B.2. 2023 - 2024 School Report Cards

6.B.2.a. Report Card - District

6.B.2.b. Report Card - San Elizario
High School

6.B.2.c. Report Card - Ann M. Garcia-
Enriquez Middle School

6.B.2.d. Report Card - Lorenzo G.
Alarcon Elementary School

6.B.2.e. Report Card - Alfonso
Borrego, Sr. Elementary School

6.B.2.f. Report Card - Josefa L.
Sambrano Elementary School

6.B.2.g. Report Card - Lorenzo G. Loya
Elementary School

6.B.3. Goal Progress Monitoring

6.B.3.a. (HB 3) GPM 1.1 Progress
Monitoring - Math Growth for PK4

6.B.3.b. (HB 3) GPM 1.2 Progress
Monitoring - Grades K - 2nd Math
Growth

6.B.4. Child Nutrition Services - Meal
Service Update

6.C. Information

6.C.1. Board Training

6.C.1.a. Far West Texas School Boards
Association Meetings

- Team Building: A Collaborative Approach to Bullying Prevention - Thursday, February 27, 2025 - 5:30 pm to 8:30 pm (Team of 8) Starlight Event Center | Scenic Drive Room (Dinner Provided)
- Orientation to the TX Education Code - March 1, 2025 - 8:30 am to 11:30 am | ESC 19 Main Building Classroom
- Evaluating and Improving Student Outcomes - March 1, 2025 - 1:30 pm to 3:30 pm | ESC 19 Main Building Classroom

- Tuesday, May 6, 2025 - 5:00 pm to 9:00 pm
- Saturday, July 12, 2025 - TBD

Mr. Eduardo Chavez reminded Board members on the trainings.

6.C.2. TRS-ActiveCare Acceptance Letter

6.C.3. Update of 2025 Academic Stipend table to reflect EAF grant

6.C.4. 2025-2026 Regular Board Meeting Dates

6.C.5. HB 3834 - Cybersecurity Awareness Training Compliance

7. EXECUTIVE SESSION

The Board entered into a closed meeting 6:37 p.m. to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

7.A. Discussion on property located at 1444 Main Street

7.B. Discussion regarding the Intruder Detection Audit Summary - Findings and Corrective Action Required

7.C. Consultation with Legal Counsel regarding Alcohol Permit application within 300 ft of Ann M. Garcia-Enriquez Middle School

7.D. Discussion regarding the Administration's recommendation for the Chief Financial Officer position

8. THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION

The Board returned to open session at 8:02 p.m. to take possible action on the matters discussed in Executive Session.

8.A. Possible Board action on matters discussed in Closed Session

8.B. Discussion and possible Board action regarding contesting Alcohol Permit application within 300 ft of Ann M. Garcia-Enriquez Middle School and matters related thereto

Mr. Eduardo Chavez stated a letter will be submitted contesting Alcohol Permit Application within 300 ft of Ann M. Garcia-Enriquez Middle School and a letter will be sent to the City of San Elizario Council requesting consideration of ordinance

restricting businesses within 300 ft of a school property from attaining an Alcohol Permit.

Motion to approve protest of TABC Alcohol Permit application within 300ft of Ann M. Garcia-Enriquez Middle School due to reason of public safety and other reasons discussed in closed session and authorize district administration and legal counsel to move forward with protest and additional measures as discussed in closed session.

This motion made by Ms. Guadalupe Caro and seconded by Ms. Myrna Hernandez, Passed.

8.C. Discussion and possible Board action to approve the Administration's recommendation for the Chief Financial Officer position

Dr. Jeannie Meza-Chavez recommended Ms. Elizabeth Perez for the Chief Financial Officer position.

Motion to approve Elizabeth Perez for the Chief Financial Officer position.

This motion made by Ms. Sandra Licon and seconded by Mr. Lorenzo Luevano, Passed.

9. **NEXT MEETING DATE:**

Regular Board Meeting: Wednesday, March 5, 2025 at 5:30 p.m.

10. **ADJOURNMENT**

Motion to adjourn the meeting **8:05 p.m.**

Motion made by Ms. Myrna Hernandez and seconded by Mr. Axel Lopez, Passed.

Board President

Board Secretary