

BOARD POLICY

DO

FISCAL MANAGEMENT

~~JUNE 20, 1988~~

SCHOOL PROPERTIES ~~DISPOSAL~~ DISPOSITION

The Board of Education may sell, exchange, or lease real or personal property of the school district in accordance with law.

DRAFT

Reviewed ~~2/2014~~ May 2017

CROSS REF.: ~~Board Policy~~ EBA - Disposition of Real Property; DFG - Fees, Payments, and Rentals

LEGAL REF.: ~~Michigan Constitution, Article 9, Section 16 (Legal Reference Updated 3/12/07)~~

The Revised School Code, MCL 380.11a(3)(c)

ADMINISTRATIVE PROCEDURE

DO

FISCAL MANAGEMENT

~~March 1, 1990~~

SCHOOL PROPERTIES **DISPOSITION**

REVENUES FROM SCHOOL-OWNED REAL ESTATE

The property formerly serving as district schools or classrooms may be rented at current market prices toward the goal that it will be income-producing for the district.

The ~~business manager~~ **superintendent or his/her designee** will administer the leases and provide for maintenance of the property, except as the Board approves appointment of an agent to serve in this capacity.

NOTE: This category pertains to property owned by the school district, but not used for school purposes - such as school lands, vacated school buildings, lands held in trust. Details pertaining to administration of leases are better filed under ~~DFD, Rentals and Service Charges~~ **DFG, Fees, Payments, and Rentals** (the related policy area noted in the cross reference).

REAL ESTATE ~~DISPOSAL~~ **DISPOSITION** PROCEDURE

If any school-owned real estate is no longer needed for public school purposes, **and the Board chooses to dispossess the property**, the Board will dispose of it in the manner prescribed by state law. **Please see EBA, Disposition of Real Property.**

~~If the final bid for such property is one submitted by an employee of the school system, that fact will be brought to the attention of the Board by the superintendent. Before confirming such or any sale, the Board may obtain a second appraisal of the market value of the property, and, on the basis of this second appraisal, make a determination.~~

SCHOOL PROPERTIES DISPOSAL PROCEDURE

When equipment, books, and materials become worn out, obsolete, surplus, or otherwise unusable in the schools, the superintendent may authorized their disposal in a manner to the system's best advantage, provided that the total value is not more than \$10,000. If values are in excess of those amounts, formal authorization for negotiated sale or for putting the items to bid will be obtained from the Board.

It will be certified in all bids and for all negotiated sales that the bidder or purchaser is ~~not an officer or employee of the system nor a member of the immediate family of an officer or employee~~ **neither an employee of the school district with knowledge of the property value nor a member of the Board of Education with knowledge of the property value.**

If reasonable attempts to dispose of surplus properties fail to produce a monetary return to the system, the superintendent is authorized to dispose of them in some other way.