

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Jeremy Satalick

SCHOOL Dayton Intermediate School

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference (Title 1)
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, CO

DATE OF DEPARTURE: 2/9/26

DATE OF RETURN: 2/12/26

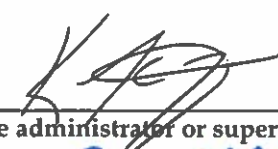
Training/Travel/Conference is (check all that apply): Mandated by the state ☐ Mandated by the district ☐
Needed for certification/licensing ☐ Related to the District Performance Plan ☒ Related to our School
Performance Plan ☒ Related to a specific program/course ☐ Other ☐

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

This years conference focus is Cultivation Communities for Student Success. "A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success is exemplified in both rural and urban schools, whereschool leaders cultivate a community within the schoolthat extends into the larger town or regional community. These communities work together to overcome barriers to student success".

Attending this conferece will be a great opportunity to connect and network with other educators from around the country and learn new ideas from nationally recognized presentors. I will be able to bring these ideas and lessons back to Dayton Intermeidate School to help support our School Improvement process.

TRAVEL APPROVED: Date 12/2/25


Site administrator or supervisor signature

TRAVEL APPROVED: Date 12/3/25


Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 12/3/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

BUDGET#					Total	District Office	Grant	School Site	Other
Registration Fees:	280.633.0000.000.2400.330.10208.26.00	Attendees	1	X 719	Reg. fee	\$ 719	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET#	280.633.0000.000.2400.580.10208.26.000								
Travel By:	Air				\$ 317	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Air, district car, private car for personal convenience, etc.)									
BUDGET#	280.633.0000.000.2400.580.10208.26.000								
Lodging:	Room rate	\$ 269	X 4	nights	\$ 1076	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>									
Meals:	Breakfast	\$ 23	X 4	days	\$ 92	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lunch	\$ 26	X 4	days	\$ 104	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dinner	\$ 38	X 4	days	\$ 152	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Incidental	\$ 5	X 4	days	\$ 20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substitutes:	# of Days	0	X \$	/day		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)					\$ 100	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Miscellaneous expenses: (attach explanation)					\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL EXPENSES					\$ 2580				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: 2/10/26 (8:00am) - 2/12/26 (4:15 pm)

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to **DEPART**: 2/9/26 at 2:35 pm

Date & Time you wish to **RETURN**: 2/13/26 at 7:55 am

List any special notes here:

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 165 All travelers agree to share lodging as appropriate? ☒ Yes ☐ No

Register under what name(s)? Jeremy Satalick

Name, Address, Phone number of lodging establishment: Embassy Suites 1420 Stout St. Denver, CO 80202

DEADLINE DATE : **Code Information:** Book hotel and conference registr:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. **Please email travel request with SIGNATURES to Superintendent's office for approval.**

You chose a Basic fare
Basic fares are non-refundable except as allowed by our 24-hour cancellation policy. Flight changes are allowed but require a fare upgrade. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time. Checked bag fees may apply.

Earn a \$300 statement credit and 20,000 Rapid Rewards® points.
Plus, first checked bag is free.*

Apply now > Terms apply

YOU PAY TODAY**
CREDIT ON YOUR STATEMENT**

\$315.96
-\$300.00

TOTAL AFTER STATEMENT CREDIT

\$15.96

**May post on separate statements.

Trip & Price Details

Price Passengers Seats Payment Confirmation

✈ Flight Modify

✕ Mon 2/9 **RNO** → **DEN** 2:35 PM 5:45 PM 2 hr 10 min Economy Make it

1 Passenger | Seat assigned at check-in

✕ Fri 2/13 **DEN** → **RNO** 7:00 AM 9:30 AM 2 hr 35 min Business Book

1 Passenger | Seat assigned at check-in

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/cash-points](https://www.southwest.com/cash-points)

Base fare
1 Passenger(s) **\$266.45**

Taxes and fees **\$50.51**

Flight total **\$315.96**

or from \$315.96*
with 10,000 points. Learn more

✈ Upgrade Flight





U.S. General Services Administration

FY 2026 per diem rates for Denver, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for Denver, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215



ATTENDEE GUIDE

Hosted by, NAESPA - the National Association of ESEA State Program Administrators

This year's theme:

CULTIVATING COMMUNITIES

*for
Student Success*

**FEBRUARY 10-12, 2026
DENVER, COLORADO
AT THE COLORADO
CONVENTION CENTER
and ONLINE**

**JOIN COLLEAGUES FROM
ACROSS THE NATION
FOR A DYNAMIC AND
TIMELY PROFESSIONAL
DEVELOPMENT EXPERIENCE.**

**THIS IS YOUR CHANCE TO
ENGAGE, LEARN, AND GROW
WITH EXPERTS IN THE FIELD -
YOU WON'T WANT TO MISS IT!**

A supportive community is a place where individuals feel valued, heard, and empowered to thrive, fostering connection and acceptance regardless of background or identity. This community effort, aimed at student success, is exemplified in both rural and urban schools, where school leaders cultivate a community within the school that extends into the larger town or regional community. These communities work together to overcome barriers to student success. Drawing from my personal experience as a high school dropout, it was this sense of community in a Print Shop class, led by a supportive teacher and aided by community-based organizations, that facilitated my graduation and college attendance. In these communities the students feel seen, heard, and valued by the teachers, parents, counselors, administrators, and others, who collectively work to address barriers. Federal programs, such as the ESEA programs are the bridges that connect people to resources that overcome gaps or barriers preventing student success. They are crucial for cultivating communities for student success.

- Jason Miller, NAESPA President-Elect

**"I LEARNED SO MUCH AND HAD AN AMAZING TIME. THIS CONFERENCE WAS
INVALUABLE AND I AM SO EXCITED TO PUT INTO PRACTICE WHAT I'VE LEARNED!"**

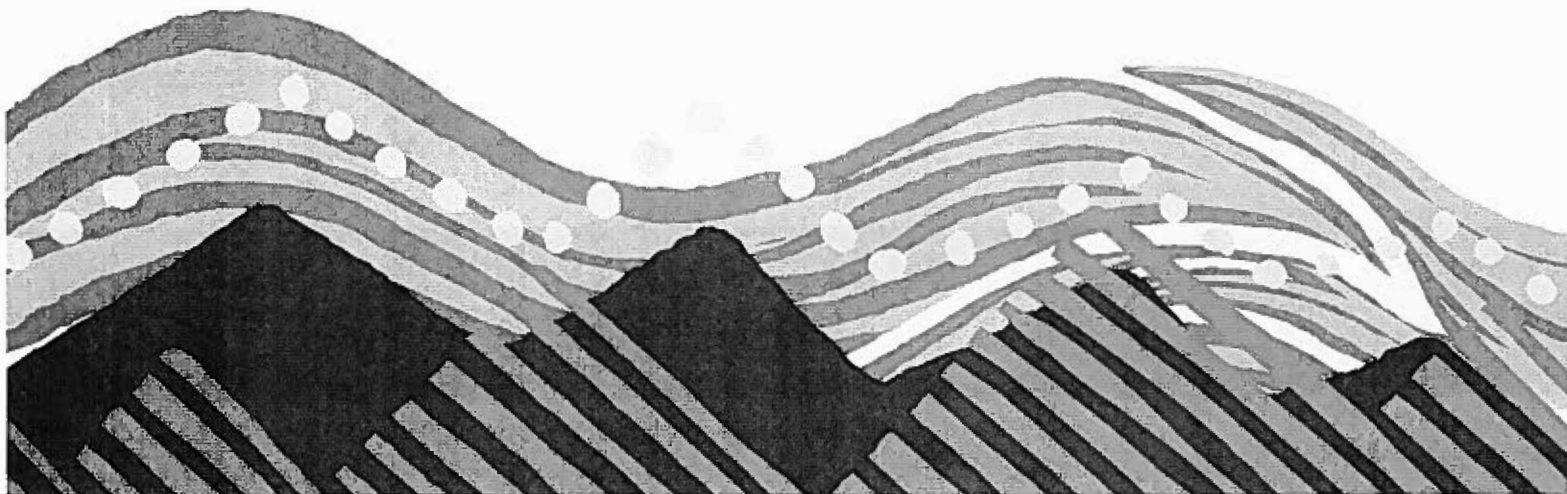
- 2025 National ESEA Conference Attendee

WHAT IS THE ESEA CONFERENCE?

The National ESEA Conference is an annual project of the National Association of ESEA State Program Administrators (NAESPA) and the only conference focused entirely on federal education programs for disadvantaged students. The Conference emphasizes the critical nature of doing what's right and what's needed today - to help every child succeed and achieve at high levels.

The Elementary and Secondary Education Act (ESEA) was signed into law in 1965 by President Lyndon B. Johnson as a legislative priority of the "War on Poverty." ESEA has undergone several forms of reauthorization, which initiated and augmented educational programs designed to improve the quality of elementary and secondary education in the United States. Title I, Part A is the largest federally funded ESEA program designed to address the educational needs of underprivileged children. The following Elementary and Secondary Education Act (ESEA) and related programs serve as the cornerstone for all sessions and programming of the National ESEA Conference:

- *TITLE I, PART A* - Education for the Disadvantaged
- *TITLE I, PART C* - Education of Migratory Children
- *TITLE I, PART D* - Neglected & Delinquent
- *TITLE II, PART A* - Supporting Effective Instruction
- *TITLE III, PART A* - English Learners & Immigrant Education
- *TITLE IV, PART A* - Student Support & Academic Enrichment
- *TITLE IV, PART B* - 21st Century Community Learning Centers
- *TITLE V, PART B* - Rural Education Initiative
- *TITLE VI, PART A* - Indian, Native Hawaiian, and Alaska Native Education
- *TITLE VII, PART B* - McKinney-Vento Homeless Assistance Act, Education for Homeless Children and Youth
- *IDEA* - Individuals with Disabilities Act (Special Education)



WELCOME!

A DUAL APPROACH

The 2026 National ESEA Conference offers two meaningful ways to engage:

Join us in Denver - where in-person sessions, valuable networking, and shared experiences take center stage.

Prefer to attend remotely? Register virtually to access live-streamed sessions, on-demand content, and interactive opportunities—from wherever you are.

No matter how you attend, you'll receive the same powerful content and connect with a nationwide community of educators committed to student success.

"THIS IS A FANTASTIC CONFERENCE AND THE HYBRID/ VIRTUAL FUNCTION IS OUTSTANDING. VIDEOS WERE AVAILABLE TO REVIEW IMMEDIATELY AND THE QUALITY WAS TOP NOTCH."

-2025 National ESEA Conference Attendee

SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

Hybrid Lecture sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

In-Person Workshop sessions involve an interactive component, with the presenter(s) in-person in Denver. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

Hybrid Workshop sessions are presented in-person in Denver, while simultaneously live-streamed to the virtual audience. Workshop sessions involve an interactive component, with the audience seated at round tables. Workshops are recorded for later viewing by all audiences. (60 minutes)

Sponsored sessions take place in-person in Denver. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

HEALTH & SAFETY

The health and safety of our attendees, presenters, and exhibitors is our highest priority. All in-person conference participants must be willing and available to adhere to any and all health and safety requirements in place at the time of the Conference as specified by the Association, Show Management, the host venue, or any governmental authority. We look forward to seeing you in Denver!

CONFERENCE SCHEDULE

Times shown are listed in Mountain Standard Time
(local time Denver, CO)

MONDAY, FEBRUARY 9

12:00 PM – 9:00 PM - Badge Pick Up

TUESDAY, FEBRUARY 10

7:00 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:30 AM - Opening Keynote

9:15 AM – 4:45 PM - Exhibit Hall Open

9:30 AM – 10:30 AM - Explore the Exhibit Hall

10:30 AM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:30 PM - Sponsored Sessions

WEDNESDAY, FEBRUARY 11

7:45 AM – 5:00 PM - Badge Pick Up

8:00 AM – 9:15 AM - Keynote

9:15 AM – 3:00 PM - Exhibit Hall Open

9:30 AM – 12:15 PM - Concurrent Sessions

12:15 PM – 1:15 PM - Explore the Exhibit Hall

1:15 PM – 4:00 PM - Concurrent Sessions

4:15 PM – 5:15 PM - Sponsored Sessions

THURSDAY, FEBRUARY 12

8:45 AM – 3:30 PM - Badge Pick Up

9:00 AM – 10:15 AM - Keynote

10:30 AM – 4:15 PM - Concurrent Sessions

Schedule subject to change.

Complete schedule with session details will be available in fall 2025.

**"FROM MOTIVATIONAL
SESSIONS TO HANDS-
ON LEARNING, THE
CONFERENCE PROVIDED AN
EXCELLENT OPPORTUNITY
TO REFLECT, GROW, AND
CONNECT WITH LIKE-
MINDED PROFESSIONALS. I
LEFT FEELING ENERGIZED,
MORE KNOWLEDGEABLE,
AND EXCITED TO
IMPLEMENT WHAT I'VE
LEARNED. IT WAS A TRULY
VALUABLE EXPERIENCE."**

- 2025 National ESEA
Conference Attendee

REGISTRATION OPTIONS

Virtual and In-Person Registrations are priced the same.

		INDIVIDUAL	GROUP PACKAGE <small>Mix & Match in-person and virtual registrations</small>
2025	JUNE	\$649 EARLY BIRD <small>June 3 - October 31</small>	\$609 <small>EACH</small> GROUP RATE <small>(10 or more people) June 3 - October 31</small>
	JULY		
	AUGUST		
	SEPTEMBER		
	OCTOBER		
2026	NOVEMBER	\$719 STANDARD <small>Starting November 1</small>	No Group Packages available after October 31
	DECEMBER		
	JANUARY		
	FEBRUARY		

EVERY REGISTRATION INCLUDES:

- 100+ sessions over three days
- Keynote presentations
- 3-month subscription to all session recordings
- Conference Guide
- Downloadable session materials
- Individual attendance record
- Option to earn graduate-level extension credits
- Virtual Exhibitor Directory

EACH IN-PERSON REGISTRATION INCLUDES ALL THE ABOVE PLUS:

- Attendee-to-attendee networking in-person
- Printed Conference Guide
- Conference App
- Exhibit Hall access for two days
- Lodging at special attendee rates

PURCHASE EARLY FOR THE BEST PRICE!

GROUP REGISTRATION

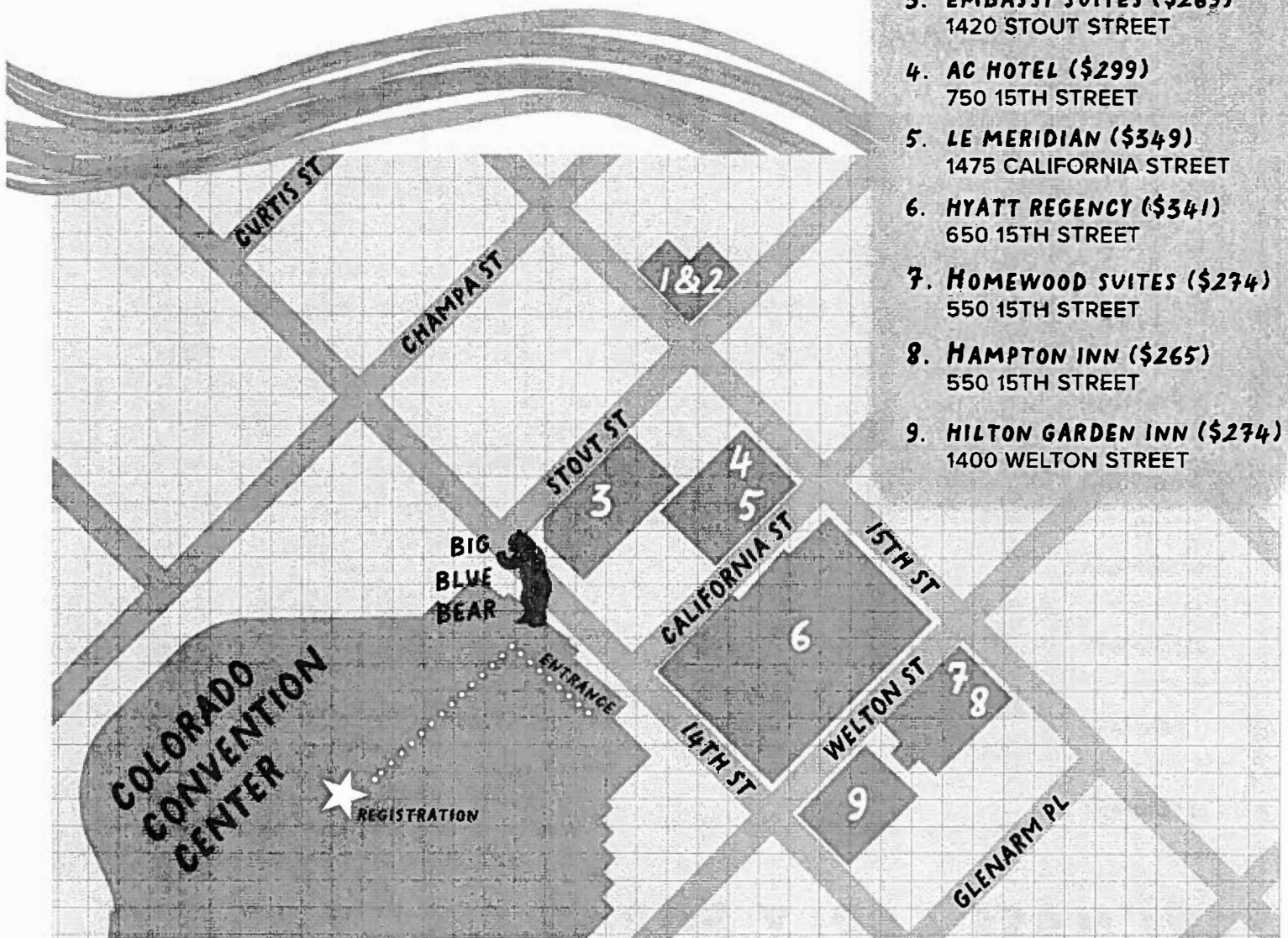
We're excited to offer a special group discount for ten or more attendee registrations purchased together. Both in-person and virtual registrations may be included in the group of at least ten. This enables schools, districts, or other groups to save on registration costs, pay for multiple attendees in one easy step, and have the flexibility to assign individual attendee names and choose the types of registration, closer to the event.

For group packages of 10 or more attendees, a coupon code will be emailed to the purchaser's account as soon as payment is processed. When they're ready to register, each attendee in your group will enter the coupon code in their account Dashboard at checkout to activate their registration.

CONTINUING EDUCATION

Attendees may earn up to two graduate-level extension credits (GLECs) for attending a majority of Conference sessions. First, register for the Conference, then **enroll here** through the University of San Diego. (Extra \$79 fee applies, enrollment open June 3, 2025 through March 31, 2026.)

HOTELS



1. **HOME2 SUITES (\$263)**
801 15TH STREET
2. **TRU BY HILTON (\$230)**
801 15TH STREET
3. **EMBASSY SUITES (\$269)**
1420 STOUT STREET
4. **AC HOTEL (\$299)**
750 15TH STREET
5. **LE MERIDIAN (\$349)**
1475 CALIFORNIA STREET
6. **HYATT REGENCY (\$341)**
650 15TH STREET
7. **HOMewood SUITES (\$274)**
550 15TH STREET
8. **HAMPTON INN (\$265)**
550 15TH STREET
9. **HILTON GARDEN INN (\$274)**
1400 WELTON STREET

HOTEL PRICING

The National ESEA Conference contracts with several local hotels to ensure the best possible rates. Hotel prices are subject to change.

Hotel rooms are charged at a flat rate. All locally mandated taxes and fees have been paid in advance by the Conference and are itemized on invoices for transparency. Attendees are offered the same flat rates on hotel reservations, regardless of tax-exempt status.

POLICIES

All reservations are made via the event section of your account Dashboard and require payment in full, in advance. In-person registration is required prior to securing a hotel reservation. Hotels will not sell rooms directly to attendees within the conference block nor at the conference rates. Refunds are available on cancelled hotel reservations in accordance with the same sliding-scale refund policy as registration items. A reduction in the number of nights of a hotel reservation is considered a cancellation, and the same refund scale is applied to the cost of each reduced night of the stay.