

Attachment # _____
Supt. Approval _____

BOARD ACTION REQUEST FORM

DATE OF BOARD MEETING: March 11, 2026

ITEM: Fiber Maintenance Bid Award

AGENDA LOCATION (please check one)

- Discussion (*Items where board information/interaction/discussion is needed*)
- Action (*Items requiring the board to vote or take action, including resolutions*)

EQUIPMENT DESCRIPTION

Fiber maintenance to support the district's outside fiber infrastructure.

ADMINISTRATOR SUBMITTING ITEM: Craig Schoon, Director of Technology

BACKGROUND INFORMATION:

Lake Orion Community Schools requested bids for fiber maintenance to support the district's outside fiber infrastructure. Triple R Consultants initiated the competitive bid process by releasing Universal Service Fund E-Rate Requests for Proposals according to the standards and specifications of the district.

Two proposals were received as listed in the attached bid evaluation worksheet.

FUNDING SOURCE & ACCOUNT NUMBER:

Funding for this procurement will be provided by the 2018 Series 3a bonds or Series 3b bonds.

RECOMMENDED ACTION:

It is the recommendation of Administration that the Board of Education authorize Administration to finalize and execute an approved contract with Fiber Link, in the amount not to exceed, of \$438,000 for a three-year period.

The Universal E-Rate Request will provide the district with a 50% discount each year of \$73,000 for a total of \$219,000 for the three-year period. Therefore, the net expense to the district over the three-year period is \$219,000.

MEMORANDUM

To: Craig Schoon, Technology Coordinator, Lake Orion Community Schools

From: Robert Rice, President, Triple R Consultants

Date: Monday, March 2, 2026

Re: Approval of USAC E-Rate Projects

Project 1: Network Electronics (NE)

Scope of Work: Fiber Maintenance

Winning Vendor: Fiber Link

Whereby the Lake Orion Community Schools sought proposals for Fiber Maintenance to support the district's outside fiber infrastructure.

And whereby an open and competitive bidding process yielded a total of 2 bids, which were subsequently evaluated for E-Rate compliance, cost-effectiveness, and adherence to the requested scope of work.

Therefore, based on the review of all submitted proposals, it is recommended that the contract be awarded to Fiber Link, as they provided the bid met all mandatory requirements. Fiber Link has been providing this service for the last few years and done a good job. This agreement is for a not to exceed amount of \$146,000 for each of the next three years. The district will only pay for the services as rendered. Therefore, if there were no service for a year, the district would not be billed.

Financial Breakdown:

- **Total Bid Amount per year:** \$146,000.00
- **E-Rate Eligible Amount:** \$146,000.00
- **District E-Rate Discount:** 50%
- **E-Rate Funding Amount:** \$73,000.00
- **Total District Portion:** \$73,000.00

Final Recommendation Summary

It is the formal recommendation of Triple R Consultants that the Lake Orion Community Schools Board of Education approve the contract award to Fiber Link as outlined above. The total cumulative contract value for the recommended USAC E-Rate project is **\$438,000.00 over the next three years**. The district will receive a 50% discount for any services rendered during the next three-year period.

E-RATE BID RESPONSE LOG

District Name:
FY26 2026-2027

Bid Opening Date: January 21, 2026 1PM

SERVICE TYPE	SERVICE PROVIDER NAME	COMMENTS
Fiber Maintenance	Fiber Link, INC	\$438,000.00
	AmComm	\$385,200.00