

Davis/Summit Head Start
Policy Council Minutes
October 22, 2025

Welcome: Jody Bott, PC Vice Chair, welcomed everyone and established a quorum. We went over September Training PC minutes. Motion to approve made by Brandon Stallworth, 2nd by Brianna Castro, passed unanimously.

- Jody Bott, PC Vice Chair, went over the Policy Council Budget – Motion to approve made by Brandon Stallworth, 2nd by Chris Hernandez, passed unanimously.
- Stormie Weathers proposed the schedule for future policy council meetings and opened up the discussion. Motion to approve meeting times Tassey Pierce, 2nd by Temeria Clopton, passed unanimously.
- Vote on Staff and Community Reps to attend Policy Council. Motion to approve made by Jonathan Albor, 2nd by Chris Hernandez, passed unanimously.

Paola Reyes went over September Budgets. We are currently 25% through our Continuous Grant year. Head Start (7320) has spent 19% of the total budget, and Head Start Training (7318) is 13% spent. EHS (7314) is 20% spent, and EHS Training (7315) is 10% spent. In-Kind for Head Start is at 20% and EHS is 21% received. Went over the Credit Card report. Motion to approve budgets made by Jody Bott, 2nd by Meagan Shupe, passed unanimously.

Director's report – Marianne Henderson shared Director's Report information.

- ✚ New Hires: Olivia Vasquez – EHS Home Visitor; Madison Wnnie, EHS Teacher @ Canyon Heights; Ashley Navas – EHS Rover; Tami Gibby went from EHS to HS Teacher @ Cook; Motion to approve by Brandon Stallworth, 2nd by Tassey Pierce, passed unanimously.
- Marianne went over the enrollment report. HS Enrollment is currently at 98%. Program is currently serving 348/352 Head Start children and families, with 38 on IEP's and 130 on waitlist. EHS Enrollment is at 98%. We are currently serving 94/96 Early Head Start children and families, 6 are currently on an IFSP, and 88 on waitlist. Attendance for EHS Center Based was 79%, Head Start was 88%, EHS Home Visits was 84% and EHS Play Groups was 21%.
- ✚ USDA Reimbursement for September is Head Start \$599.76 – YTD is \$763.56 Early Head Start \$1122.76 – YTD is \$1802.77.
- ✚ Marianne explained what the Self-Assessment is. It is a way to take a look at our program and see how we're doing. Each content manager has picked something that they want to take deep dive in. We look for strengths, areas to improve and areas of concern.
- ✚ Marianne went over the individual changes to Policies & Procedures and explained why the changes were made, mostly for clarity, and answered any questions. Motion to approve updates made by Brandon Stallworth, 2nd by Brianna Castro, passed unanimously.

Community Reps

- **DSD School Board – Joanie Stevens** – Is Head Start rep for the School Board, thanked everyone for their involvement in this program. They are working on boundary lines, cell phone usage, meeting with legislators about what they'll be discussing next session. If there are things that you see in your school that you'd like her to know about, please reach out.

- **Davis County Health Dept – Teri Sory** – Brought some information on Literacy since it's the beginning of school. Passed out a list of books they have compiled about working as a team, how to regulate your emotions, etc. There is a link to the Library with storytime information. Importance of reading with your child and the importance of choosing books over screen.
- **WIC – Mindy Box** – Good news about WIC with the Government shutdown....Utah WIC program is in a pretty good place right now. They are currently funded through at least mid-November. Still putting people on the program, still going strong, until at least mid-November. Through the Government shutdown they are helping furloughed families that are not getting a paycheck right now. Have canned fish, mackerel and salmon, more whole grain options as well as plant-based options added to food packets as well. Passed around a flier about WIC food packages and how to apply. Recipe book is available to be downloaded now, passed a magnet around with QR Code.
- **Utah State University – Emma Parkhurst** – Create Better Health (SNAP-Ed) programming and funding will officially end on December 31st due to federal cuts. Davis County is down to one educator, so our capacity to provide programming will be limited. In the past, we have loved teaching in each Head Start class, but that likely won't be possible this year. If you have questions regarding programming or any teaching requests, please email me at emma.parkhurst@usu.edu and Madison McArthur at Madison.mcarthur@usu.edu and we'll do our best to continue to serve the county. In the next two months, we would love to hold a Create Family Mealtime series which is hands-on and teaches families to cook together. Madison is able to provide programming in both Spanish and English. For those curious, Amberly Lambertsen has taken on a very minimal role with CBH as the partnership liaison and is no longer a nutrition educator. She now provides youth and family education with an Extension program in Salt Lake County.
Although SNAP-Ed will not continue as of 2026, USU Extension is keeping Create Better Health around and it is now a 'hub' that will include programs that touch on nutrition and food security. More information to come, but we are working hard to figure out how to provide nutrition education to those who need it with limited or no funding. All CBH lessons and resources will still be available online or you can contact me if you'd like access to them.
- **Open Doors – Temeria Clopton** - They are not hosting Sub for Santa this year. They are not taking new diaper clients, and that program will end in March. Passed out fliers for Circles program.
- **WFS – Solomon Scheidell** – Hold lots of events for job search for employment opportunities. If you need help with finding employment or better employment, they have experts that are on-site to help you with resumes, interview skills, etc. They help youth 16 through 24 go back and get GED if they've dropped out. They can help with higher education as well. Got a couple of updates to SNAP program today – they will not be issuing SNAP payments in November. Information of where to find food assistance on 211. Passed out a flier with information.
- **HAFB – Jan Seacris** – They help families with education issues pre-K through grade 12. They work with school liaisons to make sure that they have a smooth transition into the area and make sure that they have the support they need. Mainly there to connect to resources. Community has really stepped up to help military families through the shutdown.
- **Davis Behavior Health Prevention – Jennifer Myer** – Starting classes for Circles of Security – class starting tomorrow at FEC North, Clearfield and is offered in Spanish. If you are interested in any of their workshops, all information is on their website, they would love to come in and offer the workshops.
- **DCLC – Val Lopez** – They offer ESL classes from 9-1 in the morning - \$100/year, comes with a book and you can also do it from home. Offer GED classes at the Community Center from 5-8 pm Tuesday,

Wednesday & Thursday. New program Baby & You for parents with kids under 4, No income guidelines. Passed out fliers with information.

Committee Work: Had people sign up for committees – will do Committee work in November.

PDM	FAMILY/COMMUNITY	EDUCATION/HEALTH
Stormie Weathers	Jan Seachris	Julie Hoth
Tassey Pierce	Jonathan Albor	Chris Hernandez
Temeria Clopten	Meagan Shupe	Megan Stanger
		Jody Bott
		Nicole Howard

Motion to adjourn made by Jody Bott, 2nd by Tassey Pierce, passed unanimously.

Important Dates to Remember: Health Advisory Meeting – Friday, October 24 – 11:00 am; FISH Activity at Treehouse Museum on Saturday, November 15th @ 11 am.

Next Policy Council meeting will be November 19th at 10:30 am.

Policy Council Chair – Stormie Weathers