

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMEE

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: SMEE Fall Book Fair

Full Name of Sponsor/Coach/Outside Officer: Lawana Cummings

Dates of fundraising activity: Beginning - 09/08/2025 Ending - 09/12/2025

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Fall

Book Fair

of students involved: 700 Anticipated revenue: \$ \$17,000.00

Anticipated use of revenue: Purchase library books
and supplies

Were students informed in writing that the fundraiser is voluntary? Yes

Lawana Cummings

Lawana Cummings (Aug 5, 2025 10:07:09 CDT)

Signature of Sponsor/Coach/Outside Organization Officer

08/05/2025

Date

Approved by:

Brigitte Myers

Brigitte Myers (Aug 5, 2025 10:07:48 CDT)

Signature of Principal

08/05/2025

Date

Montgomery Noblitt

Montgomery Noblitt (Aug 5, 2025 12:45:09 CDT)

Signature of Asst. Superintendent

08/05/2025

Date

David Baggett

David Baggett (Aug 12, 2025 09:21:53 CDT)

Signature of Superintendent

08/12/2025

Date

Signature of Board Chairman

Date

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024