

Neah-Kah-Nie School District 56
Special Board Meeting
April 12, 2017
5:30 p.m.

Neah-Kah-Nie School District Office Board Room

AGENDA

PRESENT

Board of Directors

Terry Kelly, Chairman (absent)
Pat Ryan, Vice Chair
Lisa Hooley
JoDee Ridderbusch
Trisha Hixson
Carol Mahoney
Michele Aeder

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant
Guest – via phone
Matt Koehler, Cameron McCarthy Landscape Architecture
& Planning

CALL TO ORDER

The Special Board Meeting of the Neah-Kah-Nie School District was called to order at 5:33 p.m. by vice chairman Pat Ryan.

OLD BUSINESS

1. Neah-Kah-Nie High School Community Track Project

A. Track Project Bids

Matt Kohler from Cameron McCarthy participated on the phone and reviewed the conversation he, Mr. Erlebach, Mr. Sybouts and Mr. Baertlein had with the only bidder, Conway Construction. The bid was \$850,000 over the budgeted price.

M-Hooley/Mahoney 2nd to reject the bid for the track project by using the following language: The School Board of Neah-Kah-Nie School District No. 56, regarding the High School Track and Field Upgrade Project (the Project), as allowed by the Advertisement for Bids for the Project and by ORS 279C.365 (1)(i), for bids on the Project that were opened on Wednesday, April 5, 2017 at 2:00 p.m.,

DOES HEREBY REJECT for good cause, because it would be in the public interest to do so, the one and only bid that it did receive, which was from Conway Construction Company, because that bid was considerably above what the District estimated and budgeted to complete that Project. Motion carried unanimously by the six board member present.

Mr. Elrebach stated that Mr. Kelly agreed that the District should reject the bid.

B. Identify Next Step

Mr. Erlebach asked Mr. Koehler to share with the Board what the next steps are and the exemption process. Mr. Koehler stated that one of the options to move forward would be to allow the district to direct award the project to a contractor without going through a re-bidding process. Mr. Koehler stated that based on this approach, the District would

need to answer a set of questions as outlined by legal counsel and enter into a 14 day public open comment period by placing a notice in the Daily Journal of Commerce. At the end of the 14 day public comment period, it would allow the board to consider other contractors who may have more experience with projects like this.

Mr. Erlebach directed the Board to the document that legal counsel provided. He also recommended that the board hold a special board meeting on May 1st at 5:00 p.m. to go through the exemption process.

If the exemption is granted by the board, Mr. Kohler would begin discussing with contractors who have shown interest or who have experience with track projects and see if they can and would be willing to do the project within the district's budget. On May 2nd he would begin entering into discussions with various contractors, to see if this project and the budget allowed would fit within a contractor's ability to bid the project.

Mr. Erlebach asked if the track would still be able to be completed on time. Mr. Kohler shared that it might extend the project by a little bit, but shared that he is not concerned at this point.

Mr. Ryan asked if the notice in the Daily Journal of Commerce is letting the public know that the District has a desire to exercise the exemption in the ORS code. Mr. Koehler stated that we could have objections to the process, but it is not likely.

Ms. Hooley asked if we have the draft findings available at this time. Mr. Erlebach shared that we do not at this time, but we will be able to fill out the form provided by legal counsel. They will however be draft until the board votes on them on May 1st. Mr. Erlebach will email the Board the findings for review prior to the May 1st meeting.

Mr. Koehler then left the meeting.

Questions:

Ms. Mahoney asked if we are bound by the lowest price. Ms. Hooley said that we are not, we can take the best fit.

ADJOURN

Hearing nothing more to come before the board the meeting was adjourned at 5:51 p.m.