

Jarrell ISD 2025-2026 Budget Calendar

Target Date	Activity/Process	Responsibility
December 11-12, 2024	Prepare Tentative Budget Calendar for 25-26 School Year	CFO
Dcember 18, 2024	Review Proposed Budget Calendar with School Board.	CFO
January 8-10, 2025	Prepare Budget Training and Guidelines	CFO
January 13-17, 2025	Preliminary student projections established based on demographer reports. Review projected enrollment projections, property values.	DHR/CFO
Jan 20 to Jan 31, 2025	Gather feedback from departments to determine preliminary staff needs for 25-26	DHR/CFO
Feb 3-7, 2025	Review Budget Training and Guidelines - District/Campus Personnel, Review Campus budget allocations	CFO
February 12, 2025	Budget Workshop #1 - Legislature Updates, fiscal outlook, staff and major purchase requests, budget goals	CFO
Feb 12- 14, 2025	Open Budget Module in Ascender for District/Campus Admin Access	CFO
Feb 17 to Feb 28, 2025	Principal Meetings to determine preliminary staff needs for 25-26	DHR/CFO
Mar 3-7, 2025	Review Staff allocations, prepare salary estimates	CFO/Dir./Princ.
March 10-14, 2025	Directors/Principals to review/finalize budgeted campus expense submissions	Directors/Principal
March 21, 2025	Campus and Department Budget Submissions are due.	Superint./DHR/CFO

March 26, 2025	Budget Workshop # 2 Salary Comparisons, proposed pay increases, adjustments	Directors/Principal
April 7-11, 2025	Calculate/Review estimated revenues, expenses, staffing,	CFO
April 23, 2025	Budget Workshop # 3 - Salary Comparisons, proposed pay increases, adjustments	CFO
April 25, 2025	Receive Estimated Tax Values from Williamson County Appraisal District	Wilco Appraisal Dist
April 28-May 2, 2025	Meet with all Budget Owners (Excluding Principals) - Final Adjustments	Superint./DHR/CFO
May 5-16, 2025	Prepare/finalize preliminary 25-26 budgets to include General Fund, Child Nutrition and Debt Services	Superint./CFO
May 21, 2025	Special Meeting - Budget Workshop #4 - Prelim Budget Presented to the Board of Trustees; Board sets date and place for public hearing on 2024-2025 proposed budget	Superint./CFO
June 4, 2025	Publish "<i>Notice of Public Meeting to Discuss Budget and Proposed Tax Rate</i>" and post summary of proposed budget on district website	CFO
June 18, 2025	Public hearing on 2024-2025 proposed budget; Board of Trustees adopts the 2024-2025 budget and approves final budget amendment for 2023-2024.	CFO
Late July 2025	Receive Certified Tax Values from Williamson County Appraisal District	CFO/Wilco Appraiser

August 20, 2025	Superintendent recommends Board of Trustees adopts tax rate and approves Certified Appraisal Roll for 2024	Superint./School Board
	<i>Note: Dates noted can change as needed - Additional dates and times may be added as required.</i>	