

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 14, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by Vice-President Nowak.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, Finance Committee Chair Bill Wilson.

Late: None. Absent: President Mark Grosso.

The Vice-President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Reed Allison, Dean Geneva High School; Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Lori Dowd, Kane Doyle, Cheryl Giesen.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 3.1 Regular Session, August 24, 2015
- 3.2 Executive Session, August 24, 2015

Motion by Lamb, second by Wilson, to approve the above-listed minutes with the added change under item 14, items 3.1 - 3.2 as presented. On roll call, Ayes, five (5), Juby, Lamb, McCormick, Wilson, Nowak. Nays, none (0). Absent, one (1), Grosso. Abstained, one (1), Stith.

**4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

None.

**5. SUPERINTENDENT'S REPORT (Policy 1210)**

The Superintendent reported that VALEES has re-elected him as Chair. They are continually expanding the vocational STEM programming. The IASB dinner meeting is scheduled for October 22<sup>nd</sup>, so if you have not registered but would like to attend, then please let us know. The District Report Cards are not coming together because they are waiting for PARCC results. We did receive notice last week that PARCC results may come out in partial form, but may not be completely accurate. We are anticipating that the PARCC results will be out in the near future. We also received

notice explaining that as part of the report card, the number of staff and advanced degrees will be reported to the public. We were notified on Friday that we need to look at the Ellis system to look at every employee's Ellis report and compare it to their personnel file resume by Thursday. This won't be possible, so this information may not be accurate on the report card. We still do not know if the State will be funding the ACT, or if they will only support the SAT. We would like to give the ACT regardless, because that's our longitudinal information piece and most of our students attend ACT schools. There has been a lot going on, but it has been a great start to the new school year. A lot of our focus has been on our vision, and hopefully you have seen the video that was posted on this most recently.

Dr. Barrett reported that with all of the uncertainty at the State level, we are excited about all of the work that is going toward supporting our vision for learning. Even with all those things we don't know, we do know where we want our kids to be going and what we want them to achieve. By focusing on the vision, we can drive toward all the good things. We focused on our vision on our opening day, and again on our September 4 Institute Day where we were able to circle back to the vision. The whole leadership team got together and collaboratively planned what an activity might look like that would focus on the vision in all of our buildings. The idea was that with all of the mandates, and things coming down the pike, we are making an intentional effort to tie everything together. Buildings and departments had conversations about goals. This past week, the leadership team met again to reflect on what went well, what didn't, and what we might improve. We started planning for another common activity that we will do later this year where we will focus on the self-directed part of our vision.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

None.

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

None.

**8. INFORMATION**

- 8.1 FOIA Requests
- 8.2 Summer Institute
- 8.3 Out-of-State Field Trip Request
- 8.4 Suspension Report

**9. CONSENT AGENDA (Bylaw 0166.1)**

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Reclassifications Certified Staff

Swanson, Ashley, From .70 to .80 FTE Special Education at Friendship Station

Long Term Substitutes Certified Staff

Kuehl, Sandra (Karen Mansk), MCS, Grade 3, 1.0 FTE, effective 10/13/15 – 1/21/16

Anderson, Fran (Dee Neukirch), HES, English Language Learner, 1.0 FTE, effective 3/11/16 – 5/2/16

New Hires Support Staff

Dinges, Vicki, WAS, Classroom Assistant, 9 month, effective 8/31/15

Panizzi, Mary, GMSN, Special Education Assistant, 9 month, effective 8/31/15

Pannier, Lesley, FES, Special Education Assistant, 9 month, effective 8/31/15

Sauerbier, Lori, WAS, Classroom Assistant, 9 month, effective 8/31/15

Johnson, Erinne, HSS, Special Education Assistant, 9 month, effective 9/1/15

Ward, Faith, WAS, Classroom Assistant, 9 month, effective 9/1/15

Novotny, Sheree, MCS, Reading Tutor, 9 month, effective 9/8/15

Gillenwater, Kelley, FS, Special Education Assistant, 9 month, effective 9/14/15

Manimbo, Jeff, GHS, Technology Assistant, 9 month, effective 9/21/15

Dixon, Chris, WES, Technology Assistant, 9 month, effective 9/28/15

Resignations Support Staff

Schmook, Nancy, WES, Technology Assistant, 9 month, effective 8/28/15

Prater, Lisa, GMSS, Special Education Assistant, 0 month, effective 9/25/15  
 9.2 Illinois State Board of Education 2015-2016 Application for Recognition of Schools  
 9.3 Gifts, Grants & Bequests: \$11,000, Heartland PTO, to purchase 18 iPad Airs, 18 Logitech keyboards for iPads, cases for iPads, and 3 storage and charging lockers  
 Motion by Wilson, second by McCormick, to approve Consent Agenda Items 9.1 – 9.3. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Nowak. Nays, none (0). Absent, one (1), Grosso. Abstained, none (0).

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board*

Bill reported that there are a lot of PTO meetings taking place during the day that he cannot attend, and all of the evening spots are full. If anyone would like to give up an evening, Bill would be happy to take their place.

**12. NOTICES / ANNOUNCEMENTS**

None.

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; STUDENT DISCIPLINARY CASES [5ILCS 120/2(c)(9)]. (Bylaw 0167.2)**

At 7:13 p.m., motion by Stith second by Wilson, to go into executive session to consider matters pertaining to student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Nowak. Nays, none (0). Absent, one (1), Grosso. Abstained, none (0). Motion carried unanimously.

At 8:03 p.m., the Board returned to open session.

**14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION**

14.1 Possible action on student expulsion

Motion by Wilson, second by Juby, to approve the recommendation for Student A to attend the Safe Schools Program in lieu of expulsion for the remainder of the first semester. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Nowak. Nays, none (0). Absent, one (1), Grosso. Abstained, none (0).

**15. ADJOURNMENT**

At 8:05 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
 (Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY

