

## **EXHIBIT "A"**

### **MEMORANDUM OF UNDERSTANDING (MOU)**

This Memorandum of Understanding (MOU) is between Denton Independent School District (hereinafter "DISD") and the City of Denton, a Texas home rule municipal corporation (hereinafter "City").

Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation which exists between the participating entities listed above. This MOU constitutes an Interlocal Cooperation Contract pursuant to Chapter 791 of the Texas Local Government Code, to assist the Parties with performing their governmental functions. Any costs associated from this MOU shall be made from current revenues then available to each Party.

#### **I. Purpose**

This MOU establishes and delineates the mission of the Student Resource Officer Program, herein referred to as the SRO Program, as a joint cooperative effort, whereby the City hereby wishes to provide one or more Student Resource Officers for the SRO Program, **who will supplement DISD's School Security Officers**, and DISD wishes to share the costs of the City's providing Student Resource Officers. Additionally, the MOU formalizes relationships between the participating entities to provide a "student centric" approach towards building a positive relationship between police officers and students.

#### **II. Mission**

The mission of the SRO program is to create and maintain a safe, secure, and orderly learning environment for students, school officials, teachers, and staff. The SROs will establish trusted communication between **DISD School Security Officers**, students, parents, teachers, and school officials. SROs will serve as positive role models to instill good moral standards, judgment and discretion, respect for others, and a sincere concern for the school community. SROs will promote awareness of the law to enable students to become better informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations, as well as consequences for violating the law. SROs will serve as a resource for students, school officials, and parents and will provide information on available community resources. The following goals are established to accomplish this mission.

#### **III. SRO Program Goals**

The following goals are established to accomplish the mission of the SRO Program:

- 1) Promote a safe environment for students, faculty, and staff.

- 2) Reduce criminal offenses committed by juveniles or young adults by utilizing both proactive and reactive law enforcement measures.
- 3) Establish a positive approach with students, faculty, administrative staff, and parents.
- 4) Work cooperatively with DISD School Security Officers.

#### **IV. Organizational Structure**

##### **A. Composition**

The SRO program will consist of full-time Denton Police Department (DPD) personnel who are certified peace officers for the State of Texas and meet all requirements as set forth by DPD General Orders. SROs will be assigned to the following schools:

- Denton High School
- Ryan High School
- Guyer High School
- Calhoun Middle School
- Strickland Middle School
- McMath Middle School

##### **B. Operational Procedures**

The daily operation and administrative control of the SRO Program is the responsibility of DPD. Responsibility for the conduct of SROs, both personally and professionally, remains with the DPD. D P D shall retain supervision of SROs to oversee the SRO Program. DISD shall retain supervision of its School Safety Officers. **HOWEVER,** pursuant to the Interlocal Cooperation Contract between the City and DISD regarding Texas Education Code 37.0814 (Armed Security Officer Required) - Ordinance No. 24-1541 - effective June 17, 2024, if a law enforcement response for a criminal matter is required, such as an active shooter, and should DPD respond, DPD shall be in charge of the law enforcement response and DISD School Security Officers shall obey any instructions given to them by DPD unless a reasonable officer would deem that order illegal or unethical.

##### **C. SRO Duties**

SROs, first and foremost, are Law Enforcement Officers. SROs are responsible for carrying out all duties and responsibilities of a police officer and shall at all times, through the chain of command, remain under the exclusive control of DPD. SROs are enforcement

officers in regard to CRIMINAL matters only. SROs shall not enforce any "school or house rule," as they are not school disciplinarians and should not assume this role. SROs will not become involved in administrative matters of the DISD which are not criminal matters. SROs are to be used as a law enforcement resource to assist students, faculty, staff, and all persons involved with the DISD. SROs may be called upon to teach a variety of law enforcement related subjects to students, school staff, and officials. Teaching is not only a formal opportunity to educate the campus population, but also another method to build rapport with students, school staff, and officials.

DPD SROs responsibilities will include, but not limited to:

- 1) Enforcing criminal law and protecting the students, staff, and public at large against criminal activity, and taking enforcement action on criminal matters when appropriate;
- 2) Taking initial reports of crimes committed on campus and, if practical, investigating these crimes according to the case clearance criteria of DPD;
- 3) Providing information concerning law enforcement topics to students, school officials and staff;
- 4) Providing mentoring/coaching on a limited basis, to students, school officials, and staff;
- 5) As time allows, presenting information in the classroom on a variety of topics including, but not limited to, narcotics, personal safety, criminal law, leadership and life skills; and
- 6) Assisting staff with unusual or temporary problems related to law enforcement matters which may require SROs on occasion to be assigned to monitor halls, buses, lunchroom, etc. on the school campus, but at no time will an SRO be regularly assigned to monitor such areas.

## **V. School District Responsibilities**

DISD shall provide the SRO of each campus with the following facilities and materials deemed necessary to the performance of the SRO's duties:

- 1) An air conditioned and properly lighted, private office, which may be used for general business purposes, located as close as possible to the main entrance of the school
- 2) A desk with drawers, chair, and a locking filing cabinet
- 3) A computer and printer access

## **A. Reimbursement**

Effective **July 1, 2025, through June 30, 2026**, DISD agrees to reimburse the City of Denton for the annual salary and fringe benefits at a rate of fifty (50) percent for **six (6)** SROs. Reimbursement of the SRO's annual salary is inclusive of any overtime, longevity pay, assignment pay, certification pay, holiday pay, and any other pay each assigned SRO may be eligible to receive under the Meet and Confer Agreement between the City of Denton and the Denton Police Officers Association and/or under Chapter 143 of the Texas Local Government Code for SROs assigned to the following campuses:

- Denton High School
- Ryan High School
- Guyer High School
- Calhoun Middle School
- Strickland Middle School
- McMath Middle School

The amount of reimbursement set forth in Section V Paragraph A of this Memorandum of Understanding shall, effective the date of the execution hereof, be as set forth in Attachment A hereto and made a part of this MOU by reference. The amount of such reimbursement shall thereafter be adjusted not less frequently than annually in accordance with the setting of annual salary and benefits for the SROs by the Denton City Council.

## **VI. Denton Police Department Responsibilities**

DPD will endeavor to have SROs available for duty at their assigned school each day that school is in session during the regular school year. There is no requirement for DPD to furnish substitute officers on days when the assigned SRO is absent.

DPD agrees to invoice DISD quarterly for all monies owed as a result of this MOU, and to submit appropriate payroll documentation with the invoice. All invoices will be due immediately and should be paid within thirty (30) days of receipt by DISD.

## **VII. Termination**

This MOU may be terminated by either party upon thirty (30) days' written notice in

writing to the other party at the addresses provided below. Further, this MOU will automatically terminate in accordance with provision VIII, Timeframe, below. DISD shall be responsible for its respective share of the SROs ongoing costs incurred as of the termination date of this MOU.

#### **VIII. Timeframe**

This MOU will commence on July 1, 2025, and will terminate on June 30, 2026, at the end of the 2025-2026 school year.

Agreed to in cooperation with the City of Denton Police Department and the Denton Independent School District.

#### **AUTHORIZED SIGNATURES:**

---

Sara Hensley, City Manager  
City of Denton  
215 E. McKinney  
Denton, TX 76201

---

Date

\_\_\_\_\_  
Dr. Susannah Holbert O'Bara  
Superintendent of Schools  
Denton Independent School District  
1307 N. Locust  
Denton, Texas 76201

\_\_\_\_\_  
Date

**ATTEST:**

Lauren Thoden, City Secretary  
City of Denton

By: \_\_\_\_\_

**APPROVED AS TO FORM:**

Mack Reinwand, City Attorney  
City of Denton

By: \_\_\_\_\_

## Attachment A

### FY 2025-2026 Estimated DISD Quarterly Billing Plan

2025		2026		Total
FIRST QUARTER (Jul, Aug, Sep)	SECOND QUARTER (Oct, Nov, Dec)	THIRD QUARTER* (Jan, Feb, Mar)	FOURTH QUARTER (Apr, May Jun)	
\$117,341	\$134,984	\$119,072	\$136,996	\$508,392

*Note: FY 2025- 2026 estimate includes 50% reimbursement of salary/benefits for six (6) SROs located at DISD High Schools and Middle Schools.*