

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 8, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: November 1, 2016

To: **John Rouse**
 Superintendent of Schools

From: Tony Wagner Director of Student Activities
Title: Human Resources Director

Subject: Hire Browning High School Assistant Speech, Debate and Drama Coach, 2016/2017

Description: Tony Wagner Director of Student Activities, High School recommends the following personnel be hired for 2016/2017 Sports Season.

✚ Raymond Zentz, Browning High School Assistant Speech, Debate and Drama Coach, \$2,064.00
(Exp. Credit: 0)

Financial Impact: \$2,077.00 Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Assistant Speech, Debate, & Drama Coach		Applicant Recommended Raymond Zentz	
Department/Location High School		Supervisor Edith Wagner/Tony Wagner	
Type of Position Extra-Curricular	Starting Date 11/09/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 10/25/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Still Smoking, Albert	10/24/2016	yes	10/31/2016	2
	Zentz, Raymond	10/25/2016	yes	10/31/2016	1

Interview Committee			
Name	Title	Name	Title
Tony Wagner	Director of Student Activities		
Edith Wagner	BHS Head Speech, Debate, & Drama Coach		
Kari McKay	BHS Assistant Principal		

Recommendation: Mr. Zentz has the experience and background in theatre, public speaking, and forensics to be of great assistance with our team. He has already been extremely helpful w/practices and coaching students on a volunteer basis.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Already a district employee	Yes	Ok
Criminal background check	Already a district employee	Yes	Ok
TB documentation	Already a district employee	Yes	Ok

Salary: \$2,064.00	Placement: Exp: 0	Contract Days: TBD
---------------------------	--------------------------	---------------------------

Prepared by: Sherie Blue Date **11/1/2016** Approved by: _____ Date: _____