

Minutes of Board Meeting
The Board of Education
Levelland ISD

Vol. 47

A Regular meeting of the Board of Trustees of Levelland ISD was held Wednesday July 17, 2024, beginning at 6:00 PM in the Administration Building Boardroom, 704 11th Street.

Members Present: Pres. Carrie Ellis, Sec. Treva Potter and Members Matt Buxkemper and Mike Stafford

Members Absent: Vice Pres. Joyce Johnson and Member Brooke Obenhouse

School Officials Present: Superintendent Becky McCutchen, Assistant, Chief Financial Officer Teresa Montemayor, Director of Curriculum & Special Programs Services Donna Pugh, Secretary to the Superintendent Crystal Hill and Public Relations Specialist Cristal Isaacks

Media Present: None present

1. Presentation

Barbara Utley and Pam Alexander both coaches for Destination Imagination introduced 3 students who represented Capitol Elementary School at the Global DI Completion that was held in Kansas City Missouri over the Summer. The Team “The Crazy monkey Jaguars” showed a video of their recent trip and shared with us what their favorite part of the competition.

2. Invocation/Pledge of Allegiance

Trustee Mike Stafford gave the invocation and lead the Pledge of Allegiance.

3. Call to Order

Pres. Ellis called the meeting to order at 6:10 p.m. and declared a quorum.

4. Public Forum

There were no speakers to present

5. Consent Item

A motion to approve the consent items as presented was made by Secretary Potter and seconded by Trustee Stafford and passed unopposed to approve the following:

- A. Approval of Minutes
Approval of minutes for July 11 , 2024 regular meeting and June 8, 2024 special meeting.
- B. Approval of Superintendent Credit Card Expenses
Approval of the credit card expenses for the month of June for the Superintendent.

6. Consider Financial Report

CFO, Ms. Montemayor presented the financial report for the period ending June 30, 2024. She discussed each fund, and answered questions regarding the financials as needed. Trustee Buxkemper made a motion to approve the financial report. Trustee Stafford seconded the motion and it passed unopposed

7. Set Date, Time and Location for Public Hearing to Discuss Proposed Budget and Proposed Tax Rate

State law requires a public hearing prior to the adoption of a budget/tax rate. Any taxpayer in the district may be present and participate in the hearing. The Board is required to adopt the budget at this meeting as a separate item on the agenda as well as the tax rate as a separate item. The Board may conduct other business at the meeting properly posted under the Texas Open Meetings Act. The administration is recommending that the Board hold this hearing a Special board meeting to be held August 28, 2024. The administration is recommending a possible tax rate of \$0.6792 for M&O and \$0.2600 for I&S for a total tax rate of \$0.9392.

Advertising of actual rate will be made prior to meeting and required by law. A decrease of .035 Cents from 2023-2024.

The Special Board Meeting will be held on August 28, 2024. Trustee Stafford made the motion to approve the hearing date and recommendation as presented. Trustee Buxkemper seconded the motion and it passed unopposed.

8. Consider TASB Policy Update 123

Superintendent, Becky McCutchen presented Policy Update 123 and went over the changes to the local policies and answered questions as needed. Secretary, Potter made a motion to approve Policy Update 123. Trustee Buxkemper seconded the motion and it passed unopposed.

9. Consider Update HB3 Board Goals

Superintendent, Becky McCutchen presented the HB3 Early Childhood Literacy, Early Childhood Math, and CCMR Goals. The goals must be board approved and reviewed at last once annually. Current HB3 Goals for Levelland ISD have been measured since 2023.

The goals as required in HB 3:

- Specific and quantifiable, annual goals for five years at each campus
- At least one assigned district-level administrator or employee of the regional education service center (ESS) to coordinate implementation and submit annual progress report to the board
- Annual review by the board at a public meeting
- Annual report posted on district and campus websites.

The projected 2024 STAAR results, CCMR measures, and the end-of-year NWEA MAP and Circle data were presented for review. Secretary, Potter made a motion to approve the goals. Trustee Stafford seconded the motion and it passed.

10. Consider Child Nutrition Reauthorization to Update/Meal Price Increase for 2024-2025

Superintendent, Becky McCutchen started with a little background information. According to the Child Nutrition Reauthorization Act, Districts are required to recalculate paid meal prices each year. Districts must follow the calculation guidelines provided in the Child Nutrition Reauthorization Act (CNRA), specifically “Guidance on Paid Lunch Equity and Revenue from Non-program (non-federal) Foods,” to determine the meal prices for students. Mr. Steve Croyle, the District’s general manager for Sodexo Food Services, made the calculations required to fulfill these requirements as stated in the CNRA. Based on the calculations as required by the CNRA, the administration is recommending an increase of forty-five (\$.45) cents for the paid student meals at elementary and thirty (\$.30) cents for the paid secondary campuses beginning with the 2023-2024 school year.

Meal Prices:	2023-2024	2024-2025
a. Elementary	\$2.85	\$3.15
b. Secondary	\$3.15	\$3.45

Trustee Stafford made a motion to approve the increase of forty-five cents for student meals. Trustee Buxkemper seconded the motion and it passed unopposed.

11. Consider Student Code of Conduct

Lauri Jones, Principal to the Levelland Middle School presented the Student Code of Conduct. The Levelland Independent School District’s Student Code of Conduct is designed and patterned from the Texas Association of School Boards model that will communicate to students, parents, school staff, and the community exactly what is expected of students and how misconduct will be handled. State law requires that all changes to the Student Code of Conduct be board adopted. The Code stands as an authoritative document on its own and, once adopted, has the force of policy. Other than changes in the dates, there are no new additions to the 2024-2025 Student Code of Conduct.

Trustee Buxkemper made a motion to approve the 2024-2025 LISD Student Code of Conduct as presented. Secretary Potter seconded the motion and it passed unopposed.

12. Consider Extracurricular Student Code of Conduct

Laurie Jones, Principal to the Levelland Middle School presented the extracurricular student code of conduct. All students who participate in extracurricular activities are required to adhere to the District's Extracurricular Code of Conduct Policy. There were no changes made this year except for the dates. Trustee Stafford made a motion to approve the 2024-2025 Extracurricular student code of conduct. Trustee Buxkemper seconded the motion and it passed unopposed.

13. Consider T-TESS Appraisal Calendar and List of Certified Appraisers for 2024-2025

Superintendent McCutchen started with the Texas Teacher Evaluation & Support System (T-TESS) is the state adopted evaluation system for teachers. T-TESS is designed to support teachers in their professional growth. T-TESS is a process that seeks to develop habits of continuous improvement, and the process itself best leads to that outcome when appraisers and teachers focus on evidence-based feedback and professional development decisions based on that feedback through ongoing dialogue and collaboration. Secretary Potter made the motion to approve the T-TESS calendar and list of appraisers as presented. Trustee Stafford seconded the motion and it passed

14. Review T-PESS Appraisal Calendar and List of Appraisers

Superintendent McCutchen started with some background information. The Texas Principal Evaluation & Support System (T-PESS) is the state adopted evaluation system for principals. The system is designed to assist principals with their important role in student achievement and provides them with the guidance and feedback they need to be balanced, effective leaders. The purpose of T-PESS is to give principals an objective, standards-based evaluation they can use to guide their own professional growth and development. By communicating the standards of T-PESS with fairness, transparency, and constructive feedback, the appraisal process will help redefine and strengthen the larger system of educator quality and effectiveness in Texas. The 2024-2025 T-PESS Appraisal Calendar and List of Appraisers is presented for information only.

15. Review Employee Handbook

Superintendent McCutchen took this time to update the board of what changes had been made to the employee handbook and answered questions as needed

16. Review Student Handbook

Principal Jones took this time to update the board of what changes had been made to the employee handbook and answered questions as needed.

12. Reports

A. Student Fundraising Report

The following fundraisers were presented for approval:

<u>Date Approved or Denied</u>	<u>Ca mpu s</u>	<u>Organiz ation</u>	<u>Fund Raiser Details</u>
6/12/2024	LHS	Golf	Golf Tournament to be held at the Levelland Country Club on August 5, 2024. Entry Fee is \$450, \$100 hole sponsorship. Proceeds will benefit with the cost of supplies and travel. APPROVED

B. Superintendent Report

Ms. McCutchen took this time to talk about the upcoming TASA/TASB Convention txEDCon – Sept 27th – 29th in San Antonio.

Next she went over a Facility Damage and Repairs Update. She answered questions as needed.

E. Board Report

The board of trustees had nothing to discuss at this time.

13. Personnel

Superintendent, McCutchen presented the following personnel for the board's information. On January 13, 2022 DC(LOCAL) was amended to delegate authority to the Superintendent to hire all professional staff with the exception of administrative positions in order to secure a teacher, diagnostician, LSSP, counselor, therapist, school nurse, etc.

A. Professional New Hire

The Superintendent has approved the hiring and contracts for the following professionals: Effective 8/1/2024

Adrian Holland (effective 8/5/24)	LHS	History Teacher, Head Softball Coach, Assistant Volleyball	Professional Employee Probationary Dual Assignment Contract
Tori Henderson (effective 7/1/24)	LHS	Ag Teacher	Professional Employee Probationary Contract

Brandon Coronado (effective 8/5/24)	LHS	Teacher / Boys Coach	Professional Employee Probationary Dual Assignment Contract
Juliana Flores (effective 8/5/24)	LHS	Athletic Trainer	Professional Employee Probationary Contract
Charla Cogdill (effective 8/5/24)	LMS	Science Teacher	Professional Employee Probationary Contract
Shana McLarry (effective 8/5/24)	LMS	ELAR Teacher	Professional Employee Probationary Contract
Jason Hill (effective 8/5/24)	LMS	Life Skills Teacher	Professional Employee Probationary Contract
Kristen Sorensen (effective 8/5/24)	LMS	Math Teacher	Professional Employee Probationary Contract
Britney Richards (effective 8/5/24)	Special Ed.	Speech Therapist	Non- Certified Contract
Gabriela Pena (effective 8/5/24)	LABC	1 st Grade Teacher (Bilingual)	Professional Employee Probationary Contract
Kathryn Kovar (effective 8/5/24)	SOUTH	3 rd Grade Teacher	Professional Employee Probationary Contract

B. Personnel Information

Mr. Caddell informed the board of the following personnel retirement, auxiliary new hire, resignation, and change of assignments:

Resignations

Michael Tone (effective 5/22/24)	7 th Grade Science Teacher	LMS
Anthony Davila (effective 5/22/24)	BEST Aide	LMS
Rosadio Samarron (effective 5/22/24)	Teacher Aide	LMS
Maria Tienda (effective 5/22/24)	BEST Aide	LMS
Amanda Richardson (effective 5/22/24)	PE Teacher	LMS
Cheryl Dziuk (effective 5/22/24)	5 th Grade ELAR Teacher	LMS
Yesenia Maldonado (effective 5/22/24)	Bus Driver	Transportation
Roberta Munoz (effective 6/24/24)	Bus Aide	Transportation
Georgina Rodriguez (effective 6/18/24)	Custodian	Maintenance
Meagan Bednarz (effective 5/22/24)	Life Skills Teacher	SOUTH
Jessica Mortimer (effective 5/22/24)	Teacher	SOUTH
Christine Martin (effective 5/22/24)	Teacher	SOUTH
Bridget Cason (effective 5/22/24)	Teacher Aide	LHS
Laura Berumen	English Teacher	LHS

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(effective 6/21/24)

Matthew Race (effective 5/22/24)	Teacher	LHS
Ryan Miller (effective 5/22/24)	Teacher / Coach	LHS
Maikol Gonzalez (effective 5/22/24)	Health Teacher / Softball and Volleyball Assistant	LHS
Sarah Purtell (effective 5/22/24)	Teacher	LABC

Auxiliary New Hires

Katlyn Williams (effective 7/22/24)	Secretary	LABC
Carla Rodriguez (effective 8/5/24)	Teacher Aide	SOUTH
Monserate Avitia (effective 6/14/24)	Custodian	Maintenance
Velvet Cardona (effective 8/5/24)	Office Assistant	CAPITOL

Change of Assignments

Valerie Martinez (effective 8/5/24)	From: Life Skills Aide To: Office Assistant	LMS SOUTH
Kim Moreno (effective 08/05/24)	From: SpEd Teacher To: ARD Facilitator	LHS CACTUS
Latova Ewings (effective 8/5/24)	From: 1 st Grade Teacher To: Kindergarten Teacher	LABC LABC
Kendall Durrett (effective 8/5/24)	From: Health PE Teacher To: Head Basketball Coach / Health	LMS LHS
Daniela Reyes (effective 8/5/24)	From: 4 th Grade Teacher To: Science / Softball / Volleyball	CAPITOL LHS
Chelsea Spies (effective 8/5/24)	From: Inclusion Aide To: English Teacher	LMS LHS

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Brandi Zepeda (effective 8/5/24)	From: Teacher To: Resource Teacher	CAPITOL LMS
Samantha Lopez (effective 8/5/24)	From: Teacher To: 6 th Grade Science Teacher	CAPITOL LMS
Heidi Tennison (effective 8/5/24)	From: Life Skills Teacher To: Supervisor	LMS CACTUS
Joshua Ballard (effective 8/5/24)	From: Choir Teacher To: Choir Teacher	LMS LHS
Zana Gibson (effective 8/5/24)	From: Health Teacher To: CSI Inclusion Teacher	LMS LMS
Andrea Lopez (effective 8/5/24)	From: 7 th Grade Teacher To: 6 th Grade Teacher	LMS LMS
Olivia Magee (effective 8/5/24)	From: 8 th grade Science Teacher To: 7 th Grade History Teacher	LMS LMS
Bradley Brunson (effective 8/5/24)	From: 5 th Grade Science Teacher To: 8 th Grade Science Teacher	LMS LMS
Patti Venegas (effective 8/5/24)	From: Inclusion Aide To: CSI TA	LMS LMS
Mykali Austin (effective 8/5/24)	From: Life Skills TA To: BEST Aide	LMS LMS
Gina Randol (effective 8/5/24)	From: 8 th Grade Math Teacher To: 5 th Grade Science Teacher	LMS LMS
Amanda Jones (effective 8/5/24)	From: SpEd teacher To: SpEd TA	LMS LMS
Sharon Lott (effective 8/5/24)	From: Life Skills Teacher To: ESCE Teacher	SOUTH ABC
Natalie Lorenz (effective (8/5/24)	From: 3 rd Grade teacher	SOUTH CACTUS

Morgan Combs (effective 8/5/24)	To: ARD Facilitator From: Teacher To: Counselor	SOUTH SOUTH
Jenifer Redden (effective 8/5/24)	From: TA To: Principal Secretary	SOUTH ABC
Kim Marruffo Ibarra (effective 8/5/24)	From: RLA Teacher To: RLA Teacher	CAPITOL LMS
Tammy Torrez (effective 8/5/24)	From: Office Assistant To: Secretary	SOUTH SOUTH
Gene Burton (effective 8/5/24)	From: History Teacher To: History Teacher	LMS LHS
Linda Johnson (effective 8/5/24)	From: 3 rd Grade Teacher To: 4 th Grade Teacher	CAPITOL CAPITOL

BOARD ACTION REQUIRED

None

14. Executive Session

The Board of Trustees did retire to executive session at 7:12 p.m. and convened at 8:00 p.m. to discuss personnel. The Board of Trustees ended executive session at 9:25 p.m.

17. Adjourn

The meeting was adjourned at 9:26 p.m. Trustee Stafford made the motion and it was seconded by Trustee Buxkemper and passed all in favor.

Carrie Ellis, President

Treva Potter, Secretary