

5. CONSENT AGENDA 3. PURCHASING

5.3.1. WORK ORDER MANAGEMENT SOFTWARE

Lead Staff: Mahsa Karamy, Executive Director, Business Operations

Funding Source: FY26 budget

Funding Request: \$25,865.84

Vendor	Amount
Akitabox	\$25,865.84

Explanation of Purchase: This purchase is for work order management software used to schedule and track Facilities department work requests and provides reports for business purposes.

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software and services are exempt from the competitive bidding process.

Recommendation: Approve a subscription with AkitaBox of Madison, WI in a not-to-exceed amount of \$25,865.84.