

Parkrose School District #3

Agenda Item #_____

SUBMITTED BY: MARY LARSON	(✓)	DATE 2/22/10
APPROVED BY: Building Administrator	()	
Superintendent Karen Gray	(X)	2/22/10
Director of Business Services Mary Larson	(X)	2/22/10

TOPIC: DISPOSAL OF SURPLUS PROPERTY

PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:

Information _____ Policy Change _____ Action/Approval X Presentation/Special Request _____

BACKGROUND: Attachments: Y X N _____ **LIST: REQUEST FOR DISPOSAL OF ITEMS**

RATIONALE/DISCUSSION:

Attached is a listing of surplus property from Parkrose Middle School. The items from this school are no longer usable. Upon board approval, the items will be disposed of.

FINANCIAL IMPLICATIONS:

There could be a minimal revenue source if any of the listed equipment can be sold. Any revenue received will be credited to the General Fund under Miscellaneous Revenue.

RELATION TO GOALS:

This request for action is in accordance with Parkrose School District Policy DN and Administrative Rule DN-AR.

ACTION REQUESTED:

Board approval to declare the attached list of property to be disposed of as prescribed in Policy DN.