

**SOUTH KOOCHICHING/RAINY RIVER
INDEPENDENT SCHOOL DISTRICT #363**

SCHOOL NURSE - INDUS SCHOOL

August 30, 2021 through May 27, 2022

HOURS: Up to a maximum of Three (3) days per week. Total of 8 hours per day with a thirty-minute unpaid lunch break, on those days school is in session for Indus students and other times as requested by or with prior approval from the Superintendent.

SALARY \$30.00 Per Hour

DUTIES: See below under Job summary

POSITION TITLE: School Nurse

IMMEDIATE SUPERVISOR: Principal

REQUIREMENTS: CPR and first aid certification

JOB SUMMARY: The School Nurse provides first aid for sick or injured students, hearing and vision screening, and a program that will insure the proper standards of care throughout the District.

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1. Administers first aid to sick or injured students according to the guidelines set forth by the School District.
2. Follows guidelines in deciding if students should be sent home, parents contacted, ambulance called, student referred, or if other professional help is required.
3. Counsels students with health problems.
4. Conducts hearing and vision screening for students referred or for new students.
5. Updates and maintains student health records.
6. Assists students with good hygiene and healthful living practices.
7. Prepares accident reports for any injuries requiring attention.
8. Serves as a resource for staff teaching units in health education.
9. Orders and stocks supplies needed for the health room.
10. Administers medication with approval of parent or doctor.
11. Conducts annual preschool screening clinic.
12. Completes necessary Federal and State reports.
13. Administers the District's Wellness Program.
14. Reports any cases of suspected child abuse or misuse to the principal.

15. Reports problems of neglect or abuse to the County Social Services Department when observed, examines children as necessary and confers with Child Protection Services regarding abuse cases.
16. Has regular and consistent attendance.
17. Completes other duties as assigned by school principal or superintendent (grant applications and reports, etc.).

LENGTH: August 30, 2021 through May 27, 2022

BENEFITS: There are no benefits associated with this position.

DURATION: This contract is for a term commencing August 30, 2021 and ending May 27, 2022 and replaces any prior agreement(s). It shall remain in full force unless modified by mutual consent of the school board and school nurse or terminated by the school board. The school nurse may terminate the terms of this agreement at any time with a one month written notice.

Junda Nelson 5-26-21
School Nurse (date)

Board Clerk (date)

Board Chair (date)