

**Board of Education
Special Meeting Minutes
Virtual Meeting**

**Streamed on
<https://www.youtube.com/@MiddletownStream>
Tuesday, July 22, 2025, 6:00 PM**

Board Members Present: Liz Crooks, Chairwoman Sheila Daniels, Callie Grippo, Debra Guss, Deborah Kleckowski, and Harold Panciera

Others Present: Superintendent Dr. Vázquez Matos, Executive Director of Finance Natalie Forbes, Executive Director of Operations Marco Gaylord, Executive Assistant to the Superintendent Joyce Carey, and 0 visitors

I. Call to Order

Board Chair Sheila Daniels called the meeting to order at 6:03 PM.

II. Approval of Educational Specifications for Macdonough Elementary School

Dr. Vazquez Matos introduced the meeting and introduced Marco Gaylord.

Mr. Gaylord asked for a motion to approve the Educational Specifications. He shared that certain items can be changed as the project progresses.

MOTION: Motion to Accept the Education Specifications for the submission of the Renovation and Extension of Macdonough Elementary School project to the Department of Administrative Services was made by Deborah Kleckowski and a second by Liz Crooks.

Roll Call Vote

Crooks: yes

Daniels: yes

Grippo: yes

Guss: yes

Kleckowski: yes

Panciera: yes

III. Accept as Complete Close Out for Woodrow Wilson Middle School

On June 2, 2025, Gene Nocera, Chair of the City of Middletown's Woodrow Wilson Middle School Building Committee, advised that the Woodrow Wilson Middle School project was complete, with no outstanding open purchase orders, warranty, or punch list work.

The Board of Education is requested to accept the Woodrow Wilson Middle School, state project number 18DASYC0830116N, as complete.

MOTION: Motion to accept the Woodrow Wilson Middle School project, state project number 18DASYC0830116N, as complete was made by Deborah Kleckowski and a second by Liz Crooks.

Roll Call Vote:

Crooks: yes

Daniels: yes

Grippo: yes

Guss: yes

Kleckowski: yes

Panciera: yes

IV.

Adjournment

Move to adjourn at 6:11PM by Deborah Kleckowski and a second by Callie Grippo.