

# Board Committee Report

## Executive Director Review Committee

**Date of Report:** Sept 17, 2025

**Written/ Submitted by:** Colleen Hansen

**Date of Last Meeting:** Sept 16, 2025

**Date of Next Meeting:** January 2026

**Committee Update:** The ED Review Committee reviewed our board mandated purpose and goals. We set and confirmed our goals for SY 25-26. The Committee reviewed the meeting calendar for the SY25-26.  
The committee heard an update from Dr. Wedlund.

### Motion/ Action Items for the Board Meeting:

No action needed

### 2025-2026 Committee Goals:

Goal	Notes	Due Date/ Complete?
<b>Complete the Director Review</b>	using the rubric created by the committee, complete annual review of the director	In progress
<b>Fulfill the board directed mandates</b>	assist in monitoring progress towards those goals, provide support in meeting those goals, and conduct a review of the progress made towards those goals at the end of the school year.	In progress

Month	Task	People Involved
<b>June</b>	Present new goals and measurements to BoD for approval at Board meeting	ED Review Committee, ED BoD (for approval)
<b>September</b>	ED Review Committee checks in with ED	ED Review Committee, ED

<b>January</b>	ED Review Committee checks in with ED	ED Review Committee, ED
<b>April</b>	Review past year's progress on goals, finalize ED year-end review (to present to BoD in May)  Share evaluation with Board; give 1 week to respond.	ED Review Committee, ED  Board; ED Review Committee will summarize results and present in May.
<b>May</b>	Review past year's progress on goals, finalize ED year-end review (to present to BoD in June)	ED Review Committee, ED
<b>June</b>	Final evaluation/ review of Executive Director  Begin a draft of new goals based on the review, Strategic Plan, etc.	Board, ED (may be facilitated by the ED Review Committee)  ED Review Committee, ED
<b>As Needed</b>	Present updates and edits on ED goals for BoD approval	ED Review Committee, ED, BoD
<b>Quarterly/ As Needed</b>	Present progress on goals to BoD	ED, ED Review Committee