

# FOOD SERVICE

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Livonia Public Schools

Memorandum

TO: Lisa Abbey

FROM: Kristen Hennessey, Pat Schuchardt

DATE: July 7, 2016

SUBJECT: Consolidated Dairy Bid and Pizza Bid

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The public dairy bid opening was completed on June 30, 2016. This was a consolidated Request for Proposal (RFP) with Plymouth Canton Community Schools per our agreement, for a three year period.

Three companies responded to the bid. Only one company responded with no additional cost for equipment. Two companies said that providing equipment was not an option. Historically, the district has had milk coolers supplied and maintained by milk vendor. All companies are able to deliver to all schools per the RFP.

Attached is the tabulation of the dairy bids. Smith Foods, Inc., Orrville, Ohio is the lowest responsible bidder for a combined total cost amount of \$295,518 for Livonia Public Schools and Plymouth Canton Community Schools. The Livonia Public Schools cost will be \$145,794.82.

The board's action will approve this contract for a three year period. The RFP will allow the district to withdraw from the contract with a 60 day notice.

There was a public bid opening on June 22, 2016 for fresh delivered pizza. The Food and Nutrition Department received two bid responses for the delivery of pizza to Livonia Public Schools for the 2016-2017 school year.

The two companies who submitted a bid were Domino's and Pizza Hut. Both companies have a "school lunch program" that meet all of the nutritional requirements, and completed all of the requirements of the Request for Proposal (RFP).

The bid submitted by Pizza Hut was \$5.75 per pizza and the bid submitted by Domino's was \$6.75 per pizza. Although Domino's has provided excellent service to the District, it is our recommendation that the district partner with Pizza Hut for a price of \$5.75 per pizza for the 2016-2017 school year. This could be a potential savings of \$20,000 annually to the program. They have proper documentation to ensure that all nutritional and equivalencies meet mandated meal guidelines. This is a one year contract with a one year extension clause. The RFP allows the district to terminate without cause.

KH/kp