



## Governing Board Agenda Item

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Meeting Date: January 8, 2026

From: Andrea Divijak, Dove Mountain CSTEM K-8 School Principal

Subject: Student Club

Priority: To ensure that students are safe, known, and valued

Consent ☒ Action ☐ Discussion ☐

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### Background:

Dove Mountain CSTEM K-8 School is requesting approval of the following student club. Below is a description of the club, as written by members and Adam Scafede, sponsor.

DMK8 Bike Student Club: The purpose of the DMK8 Bike Student Club is to ride bikes and build school community.

### Recommended Motion:

I move that the Governing Board approve the formation of the DMK8 Bike Student Club at Dove Mountain CSTEM K-8 School.

Approved for transmittal to the Governing Board:   
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Andrea Divijak, Dove Mountain CSTEM K-8 School Principal  
Phone: (520) 579-4927*

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**APPLICATION FOR CHARTERING/RE-CHARTERING A STUDENT**  
**ACTIVITIES CLUB**

Check one: ☒ This is an initial request to seek approval for a new club.  
☐ This is a renewal charter of a previously approved club.

**YEAR OF CHARTER/RE-CHARTER:** 2025-2026

NOTE: All fundraisers are subject to approval by the Principal/Designee according to Governing Board policies.

SCHOOL NAME OF CLUB: DMK8 Bike Club

ACCOUNT CODE: \_\_\_\_\_

PURPOSE/GOAL OF CLUB: Ride bike and build school community.

STAFF ADVISOR(S): Adam Scafede

APPROXIMATE NUMBER OF CLUB MEMBERS: 20-50

MEETING DATE AND PLACE: Monday Afterschool at DMK8

**OFFICERS:**

\*\*\*MUST BE ORIGINAL SIGNATURES\*\*\*

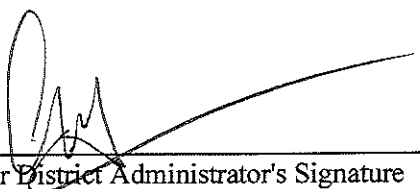
PRESIDENT: Vyance Holguin Signature: Vyance Holguin

VICE PRESIDENT: Jake Rambaud Signature: Jake Rambaud

SECRETARY: Kase Smith Signature: Kase Smith

TREASURER: Ace Martinez Signature: Ace Martinez

**APPROVAL:**

  
Principal or District Administrator's Signature

11-6-25  
Date

This form must be completely filled out and submitted to the Student Council, Site Designee (secretary or bookstore manager), Principal/Designee and the Procurement Department

October 2015

**MARANA UNIFIED SCHOOL DISTRICT NO. 6**  
**MODEL FOR CREATION OF A STUDENT CLUB CONSTITUTION**

A. **CLUB NAME:** Dove Mountain Bike Club

B. **PURPOSE:** Ride bikes and build community  
The purpose of the club is: \_\_\_\_\_

C. **MEMBERSHIP**  
Any registered student at DMK8 may join by attending meetings and signing a membership list.

(Your particular club may have additional requirements for membership.)

**D. OFFICERS AND ELECTIONS**

1. The president shall preside over all meetings and prepare agendas for the meetings.
2. The vice president shall preside over meetings in the absence of the president and shall be the chairperson of the fund-raising committee.
3. The secretary will keep accurate minutes at all meetings and be in charge of all correspondence and paperwork.
4. The treasurer will keep accurate records of all financial transactions and balance the club account with the staff advisor on a regular basis.

Elections will be held at the first convened meeting of the school year.

**E. MEETINGS**

The president or staff advisor, as needed, will call meetings.

**F. REMOVAL OF OFFICERS**

Officers may be removed by a 3/4 vote of the membership at an official meeting.

**G. AMENDMENTS**

This constitution can be amended by a 2/3 vote of the membership at a regular meeting.

**H. POWER OF THE PRINCIPAL**

All provisions of this constitution and decisions made by the club are subject to veto by the Principal or the designee.

**I. QUORUM**

A quorum of 51% is required in order to transact business.

  
\_\_\_\_\_  
Principal Approval Signature

10/28/25

\_\_\_\_\_  
Date

Adopted Date: \_\_\_\_\_

***This form must be submitted to the school Principal for Governing Board approval***

# MARANA UNIFIED SCHOOL DISTRICT NO. 6

## Student Activities Policies and Procedures Club Agreement

By signing this agreement, I have read the Student Activities Handbook and agree to comply with the policies and procedures as outlined in the handbook.

I understand I am not authorized to order or receive any materials and/or services without first obtaining an approved, pre-numbered purchase order through the Procurement Department; otherwise, I may be liable for payment.

Failure to comply with the policies and procedures can result in the dissolution of the Staff Advisor's involvement with a student activities club.

**This form must be filled out for each club.**

School: Dove Mountain CSTEM K-8

Club Name: Dove Mountain Bike Club

Staff Advisor Name (Please Print): Adam Scafede

Staff Advisor's Signature: \_\_\_\_\_

Date: 10/28/25

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/28/25

**RETURN TO THE PROCUREMENT DEPARTMENT**

Last Revised July 2015