

BROWNING PUBLIC SCHOOLS DISTRICT #9
Elementary and Secondary School Emergency Relief (ESSER)

May 9, 2023 Board Report

I want to thank the district Finance Director, Human Resource Director, Assistant Finance Administrator, Accounts Payable Clerk, Payroll Clerks, Human Resources Secretary, Employee Benefits Clerk, Director of Curriculum, Curriculum Administrative Assistant, Superintendent Secretary, and Superintendent for supporting me with the learning curve of ESSER, answering all my questions, allowing me access to the necessary information to be able to audit, and explaining what has taken place up to this point in time.

I also want to thank the Receptionist, Maintenance Department, Technology Director, and Technology Assistant for helping me set up my office and computer so I can perform my duties.

I have been working closely with the Finance Director, Director of Curriculum, Superintendent, and Office of Public Instruction to establish processes the district needs regarding the ESSER project management, including reading materials and webinars for training purposes.

April 13, 2023, submitted **School Year 2021-2022 Data Collection Report for ESSER** (annual reporting for ESSER to OPI) the funds that the district has requested cash to OPI due April 14, 2023– the time frame covered July 1, 2021, through June 30, 2022.

Lost Instructional Time (ESSER III)(634)

I'm in the process of reviewing expenditures for ESSER III Lost Instructional Time. OPI has mentioned that this area will be a definite audit flag when audits take place by the federal government. Any necessary journal vouchers to move funds that do not directly impact **Lost Instructional Time** will be processed after the audit to alleviate any audit findings by the government.

An amendment will take place after the audit has been completed. A cash request for **Lost Instructional Time** will be processed after the audit is complete.

Status as of the end of April 2023

AWARDED FROM OPI	\$2,587,059	
EXPENDITURES	\$1,284,049	June 2022 through April 2023
Balance Remaining	\$1,303,010	