

**Exhibit - Letter to Sex Offender – Presence on School Grounds**

Address

Dear

This is to confirm our phone conversation on \_\_\_\_\_ regarding your presence on school grounds. Your visit on \_\_\_\_\_ was not in compliance with Board Policy 8.30 and State Law (720 ILCS 5/11-9.3)

As we discussed, you may only be on school grounds for: (i) attending a conference at the school with school personnel to discuss the progress of your child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to your child regarding special education services, or (iii) attending conferences to discuss other student issues concerning your child such as retention as promotion or (iv) has permission to be present from the Superintendent or the School Board. You must complete a School Visit Request prior to each visit and notify me of your presence in advance. A child sex offender present on school property must remain under the direct supervision of a school official. A certified letter that indicates this has been sent to your address by return receipt.

Also as we discussed, if your student becomes ill or needs to be picked up early because of other circumstances, we will contact \_\_\_\_\_, or other emergency contacts as provided on the Student Information Sheet.

You will not be able to come on school grounds to drop off or pickup your student.

Sincerely,

Principal

CC: Superintendent

Approved: