
Emergency Preparedness Update

June 11, 2024

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Mission

St. Louis Park Public Schools sees, inspires, and empowers each learner to live their brilliance in an environment that centers student voice and experience to create racially equitable learning that energizes and enhances the spirit of our community.

Presentation Purpose

The purpose of this presentation is to provide an update regarding the district's emergency Preparedness work and plans for the coming year.

- District Existing Protocol
- Emergency Preparedness Committee Work
- New District Protocol
- Next Steps



Existing Protocol: Unified Response

- Developed in 2019
- Standard language
- Annual site requirements

Safe Conditions and Emergency Response Guide



EVACUATION

- Follow fire exit routes or Exit signs to get outside. Choose the safest route.
- Teachers should account for students/others once outside.
- Do not stop for coats, books, personal items, restroom use, etc.
- Proceed to the designated assemble areas outside, avoiding roadways.
- Once outside, teachers should take attendance and report this to our BERT team.
- Remain in the safe areas until further instructions are given (or event cleared).



LOCKDOWN (CONSIDER RUN, HIDE, FIGHT)

- Scan Hallway quickly and move students and others into the nearest room.
- Close and secure all doors. Consider placing objects in front of the door as a barricade.
- Turn off lights, stay out of sight and instruct student to stay quiet, calm and alert, and silence all cell phones.
- No one should leave the room. Use Extreme Caution if you open your door for any person seeking shelter.
- Keep your phone lines open. Report critical information to "911".
- In the event of a fire alarm during a lockdown, do not evacuate.
- Teachers should account for all in their rooms. Report this when directed.
- Stay put, pending further instructions – PA, email or text.
- If you find yourself unable to secure yourself and students, consider evacuating and moving away and out of sight of the school.
- If confronted with a life and death situation utilize your best judgment to run, hide, fight.



SHELTER INSIDE (THREAT OUTSIDE THE SCHOOL)

- Bring all students and staff inside (i.e. recess, gym, science classes).
- Close and verify all exterior doors are secured. Consider locking door #1.
- If conditions warrant, direct the shutting down of the HVAC air system.



SEVERE WEATHER

- Proceed immediately to the severe weather or safe areas (posted in each room).
 1. Do not stop for books/personal items or restroom needs.
 2. Take attendance and report any missing, injured or additional student in your area.
- When appropriate, instruct students to "duck and cover" with backs against the wall.
- Remain in the shelter areas until further instructions are given or warning is cleared.



STAY PUT (MEDICAL EMERGENCY/INDIVIDUAL CRISIS)

- Move students away from the incident location. Students outside may remain outside.
- Staff should scan and keep hallways clear. Instruction and normal activity may continue unless directed via PA system. Await further instructions.



St. Louis Park
Public Schools

Last Updated: July 2022



Existing Protocol: Annual Checklist

- Emergency plan customized and updated (drill schedule, roles, plan posted in classrooms)
- Review procedures with office staff
- All staff training
- Confirm evacuation sites



Emergency Preparedness Committee

Year 1: 2021-22

Developed
Committee Purpose
and Charter

Year 2: 2022-23

- Split Health & Safety and Emergency Preparedness Committees
- Site internal audits
- Understand current understanding and compliance

Year 3: 2023-24

- Culture of Safety & Security
- Introduction to new standard response protocol and standard reunification method

Year 4: 2024-25

- Implementation of new protocols



Emergency Preparedness Committee

The purpose of the Emergency Preparedness Committee is to continuously improve the district's emergency response plan in order to ensure robust and racially conscious execution of the plan.

Emergency Preparedness Committee

Melissa Kalinowski

Rick Kreyer

Jim Langevin

María Graver

Justin Grays

Patrice Howard

Tarabi Jama

Pam Johnson

Michaela Chambers

Victoria Dotterer

Kelsey Clark

Katie Elsbernd

Kelson Mackenzie

Patricia Magnuson

Tom Marble

Corey Maslowski

Brian Massie

Julia McBride-Bibby

Lanisha Paddock

Alonzo Parks

Asya Phillips

Clarence Pollock

Tami Reynolds

Arsenio Richardson

Kim Rosholt

Carmen Rudin

Kari Schwietering

Erika Scott

Ashley Sukhu

Nate Tangen

David White

Darrell Young

Park Police/Fire

Safety-Minded School Culture

Layers of Safety



Community Partnerships

Our partnerships with the city, police, fire, and Park Adam Transportation help us plan for safety incidents. Juvenile Response Officers support the middle and high schools, and are available to support elementary schools as needed.



Emergency Notifications

Ability to send district/site-wide notifications for emergency situations (ie. fire, evacuations, lockdown, etc.) PA systems at all schools are used for emergency announcements building-wide. Text Y to 67587 to receive text messages



Mental Health & Support Staff

All SLP schools have access to mental health staff such as counselors, behavior support specialists, psychologists, and nurses who provide support to students.



Safety Planning

- District Crisis Response Team (Incident Command Structure)
- Emergency Preparedness Committee
- Annual Emergency Preparedness Plan
- District Health & Safety Committee
- Required safety drills in ways that support students



Security Infrastructure

External doors (except for the main entrance) remain locked during the day. All buildings are equipped with cameras that record activity in certain areas inside and outside.



Visitor Check-in

All buildings have secure front offices and require visitors to enter through the main office for the check-in process.



A **safety-minded school culture** is the foundation for ensuring the **well-being, safety, and security** of students and staff. Through **strong relationships, communication, and safety-awareness**, we can **empower everyone** to actively contribute to the safety and protection of our school communities.





Student Safety Checklist

Your actions make a difference!
Together, we create a safer school environment.



The safest place for students is in the classroom

Be in class on time and stay focused on learning. When a safety incident does occur, stay in your classroom and follow staff instructions.



Follow school rules, practices, & routines

Follow school rules, practices, and routines every day to help maintain organization and ensure a safe learning environment.



Review expectations in the student handbook

Review the expectations in the student handbook.



Speak up and report rumors

Report rumors and speak up if you see or hear something that doesn't feel safe.



Ask for help if you or a friend is struggling

If you or a friend is struggling with your mental health, talk to an adult about getting help.



Think before you click

Protect your personal information online by being mindful of what you post, and only share with trusted individuals and platforms.



Respect your peers and prevent bullying

Promote a culture of inclusivity and kindness to prevent bullying and harassment. If you witness or experience bullying, report it to a trusted adult.



Staff Safety Checklist

Your actions make a difference!
Together, we create a safer school environment.



Keep safety front of mind

Always keep safety at the forefront of your mind. Stay vigilant!



The safest place for students is in the classroom

Reinforce for students that when a safety incident does occur, they should remain in classrooms and/or follow staff instructions.



Adhere to practices and routines that promote safety

Consistently adhere to the practices and routines that have proven effective in supporting student academic and behavioral success. Have conversations with students about expectations in the student handbook.



Build strong relationships with students

Caring relationships between adults and students keeps schools safe. When we know *who* they are and *how* they are, we have a better chance of knowing when something is wrong.



Speak up

Report any safety concerns or speak up if you see or hear something that doesn't feel safe.



Display your badge

Staff must display their badge. Also, if a visitor is not displaying a visitor sticker, kindly remind them of our safety practices and escort them to the front office.



Check and make sure that doors are secure

As needed, double-check doors to ensure they are properly locked. Outside doors should never be propped open, even for short periods of time.



Participate in safety drills & be familiar with your site's emergency preparedness plan

Your practice in safety drills helps us prepare for a potential emergency situation. Review your site's emergency preparedness plans so you know what to do in an emergency.

New Protocol



Our mission is to restore the joy of youth through educational programs and positive actions in collaboration with families, schools, communities, organizations, and government entities.

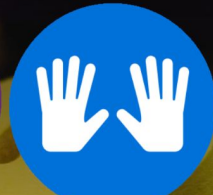
The I Love You Guys Foundation's

programs for crisis-response and post-crisis reunification are used in more than 50,000 schools, districts, agencies, organizations, and communities around the world.

**The building blocks of crisis response.
An institutional all-hazards approach.**



Hold



Secure



Lockdown



Evacuate



Shelter

I Love You Guys Background

September 2006

Platte Canyon High School



I Love You Guys Background



Standard Protocol & Reunification Method



Site Response



District Response

Goals

- Create a pragmatic systemic response to crisis that is consistent across all SLP school and community sites.
- Use plain language during a crisis so there is no room for misunderstanding.
- Develop muscle memory and automaticity so response to a crisis is swift and efficient.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

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Staff Initial Research & Training

- **Fall 2023** - exploratory meetings with I Love You Guys Foundation
- **Fall/Winter 2023-24** - met with Burnsville, Edina, Brooklyn Center
- **March 6 & 7 2024** - reps from sites attend online SRP & SRM training
- **April 16 & 17 2024** - 15 SLP staff attend Duluth regional and Train the Trainer workshops



June 11, 2024 Emergency Preparedness Committee



St. Louis Park
Public Schools

Creating a Culture of Safety

- **Common language and protocols across all sites.**
 - Bring parents into the discussion
 - Develop a process for keeping all staff training in the SRP and SRM
- **Locked Classroom and Office Doors** - The most powerful time barrier in an active assailant event is a locked door.
 - Impact on school culture
- **Relationships with First Responders** - Strong partnerships are at the heart of an effective crisis response.
 - Regional response (police/fire/surrounding cities)
 - June 13 training
- **Future Capital Safety Investments will be required**
 - Cameras
 - Card Readers
 - Door locks

Next Steps

- **June**
 - Learning Leaders - Principals and Site/Department leads prepare for fall implementation
 - I Love U Guys Local law enforcement training
 - Emergency Preparedness and Transportation Supervisor
- **July**
 - Online SRP & SRM training offered
 - Production of training materials, posters, SRP supplies
- **August**
 - District-wide introduction to I Love U Guys
 - Site based training on SRP
- **Fall 2024** - Emergency Preparedness team plans for Standard Reunification Method Implementation

Questions?