

MCSD #331 Board of Trustees

Monthly Regular Session Meeting Minutes

February 11, 2019

The regular board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins at 4:32 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Heins; Vice Chair Stimpson; Trustees Gibson; Trustee Stevenson.

Agenda Review (4:32)

The Board reviewed the agenda for the board meeting on February 11, 2019.

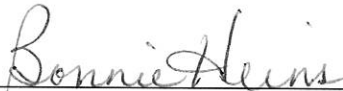
Break: 5:25-5:40 p.m.

Executive Session

A motion was made by Trustee Gibson to go into Executive Session, seconded by Trustee Stevenson. Chair Heins called the Executive Session to order at 5:40 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (b) student discipline (f) legal counsel and (j) negotiations. The poll of the trustees follows: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustee Gibson – Yes; Trustee Stevenson – Yes.

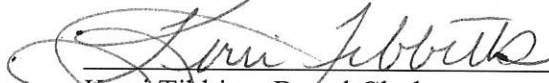
A motion was made by Vice Chair Stimpson, seconded by Trustee Gibson to accept the recommendation from the District Discipline Referral Committee on student 021119. Motion carried.

Vice Chair Stimpson moved to close the Executive Session and move to the Open Session, seconded by Trustee Gibson. The motion was approved. Chair Heins declared the Executive Session closed at 6:05 p.m. The meeting was adjourned.



Bonnie Heins, Chair of School Board

Attest: March 18, 2019 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

February 11, 2019

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 6:09 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Stevenson and Gibson.

Work Session (6:10)

Chair Heins welcomed everyone to the Work Session.

District Technology

Ashley Johnson and Brittnei Darrington presented information on data, digital citizenship, professional development and other opportunities provided students and staff with the use of technology. Teachers are becoming more comfortable using technology in their classrooms and we are now beyond one to one with student devices.

Break (6:55 – 7:05)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Heather Hepworth, Josh Aston, Ellen Austin, Kelly Arritt, Greg Durrant, Special Programs Director, Sherry Bingham; Secondary Achievement Director, Business Manager, Michelle DeLuna, Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Dr. Cox lead the group in prayer and Natalie Cruz lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to accept the agenda as presented was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

Consent Agenda (action item)

There was a clerical error in the January 21 Consent Agenda. Chair Heins called for a motion to approve the Consent Agenda from January 21, 2019. Vice Chair Stimpson made the motion, seconded by Trustee Gibson. Motion carried.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda (2-11-19). Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:

Regular Board Meeting January 21, 2019. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.
attendance going down in the District.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$2,140,057.61

Payroll \$703,009.91

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Disposition of Fixed Assets

Student Representative Reports

Mt. Harrison

Natalie Cruz presented events happening at Mt. Harrison High School. There will be a Valentine’s Day dance and other activities that day. Student Council members will be having a joint activity with Minico’s Student Council.

Minico

The representative from Minico was not able to attend.

Good News

Mt. Harrison High School (Kelly Arritt)

Mr. Arritt, Principal, shared with the Board their attendance has seen an increase this year. They have approximately 80-90 kids in credit recovery classes and have added new clubs to get students more involved.

Patron Comments

There were no patron comments.

Effective Instruction

Elementary – Acequia Elementary (Kendra Lanier)

Mrs. Lanier, first grade teacher, shared the success of her writing program in first grade. The smaller class size and small groups allow students additional instruction and improvement in their writing skills.

Secondary – Tyson Christensen (TLC/Mt. Harrison Jr. High)

Mr. Christensen presented to the Board the counseling taking place at TLC with small groups. Emotional regulation skills are introduced to students. Teachers and students use this skill system to help de-escalate behaviors. He also shared the increase of students throughout the District who are receiving mental health counseling.

Discussion Items

Administrator/Department/Committee Reports

1. Parent Teacher Conference Report (Ashley Johnson)

There were no questions on this report.

2. Activities Director Report (Ty Shippen)

Mr. Shippen reviewed his report with the Board. He shared the number of students who participate in sports which is approximately 50% boys and 32% girls. He thanked the Board

and community for their generous donations and contributions for updates they have been able to make with the equipment needed for sporting events. He expressed the need for an athletic trainer. With assistance from St. Lukes the cost would be approximately \$24,000.

Board and Administrator Newsletter (Trustee Gibson)

Trustee Gibson shared highlights from the January newsletter. Highlights included following the chain of command, relationship of the Board with the Superintendent and understanding limits as board members. Next month's report will be given by Chair Heins.

Mid-Year Budget Review (Michelle DeLuna)

Mrs. Deluna, Business Manager, reviewed the budget stating it was not as good as she had hoped for. She received information that the area's poverty level is not as low as previous years, so we may not be receiving as much federal funding. In March, she will get firm numbers on the funding we will be receiving from the State.

Policy Discussion

Policy D378.00 Student Travel

Dr. Cox reviewed changes made to the policy. He stated that a small bus is needed for school activities. With a small bus, no CDL license is needed to drive the bus. We currently have two small buses which are continually being used. We are considering getting one more bus.

Administrators present did not feel there was a need for purchasing two.

There will be a clarification to Policy 378.00 stating that students must be a part of the activity in order to ride the bus. This change will be presented next month.

Superintendent Report

There were no comments or questions on Dr. Cox's report.

Business (Action Items)

Extra Duty Stipends

Vice Chair Stimpson stated this item needed to be tabled until a later date. The Board agreed to table this item until more information is available on the budget for next year.

School Calendar Proposal 2019-2020 / 2020-2021

Dr. Cox shared with the Board the Calendar Committee's recommendation which was for option B. A motion to accept the recommendation from the Calendar Committee for option B calendars for 2019-2020 and 2020-2021 was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

School Calendar Changes – State Playoffs

Dr. Cox recommendation to the Board to not cancel school on February 15 was based on the concerns and complaints from patrons last year when this was done. Vice Chair Stimpson stated there is an issue because of so many sporting and activity events taking place and many staff are gone. While there are many students involved with these activities, most students are not affected. The Board unanimously decided to not dismiss school on Friday, February 15.

Senior Celebration Request – Mt. Harrison

A motion to approve the request for \$1,000 for Mt. Harrison's senior dinner was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Health Occupation Students of America Request

A motion to approve the request for the HOSA fundraiser was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

New/Amended/Deleted Policies

1. Policy D232.00 Use of Animals in Education Programs (Second Reading)
This will be held for third reading which will include recommended changes by the Minico Ag Department.
2. Policy D238.00 Homebound Instruction (First Reading)
This will be held for a second reading.
3. Policy D280.00 Graduation Requirements (First Reading)
A motion to approve policy D280.00 Graduation Requirements was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
4. Policy D284.00 Salutatorian and Valedictorian Selection (First Reading)
This will be held for a second reading to ensure the Mt. Harrison guidelines are correct.
5. Policy D570.00 Employee Recognition (First Reading)
A motion to approve policy D570.00 Employee Recognition was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.
6. Policy D572.00 Retirement Recognition (First Reading)
A motion was made by Trustee Gibson, seconded by Trustee Stevenson to approve Policy D572.00 with changes and new retirement amounts. Motion carried.
7. Policy D740.00 Federal Cash Management (Second Reading)
The only changes made were deleting a paragraph in this policy. A motion to accept Policy D740.00 was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.
8. Policy D740.10 Grant Financial Management System (Second Reading)
A motion to approve Policy D740.10 Grant Financial Management System was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.
9. Policy D740.20 Fiscal Accountability and IDEA Part B Funds (Second Reading)
A motion to approve Policy D740.20 Fiscal Accountability and IDEA Part B funds was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
10. Policy D740.30 Retention of Records Relating to Federal Grants (Second Reading)
A motion to approve Policy D740.30 Retention of Records Relating to Federal Grants was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.
11. Policy D742.00 Allowable Use of Grants (Second Reading)
A motion to approve Policy D742.00 Allowable Use of Grants was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.
12. Policy D750.00 District Purchasing (Second Reading)
A motion to approve Policy D750.00 District Purchasing was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
13. Policy D774.00 Disposing of District Property (Second Reading)
A motion to approve Policy D774.00 Disposing of District Property was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

14. Policy D802.50 Safety Busing Non-Instructional Operations (Second Reading)

A motion to approve Policy D802.50 Safety busing Non-Instruction Operations was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

15. Policy D818.00 Certificated Bus Drivers (Second Reading)

A motion to approve Policy D818.00 Certificated Bus Drivers was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Travel Approvals

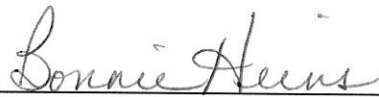
A motion to approve the travel requests as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

A motion to approve personnel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

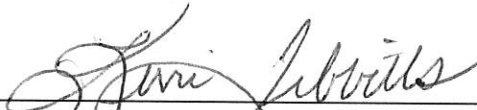
Meeting Adjourned

A motion for adjournment was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried. Adjournment was at 8:56 p.m.



Bonnie Heins, Chair of School Board

Attest: March 18, 2019 kt



Kerri Tibbitts, Board Clerk

