



**Proposal #009624060**  
Prepared For  
**Harlem Unit Sch District 122**

**Attention:**  
**Rebecca Logan**  
**rebecca.logan@harlem122.org**

For the Purchase of:  
**HMH Into Reading (Version 3) Professional Services**

Prepared By  
Rusty Kubis  
rusty.kubis@hnhco.com

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:  
<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:  
HMH Education Company  
14046 Collection Center Drive  
Chicago, IL 60693

Attention:  
Rebecca Logan  
rebecca.logan@harlem122.org

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

**HMH Confidential and Proprietary**

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ISBN	Title	Price	Quantity	Value of All Materials
<b>Professional Services- Into Reading Vrs3 K-6 Coaching</b>				
1893692 9798202064852	Into Reading Vrs3 Coaching In-Person Grades K-6 6-Hour	\$4,200.00	1	\$4,200.00
<b>Total for Coaching</b>				
<b>Total for Professional Services- Into Reading Vrs3 K-6</b>		<b>\$4,200.00</b>		

<i>Total Savings:</i>	\$0.00
<i>Subtotal Purchase Amount:</i>	\$4,200.00
<i>Shipping &amp; Handling:</i>	\$0.00

<b>Total Cost of Proposal (PO Amount):</b>	<b>\$4,200.00</b>
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\*\*Please add proper sales tax to your order\*\*

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**Total Cost of Proposal (PO Amount): \$4,200.00**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
  - o Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b> Harlem Unit Sch District 122 8605 N 2ND ST MACHESNEY PARK, IL 61115-2003	<b>Sold to:</b> Harlem Unit Sch District 122 8605 N 2ND ST MACHESNEY PARK, IL 61115-2003
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- Please provide funding start and end dates.
- Please note HMH bills products and services as they are fulfilled. You may receive multiple invoices for your order.
- HMH reserves the right to transmit documents electronically.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 5/6/2026

Proposal Expiration Date: 7/15/2026



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