

MEMORANDUM OF UNDERSTANDING
Voluntary Transfer Request Deadline

This Memorandum of Understanding (“Memorandum”) is entered into by and between the **Board of Education of Meridian Community Unit School District No. 223**, (“**Board**”) and the **Stillman Valley Education Association**, (“**SVEA**”) (collectively, the Parties), effective _____, 2026.

WHEREAS, The Board and the SVEA are Parties to a 2022-2027 collective bargaining agreement (“CBA”); and

WHEREAS, Section 7.D of the CBA addresses voluntary transfers of teachers and affords, teachers the opportunity to request a transfer by making a written request, stating the reason for the transfer, to both the principal concerned and the Superintendent by March 1; and

WHEREAS, because the Board is considering the implementation of a reduction in force, the Parties wish to temporarily extend the annual March 1 deadline for making voluntary transfer requests during the 2025-2026 only;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. **RECITALS**. The recitals set forth above are true and correct and are incorporated in this Agreement by reference.
2. **VOLUNTARY TRANSFER REQUEST DEADLINE**. During the 2025-2026 school year only, Section 7.D of the CBA is temporarily amended as follows:

“A teacher may request a transfer by making a written transfer request, stating the reason for the transfer, to both the principal concerned and the Superintendent within 30 calendar days from the date of the Board meeting in which the Board acts to approve the teacher reduction in force. Any teacher who is denied a voluntary transfer will be given an opportunity to meet with the Building Principal to review the reason(s) for the denial of the transfer.”

3. **NON-PRECEDENTIAL**. The Board and SVEA agree that this Memorandum is entirely non-precedential and will not constitute binding precedent for the Board and is not subject to the Grievance Procedure or Arbitration Proceedings contained in the CBA.

-SIGNATURE PAGE TO FOLLOW-

IN WITNESS WHEREOF, the Board and the SVEA have executed this Memorandum on the dates written below:

**STILLMAN VALLEY
EDUCATION ASSOCIATION**

**BOARD OF EDUCATION OF
MERIDIAN COMMUNITY UNIT
SCHOOL DISTRICT NO. 223**

By: _____

President

Date: _____

By: _____

President

Date: _____

By: _____

Board Secretary

Date: _____

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