

**Minutes of the Regular Governing Board Meeting
Amphitheater Public Schools
Tuesday, December 5, 2023**

A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, December 5, 2023, beginning at 5:15 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

Governing Board Members

Ms. Deanna M. Day, M. Ed., President
Ms. Vicki Cox Golder, Vice President
Dr. Scott K. Baker, Member
Mr. Matthew A. Kopec, Member
Ms. Susan Zibrat, Member

Superintendent's Cabinet Members

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Mr. Scott Little, Chief Financial Officer
Mr. John Hastings, Director of Human Resources
Ms. Elizabeth Jacome, Director of Curriculum and Assessment
Ms. Kristin McGraw, Director of Student Services
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Julie Valenzuela, Director of 21st Century Education
Ms. Michelle Valenzuela, Director of Communications

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Day called the meeting to order at 5:15 p.m. and invited members of the audience to sign the guest register.

2. EXECUTIVE SESSION

1. Motion to Recess Open Meeting and Hold an Executive Session for Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision Pursuant to A.R.S. § 15-843(A), Regarding:

a) Student # 30065050

President Day asked for a motion to hold Executive Session. Vice President Cox Golder moved that the Board go into an Executive Session to address the matters identified in item 2. of the Board's agenda and pursuant to the legal authorities listed on the agenda under item 2. Mr. Kopec seconded the motion. Voice vote in favor – 5: President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed–0.

President Day proclaimed they were in Executive Session at 5:15 p.m.

3. RECONVENE PUBLIC MEETING

President Day reconvened the meeting at 6:00 pm.

She exercised a point of personal privilege on behalf of the Governing Board and congratulated the Canyon del Oro High School Varsity Football team on winning the 4A State Championship.

4. PLEDGE OF ALLEGIANCE

Superintendent Jaeger introduced Stephanie Hayes, Principal of Harelson Elementary School. Ms. Hayes invited Harelson National Elementary Honor Society students to lead the pledge. Ms. Hayes commented that this was the first group of students to be inducted and commended them for their excellence in their schoolwork and in the community. She also thanked their chapter advisor, Ms. Lindsey Wong. Greyson, Olive, Braiden, Joe, Nolan, and D'Alessandro led the pledge.

Dr. Baker presented the students with certificates of recognition. A few of the students introduced themselves and a picture was taken with the students, Ms. Hayes, Ms. Wong, the Governing Board, and Superintendent Jaeger.

5. RECOGNITION OF STUDENT ART

Ms. Hayes stated that the art teacher, Martha Phinney was unable to attend the meeting, but Ms. Hayes had remarks to read on Ms. Phinney's behalf. Those remarks noted that the posted art displays creativity, skill, and concentration, represented through perspective art, value tone paintings, an animal color wheel project, chalk pastels, still life, pottery drawings and a variety of holiday themes. Ms. Phinney sent her thanks for the support to make this type of learning possible.

6. ANNOUNCEMENT OF DATE AND TIME OF THE ORGANIZATIONAL GOVERNING BOARD MEETING

President Day announced that the Organizational Governing Board Meeting would be held on Tuesday, January 9, 2024 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

7. RECOGNITIONS

A. Presentation of Distinguished Service Awards

President Day asked Superintendent Jaeger to introduce the awards.

Superintendent Jaeger stated that each month during the school year, a certificated and a support staff member are recognized with a Distinguished Service Award. He explained that because of various illnesses and other scheduling issues, the December Support Staff recognition had to be delayed and will be awarded next month.

Superintendent Jaeger asked Michael McConnell, Principal of Innovation Academy and Certified Distinguished Service Award recipient, Landi Roark, REACH teacher, to come forward. Mr. McConnell talked about the many creative teaching methods she uses to involve her students. He spoke about her involvement in numerous ways at the school, including a book study for the staff.

A video presentation was shown honoring Ms. Roark for the work she has done.

Ms. Zibrat asked Ms. Roark if she would like to share anything. Ms. Roark thanked the teachers and staff at Innovation Academy for their support, as well as Ms. Call for hiring her at Amphitheater Middle School, Mr. McConnell, and her family.

Ms. Zibrat presented Ms. Roark with a certificate of recognition from the Governing Board, a Distinguished Service Award and a gift card donated by the Amphi Foundation.

A picture was taken with Ms. Roark, Mr. McConnell, the Governing Board, and Superintendent Jaeger to mark the occasion.

B. Recognition of International Dyslexia Association Dyslexia Champion

Superintendent Jaeger invited Mamie Spillane, Principal of Rio Vista Elementary School to introduce Shelby Davis, Reading Interventionist at Rio Vista Elementary School and winner of this prestigious award.

Ms. Spillane spoke about the positive impact Ms. Davis has on the students she works with and her dedication to reading intervention. She said Ms. Davis designs the lessons to the individual students to meet their needs and has implemented the "Reading Seed" and "Read with a Dog" programs at Rio Vista. In addition, she is the Dyslexia Designee and provides staff with professional development on how to best meet the needs of students with dyslexia. Ms. Spillane said that Ms. Davis is a true Dyslexia Champion, and it is a privilege to have her as part of the team.

Mr. Kopec asked Ms. Davis if she would like to recognize anyone or share any thoughts. Ms. Davis thanked her husband and family members in attendance, and her teammates at Rio Vista for their support.

Mr. Kopec presented Ms. Davis with a certificate of recognition from the Governing Board.

To mark the occasion, a picture was taken with Ms. Davis, Ms. Spillane, the Governing Board, and Superintendent Jaeger.

C. Recognition of Raytheon Leaders in Education Finalists and Winner

Superintendent Jaeger said this is another prestigious award, and of the eight winners in Pima County, three of the awards went to Amphi staff. He noted that the finalists will be presented first, followed by the winner.

He asked Mr. McConnell, Principal of Innovation Academy to come forward and introduce Heather Tretta. Mr. McConnell shared that Ms. Tretta started as a preschool specialist and is now the Director. He said under her leadership the preschool has STEM and literacy-based lessons and is nurturing young scientists.

Superintendent Jaeger invited Annette Orelup, Principal of Keeling Elementary School to present the next winner. Ms. Orelup introduced Brianna Mounts. She spoke about the various committees and roles that Ms. Mounts has been a part of. Ms. Orelup said she is an exemplary teacher and leader and motivates students to explore science concepts.

Vice President Cox Golder asked if they would like to recognize anyone. Ms. Tretta thanked her husband and said she was proud to be part of the Imagine Preschool team. Ms. Mounts thanked her family, co-workers, and Ms. Orelup.

Vice President Cox Golder presented Ms. Tretta and Ms. Mounts with a certificates of recognition from the Governing Board.

To mark the occasion, a picture was taken with Ms. Tretta, Ms. Mounts, Ms. Orelup, Mr. McConnell, the Governing Board, and Superintendent Jaeger.

Superintendent Jaeger then asked Chris Gutierrez, Principal of Cross Middle School to come forward with Thomas Edelbrock, one of four winners of the Raytheon Leaders in Education Awards.

Mr. Gutierrez spoke about the many roles Mr. Edelbrock has. He is the music department chair, leads the marching band and organizes the competitive band trip to Disneyland. Under his leadership, there is a great music program at Cross and he has high standards and holds the students accountable. Mr. Gutierrez said he inspires students to do their best and is always there for them.

Vice President Cox Golder asked if he had any comments or would like to recognize anyone.

Mr. Edelbrock expressed his appreciation to the Governing Board for this recognition and for approving the Fine Arts Seal program several years ago. He thanked his family for their support and acknowledged Ms. Call and Mr. Munger for their encouragement. Mr. Edelbrock said Mr. Gutierrez is a great principal, is extremely supportive and values the knowledge of teachers.

Vice President Cox Golder presented Mr. Edelbrock with a certificate of recognition from the Governing Board.

A picture was taken with Mr. Edelbrock, Mr. Gutierrez, the Governing Board, and Superintendent Jaeger to mark the occasion.

D. Recognition of Finalists for 2023 Arizona Athletics Amazing High School Teacher of the Year Award

Superintendent Jaeger noted this annual Teacher of the Year Award has had different sponsors over the years, but there is always an Amphi teacher that is a finalist.

He asked A. J. Malis, Principal of Amphitheater High School, and Tara Bulleigh, Principal of Canyon del Oro High School to come forward.

Mr. Malis introduced Social Studies teacher Mr. Shawn Smith. He read the nominating letter and referred to him as a “one of a kind” teacher. Mr. Malis said Mr. Smith guides students into a deeper understanding of Social Studies, how it relates to them and promotes a higher level of thinking in the real world. He talked about the many other leadership roles Mr. Smith has held.

Ms. Bulleigh spoke about Jordan Castle, Biology and Anatomy teacher at Canyon del Oro High School. She said it has been a pleasure to watch Ms. Castle blossom into a club leader and mentor. Students see her classroom as welcoming and engaging, and she is a sought-after teacher. Ms. Castle has a passion for teaching, learning and inspires inquiry. She is always willing to share her ideas and opens her classroom to administrators and guests to visit. Ms. Bulleigh concluded by saying Ms. Castle is an inspirational leader.

Superintendent Jaeger noted the teachers are finalists and asked Mr. Munger to talk about the timeline for the award.

Mr. Munger explained that the award guidelines include all high school teachers from Pima County. This year, there were 17 nominations and each teacher requires a multi-step evaluation. Each finalist will be interviewed by KGUN-9 in February and will be introduced during half-time at a UArizona Men’s Basketball game. On March 1st, 2024, the final winner will be announced at a banquet.

President Day presented Mr. Smith and Ms. Castle with a certificates of recognition from the Governing Board.

President Day offered them the opportunity to thank anyone. Ms. Castle thanked her department chair, Ms. Bulleigh, her family and her husband Ben, who helps her in many ways.

A picture was taken with Mr. Smith, Ms. Castle, Mr. Malis, Ms. Bulleigh, the Governing Board, and Superintendent Jaeger to mark the occasion.

8. INFORMATION

A. Superintendent’s Report

For the Superintendent's Report PowerPoint see Exhibit 1.

Superintendent Jaeger shared photo highlights of events around the District.

He said the Cross Middle School National Junior Honor Society students recently participated in Operation Christmas Child. They packed shoebox-size packages with various items for children in need across the globe. Items included toys, games, stuffed animals, balls, personal hygiene items, socks, flip-flops, hats, and a pencil case with writing utensils. The goal was to pack 1,750 boxes, and the evening ended with over 1,900 boxes packed.

Superintendent Jaeger thanked the Amphi Foundation for organizing a Districtwide food drive for Thanksgiving. Donations were collected at each site and the StuGo classes at each of the three high schools organized them into food boxes and helped with the deliveries. 181 families were served.

He reported that Innovation Academy held its sixth annual “Balloons Over Broadway” event

last week. The students created parade floats representing different countries and studied what makes their countries interesting and unique.

Superintendent Jaeger revealed that “Amphie the Elf” has returned to help celebrate the holiday season in the District. He said to tune in on Facebook each day leading up to Winter Break to guess which school he has visited.

He congratulated the Ironwood Ridge High School thespians for their accomplishment of placing second out of 60 teams at a state competition. They were named the Silver Honor Troupe.

Superintendent Jaeger also congratulated the Canyon del Oro High School Varsity Football team on their 4A State Championship win on Friday night and their undefeated 14-0 season. He said the game was exciting and the team was also awarded the AIA 4A Sportsmanship Award during halftime.

Superintendent Jaeger noted that as part of the District’s Portrait of a Graduate initiative, that November was Critical Thinking Month. A photo showed Amphi Middle School students putting their chess tactics and strategies to the test in the library. He said that December is focusing on Scholarship.

He shared that Vanessa Hill, Amphi’s Gifted Education Coordinator, was a featured speaker at the National Association for Gifted Children last month. He said he was in attendance when Ms. Hill presented a session on the Osborn-Parnes Six-Step Problem Solving Process.

Superintendent Jaeger reported that Tassi Call, Associate Superintendent of Elementary Education and Julie Valenzuela, Director of 21st Century Education, were featured speakers recently at the AVID National Conference. They presented on the District’s implementation.

President Day thanked him for his report.

B. Status of Construction Projects

For the Status of Construction Projects report see Exhibit 2.

Superintendent Jaeger invited Mr. La Nasa to give an update on the construction projects in the District.

Mr. LaNasa reported that the Building Renewal Grant (BRG) process has changed and he will regularly update the Governing Board with the amount of the funding awards received. He said recent awards received were for \$683,383.00.

Amphitheater High School (AHS) Bond projects include backup generators for MDF rooms, building E parking lot restoration, improvements to building H hallway, and the central plant 1 VFD installation. Building Renewal Grant (BRG) projects include the central plant (CP) #2 and #3 hot water lines and cooling tower replacement and phase I east campus and phase II west campus roof replacements. Additional projects include buildings 800, DN and south gym Heating, Ventilation, and Air Conditioning (HVAC) conversion, and 300 wing structural repairs (phase II).

Canyon del Oro High School (CDO) Bond projects include the completion of the auto shop heater replacement. Elementary and Secondary School Emergency Relief (ESSER) projects include the completion of central plant controls improvements. BRG projects include phase I west campus and phase II east campus weatherization, and the north gym evaporative cooler to air conditioning conversion.

Ironwood Ridge High School (IRHS) Bond projects include CP plant control valve replacements and building D access controls. BRG projects include the weatherization of the academic buildings.

Amphitheater Middle School (AMS) Adjacent Ways projects include the sidewalk R&R.

Copper Creek Elementary School Bond projects include upgrades to the central plant cooling tower and pump. BRG projects include the MPR roof replacement.

Cross Middle School BRG projects include the campus weatherization assessment.

Donaldson Elementary School Bond projects include reconstruction of the main parking lot. Adjacent Ways Projects include fire lane reconstruction during winter break.

Harelson Elementary School BRG projects include the campus roof assessment.

Innovation Academy Bond projects include the central plant chiller replacement and temporary chiller rental.

Land Lab Bond projects include building D restroom HVAC improvements.

La Cima Middle School ESSER projects include the central plant chiller replacement in 2024. BRG projects include the campus roof assessment and campus weatherization design.

Mesa Verde Elementary School BRG projects include the east and west classrooms, administration and MPR campus roof replacements.

Nash Elementary School Bond projects include the replacement of the playground equipment. BRG projects include the campus roof assessment.

Painted Sky Elementary School Bond projects include the kitchen flooring replacement over winter break. BRG projects include the fire alarm and boiler # 2 replacement.

Prince Elementary School Bond projects include building C ductwork, flooring and lighting. BRG projects include the campus roof replacement, weatherization assessment, and the CP cooling tower.

Rillito Center BRG projects include the completion of the swimming pool HVAC repair.

Rio Vista Elementary School Bond projects include playground, security fence gate and MDF HVAC improvements.

Walker Elementary School Bond projects include building I HVAC replacement.

Wilson K-8 School BRG projects include the MPR stage HVAC and roof replacement, hot water line replacement and the campus weatherization assessment.

Mr. La Nasa then offered to answer any questions. There were none.

President Day thanked him for his report.

C. ParentSquare Communication and Engagement Platform

For the ParentSquare Communication and Engagement Platform see Exhibit 3.

Superintendent Jaeger explained that the District is continuously looking for ways to expand communication modes with the school community. He asked Michelle Valenzuela to talk in greater detail about its newest platform called ParentSquare.

Ms. Valenzuela stated that ParentSquare has been implemented this year and could not have happened without the collaboration of Technology and the Office of Learning and Instruction departments. She noted that Beth Lake, Community and Family Engagement Coordinator and Sam Henson, Web and Digital Media Specialist have also been part of the process.

Ms. Valenzuela explained that ParentSquare replaces the previous emergency communication platform, because the previous provider was purchased by another company and will soon be discontinued. ParentSquare is a unified communication platform that is used

for:

- District Communication
- Emergency Notification
- Principal messaging to families
- Teacher messaging to families
- Group communication
- Automated attendance notifications
- Newsletters

The goal is to provide better communication to families from all levels of the District.

Ms. Valenzuela shared examples of how the emergency alert messages are received by the families. She said there are multiple messaging options that families can choose from, and the messages can be formatted just to certain schools. Parents can also choose how often they get non-urgent alerts.

Ms. Valenzuela talked about the benefits for the school principals to use the system, including issuing messages remotely and using it for newsletters, upcoming school events and reminders. She said the format that teachers use is similar to an email. It has multiple functions, it can be used as a reminder notification, sign-up sheet, to request volunteers or classroom items and also for digital field trip permission slips. Ms. Valenzuela noted that both the old and the new systems are still being utilized, and the new system is being phased in as staff are being trained on it.

Vice President Cox Golder asked if messages can be sent to both parents.

Ms. Valenzuela responded that emergency alerts go to all emergency contacts, whether they signed up for it or not. In addition, families can choose to receive direct messaging (similar to a text). She noted an important feature of ParentSquare messaging is that it has an automatic translation feature to the language of the receiver.

She explained that main focus of the implementation process was to have the correct student/family information to allow for emergency alerts. Then the principals were trained, and currently the tech coaches are working to train the remaining staff.

Ms. Valenzuela talked about the next steps. These included automated attendance notifications, StudentSquare for high schools, and expanded use across the District.

There were no more questions.

President Day thanked her for the report.

9. PUBLIC COMMENT

President Day read the Call to the Audience procedures.

Kathy Tarquin, a teacher at Wilson K-8 School, spoke about the “Grow Your Own” program. She said prior to teaching for Amphi she was inspired to take special education instruction classes at Pima Community College. After learning more about the program, and then taking classes, she now has first-hand knowledge of the opportunity. She encouraged the continuation of the “Grow Your Own” Program.

10. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Day stated she would like to remove Item K. Approval of New Courses for the 2024-2025 School Year for comment. She asked if any other items needed to be removed for discussion or comment. There were none.

President Day asked for a motion. Vice President Cox Golder moved for Consent Agenda Items 8. A.-J and L.-N. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0.

President Day said she removed the item in order to applaud the staff that are designing the new courses that suit the needs of the students. She encouraged the continuation of adding more courses as required.

President Day moved for Consent Agenda Item 8. K. be approved as presented. Vice President Cox Golder seconded. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 4.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 5.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 6.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 7.

E. Approval of Stipend for Coaching Volunteers

Stipend for Coaching Volunteers were approved as listed in Exhibit 8.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,857,265.02

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 9.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1121	\$34,222.81	1122	\$987,276.17	1123	\$208,988.88
1124	\$6,443.32	1125	\$123,281.90	1127	\$679,234.27
1128	\$197,610.80	1129	\$456,586.79	1130	\$194,413.15
1131	\$131,132.81	1132	\$650,061.14	1133	\$182,967.51
1134	\$5,045.47				

G. Acceptance of Gifts

Gifts were accepted by the Governing Board as submitted in Exhibit 10.

H. Approval of Parent Support Organization(s) - 2023-2024

The Governing Board approved La Cima Middle School PTO, Rio Vista FTO, CDO High School Mens Soccer Booster, and IRHS Boys Basketball Booster for the 2023-2024 school year as submitted in Exhibit 11.

I. Approval of the 2023-2024 District 301 Plan

The Governing Board approved the 2023-2024 District 301 Plan as submitted in Exhibit 12.

J. Approval of Updated Agreement with the Arizona Department of Education for Arts Consumables Program Grant

The Governing Board approved the Updated Agreement with the Arizona Department of Education for Arts Consumables Program Grant as submitted in Exhibit 13.

K. Approval of New Courses for the 2024-2025 School Year

The Governing Board approved the New Courses for the 2024-2025 School Year as submitted in Exhibit 14.

L. Approval of 2024–2025 Governing Board Meeting Schedule

The Governing Board approved the 2024–2025 Governing Board Meeting Schedule as submitted in Exhibit 15.

M. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants

The Governing Board approved the Arizona Department of Administration School Facilities Division Building Renewal Grants as submitted in Exhibit 16.

N. Approval of Out of State Travel

The Governing Board approved requests for out of state travel as listed in Exhibit 17.

11. STUDY/ACTION

A. Approval to Increase Pay Rates for Classified Employees Effective January 1, 2024 for Compliance with Arizona’s Minimum Wage Laws

Superintendent Jaeger explained that classified employee wage increases are generally part of the meet and confer process, except this increase is due to the state of Arizona minimum wage increase law. He asked Mr. Hastings to talk more about it.

Mr. Hastings reported that in 2016 the voters passed Prop 206, which stated that the minimum wage was to be increased in annual increments. Prop 206 stated that effective January 2021, the annual increase amount is to be tied to inflation. As a result, beginning January 1, 2024, the increase amount is \$.50. The state minimum wage is currently \$13.85 and will rise to \$14.35.

He said that in order to minimize wage compression, administration is recommending a \$.50 increase for all classified employees to become effective at the beginning of pay period 14, which begins December 24, 2023.

Superintendent Jaeger noted that he has spoken to Rebecca Green of the Amphi Education Association, and she agrees to the increase. He said the meet and confer process that will address wage increases will not begin until January, after this law takes effect.

President Day moved to approve Increase Pay Rates for Classified Employees Effective January 1, 2024 for Compliance with Arizona’s Minimum Wage Laws. Vice President Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0.

B. Adoption of the Fiscal Year 2023–2024 Expenditure Budget Revision 1

For the Fiscal Year 2023–2024 Expenditure Budget Revision 1 see Exhibit 18.

Superintendent Jaeger recapped that when the Governing Board adopted this years’ budget, Mr. Little advised that revisions would be necessary. He asked Mr. Little to talk about the revisions in greater detail.

Mr. Little explained that the statutes require governing boards to revise their budgets by certain dates, and they must revise their budgets by December 15th when the adopted budget exceeds the projected budget by greater than 1%. He noted that funding is tied to student enrollment, and the Empowerment Scholarships Accounts (ESA) have created a loss of students in the District, especially the special education students. Mr. Little said this budget revision reflects a decrease of approximately \$2,000,000.00 and has been adjusted for the actual carryforward amounts.

He recommended that the Governing Board approve this revision of the 2023–2024 Expenditure Budget.

There were no questions.

President Day moved to approve the Adoption of the Fiscal Year 2023-2024 Expenditure Budget Revision 1. Mr. Kopec seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0.

12. PUBLIC COMMENT

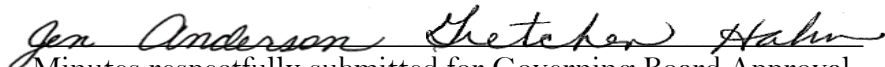
There were no comments.

13. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

President Day said she continues to receive questions about the guidelines in place for academic and athletic school letters. She asked to be provided with detailed information on the current procedures and requirements to determine if standard protocols and potentially a board policy needs to be created.

14. ADJOURNMENT

President Day moved to adjourn. Vice President Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 5. President Day, Vice President Cox Golder, Dr. Baker, Mr. Kopec and Ms. Zibrat. Opposed – 0. The meeting adjourned at 7:30 p.m.


Minutes respectfully submitted for Governing Board Approval

Jen Anderson, Executive Assistant to the Superintendent & Governing Board

Gretchen Hahn, Secretary III, Governing Board Office

January 3, 2024

Date

Deanna M. Day M. Ed, Governing Board President

January 9, 2024

Date