# **ADMINISTRATIVE PROCEDURES**

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INSTRUCTIONAL PROGRAM
HIGH SCHOOL TESTING

March 1, 1990

October 14, 2024

The School District will provide high school students access and opportunities through state required assessments and assessments that provide students with access to post-secondary credits.

Michigan Merit Exam (MME)

The Michigan Merit Examination requires all 11th graders in Michigan take the MME, which includes the SAT with essay, the ACT WorkKeys, and the M-STEP Science and Social Studies. As SAT is a part of the MME state testing program, participation in the SAT is required for graduation.

Scholastic Aptitude Test (SAT) is a three-hour examination of verbal and mathematical ability. The verbal section measures the student's ability to read with understanding, comprehension of words, and skill in dealing with logical relationships. The mathematical section is designed to measure aptitude for handling quantitative concepts rather than mathematical achievement. It is required by most state colleges and universities for admission.

ACT WorkKeys is an assessment that tests students' job skills in applied reading, writing, mathematics and Essential Skills. Scores are based on job profiles that help employers select, hire, train, develop and retain a high-performance workforce.

In addition to the MME assessments, ninth and tenth grade students are required to take PSAT and the National Merit Scholarship Qualifying Test-Preliminary Scholastic Aptitude Test (NMSQT): this test is designed to provide practice for the SAT test which is taken during the junior year and used to identify high achieving students who wish to compete for National Merit Scholarship Grants. Only one percent of those tested nationally realize any money from the National Merit Competition.

## **Tests for College Admissions**

Seniors who plan to apply to a college should complete necessary applications for tests required for admission or possible financial aid. All application and additional information may be obtained in the Counseling Office where college catalogs and scholarship and financial aid literature are included in the college information center.

Most Michigan colleges will require a student to have taken the Scholastic Aptitude Test (SAT) or the American College Test (ACT). As the SAT is a part of the MME, most students take the SAT as their college admission test. Students work with their counselors to determine what the requirements are for the colleges and universities they are interested in applying to. Advanced Placement Tests of the College Board (APP).

The Advanced Placement Program gives students the opportunity to pursue college level studies while still in secondary school. Students also could receive college credit based on their score on the AP assessment for each course. The program currently provides descriptions and examinations for 39 introductory college courses.

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#### **HIGH SCHOOL TESTING**

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Seniors who plan to apply to a college should complete necessary applications for tests required for admission or possible financial aid. All applications to Michigan colleges are available in the guidance office. Additional information may be obtained in the Career Resource Center where college catalogs and scholarship and financial aid literature are included in the college information center.

Michigan Higher Education Competitive Scholarship Exam (ACT Test) Juniors may pick upregistration forms for the State of Michigan Higher Education Competitive Scholarship Examination (ACT) at the guidance office in March. Any student planning to apply to college in the future should take this test. By taking this test as a junior, the student makes him/herself eligible for state financial aid for a period of six years.

#### **Tests for College Admissions**

Most Michigan colleges will require a student to have taken the American College Test (ACT) or the Scholastic Aptitude Test (SAT). One of these two tests is required for admission by most colleges. A list of the requirements of each college is posted in the guidance office.

### **Annual College Night**

The annual college night will be held at Schoolcraft College in the fall. Further information will be provided in the parent newsletter as well as the local newspapers. Students and parents have an opportunity to visit college representatives in three separate sessions which are held on this evening.

### **Major Tests**

1. National Merit Scholarship Qualifying Test - Preliminary Scholastic Aptitude

Test (PAST-NMSQT): This test is designed for juniors who wish to gain practice for the SAT test which is taken during the senior year. In addition, it is for those academically, highly qualified students who wish to compete for National Merit Scholarship Grants. Only one percent of those tested nationally realize any money from the National Merit Competition.

- 2. Scholastic Aptitude Test (SAT) is a three-hour examination of verbal and mathematical ability. The verbal section measures the candidate's ability to read with understanding, comprehension of words, and skill in dealing with logical relationships. The mathematical section is designed to measure aptitude for handling quantitative concepts rather than mathematical achievement. It is required by a few out-of-state colleges and universities for admission.
- 3. American College Testing (ACT) This test evaluates a student's performance in the areas of English, math, science and social studies. This is a college admissions test for most Michigan

colleges, but is also used as the qualifying test for the Michigan Competitive Scholarships.

4. Advanced Placement Tests of the College Board (APP).

5. The Advanced Placement Program gives students the opportunity to pursue college level studies while still in secondary school and to receive advanced placement and credit, or one of these upon entering college. The program currently provides descriptions and examinations for 24 introductory college courses in 12 fields.