



AGENDA ITEM: 25-09
DATE OF MEETING: March 12, 2025
ACTION: ☒
INFORMATION: ☐

**APPROVE REVISED
RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION
INVESTMENT OF FUNDS CONTRACT TEMPLATE**

SUMMARY OF REQUEST

Approve the revised Riverside County Children and Families Commission Investment of Funds contract template and the Whole Person Health Score Assessment Master Agreement.

BACKGROUND

As a result of changes in funding, various process improvements, and County partnerships, the commission-approved contract template for the Investment of Funds requires several revisions. These include changes to the sections addressing budget revisions, monitoring visits, and payment. Most notable is the time frame for reimbursement of expenditures, which was reduced from 30 days to 15 days, and updates to address confidentiality requirements and the sharing of information with other service providers.

To support countywide integrated services, two additional documents may be necessary when the Commission's contract template is utilized. When applicable, partners that will be administering the County's Whole Person Health Score (WPHS), may be required to sign the WPHS master agreement and corresponding Remote Access User agreement.

The Commission and the County of Riverside will be partnering in the use of the WPHS and will both be using the master agreement template. It is recommended that the Commission delegate the Executive Director the authority to execute WPHS Master Agreements in conjunction with the County to ensure administrative consistency and cooperation with integrated service goals.

On May 12, 2021 (Action Item 21-12): Commission approved the current standard contract template. Various adjustments are necessary to align the contract template with the recommendations of County Counsel, County Risk Management and County Purchasing as reflected in the County's standard contract template.

RECOMMENDED ACTION

That the Commission:

1. Approve the Investment of Funds contract template as attached, including additional attachments, if required; and
2. Authorize the Executive Director or designee to permit minor revisions to the Investment of Funds contract template when such revisions are in the best interest of the Commission, do not change the substantive terms of the template and have been reviewed and approved by County Counsel as to form; and
3. Authorize the Executive Director or designee to permit minor revisions to the Whole Person Health Score Master Agreement template when such revisions are in the best interest of the Commission, do not change the substantive terms of the template and have been reviewed and approved by County Counsel as to form; and
4. Authorize the Executive Director or designee to execute the Whole Person Health Score Master Agreement that is substantially the same as the attached template agreement, and as approved by County Counsel, when the Master Agreement is required to support a service contract approved by the Commission.

BUDGET IMPACT

None.

STRATEGIC PLAN RELEVANCE

All Goal Areas

POTENTIAL CONFLICTS OF INTEREST

None known.

ATTACHMENTS

1. 25-09 Revised F5RC Investment of Funds Contract Template
2. Whole Person Health Score RivCo Master Agreement
3. Remote Access User Agreement