

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Andrea Oquist, Superintendent of Schools

FROM: Phillip Francis, Director of Operations

DATE: December 7, 2016

SUBJECT: Contract Award Recommendation for Civil Engineering Services

At the November 7, 2016 Committee of the Whole meeting, Paul Theriault and I updated the Board on the District's plan to secure a Civil Engineering firm to use for upcoming sinking fund projects throughout the District. The reason for securing a single firm is to have consistent work for the firm in return for a consistent cost for the District. Toward that end, Plante Moran CRESA is recommending NTH Consultants. Please see the attached memo, draft contract, and proposed scope of work from Scott Smith, Senior Consultant with PMC. I would like to request adding this topic to the December 12, 2016 Committee of the Whole meeting so that Mr. Smith and I can further update the Board members on our recommendation.

Thank you.

pmf

Attachments

c: Board of Education